



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM
 No. 251, s. 2024

CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE FOR SPECIAL EDUCATIONAL NEEDS SCHOLARSHIP OFFERINGS

To: Schools Division Superintendents

1. The Southeast Asian Ministers of Education Organization Regional Centre for Special Educational Needs (SEAMEO SEN) announces its two (2) regular courses for Special Education teachers.
2. The course details are as follows:

Course Title	Course Dates	No. of Slots	Target Participants	Deadline
Teaching Strategies for Learners with Comorbidities in Learning Disabilities and Down Syndrome <i>Modality: Face to Face</i>	April 22-26, 2024	2 (entitled for partial scholarship excluding flight expenses)	Primary/Secondary/ Inclusive/ Mainstream School Teachers for Special Education	March 7, 2024
Effective Strategies for Teaching Visual and Performing Arts to Learners with Special Educational Needs <i>Modality: Face to Face</i>	May 13-17, 2024	2 (entitled for partial scholarship excluding flight expenses)	Primary/Secondary/ Inclusive/ Mainstream School Teachers for Special Education	March 12, 2024

3. Schools Division Offices (SDOs) are encouraged to nominate one Primary/Secondary/Inclusive/ Mainstream school teacher for Special Education for each course. Nominees must meet the qualifications and submit documentary requirements listed in Enclosure 1.

REC 2401291



Flores St., Catbagan, City of San Fernando, La Union

Telephone Nos.: (072) 607-8137/682-2324

4. Nominees shall complete the screening form and other required documents and upload them via this link: <https://tinyurl.com/SEAMEOSEN2024> on or before the set deadlines.

5. Applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, no official endorsement/s, application sent directly to the secretariat's email, and discrepancy in documents among others.

6. For queries or concerns, please contact the Human Resource Development Division (HRDD) through (072) 682-23-24.

7. For wide dissemination and immediate action.



TOLENTINO G. AQUINO
Director IV



Reference: DM-OUHROD-2024-0306

Encl: As stated

To be indicated in the Perpetual Index

Under the following subjects:

SCHOLARSHIPS

SPECIAL EDUCATION

HRDD/vrdg/RM_ SEAMEO-SEN2024
March 4, 2024

[Enclosure 1]

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)

	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any. **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	

COURSE TITLE

Application of (NAME of NOMINEE)

Region: _____

Submitted on (DATE and TIME)

1. Email Addresses:	
2. Training Course:	
3. Contact Numbers:	
4. Designation/Position:	
5. Workstation: (School/Office Unit)	
6. School Division Office:	
7. Religion:	
8. Age:	
9. Number of years in DepEd:	
10. Work experience/s related to Leadership: (indicate the highlights and duration.)	
11. Outstanding accomplishments: (Max of 5)	
12. Educational attainment (indicate school, program, specialization, and title of Thesis/Dissertation, if any.)	
13. What were the challenges you experienced as a teacher? What did you learn from them?	
14. What initiatives do you plan to implement so your school will benefit from this program?	
15. How did you hear about this scholarship opportunity?	