



Republic of the Philippines  
**Department of Education**  
REGION I



REGIONAL MEMORANDUM  
No. 0245, s. 2024

**SUBMISSION OF OFFICIAL DEPED FACEBOOK PAGES INFORMATION**

To: Schools Division Superintendents  
Division Information Officers

1. Pursuant to Memorandum No. PAS-OD-2024-010, all **page administrators of division Facebook pages** are requested to submit the following DepEd page information:

- URL (link) of the official division Facebook page
- Personal email address (login address) of the page administrator (must hold plantilla item)
- Contact number of page administrator

2. All information must be filled out in the form/link: **[bit.ly/depedpagesinformation](https://bit.ly/depedpagesinformation)**

3. For guidance and compliance.

**TOLENTINO G. AQUINO**  
Director IV

Encl: As stated

Reference: None

To be indicated in the Perpetual Index  
Under the following subjects:

INFORMATION  
REPORT

ORD-PAU/jds/RM\_SubmissionofFBInformation  
March 4, 2024



Flores St., Catbangan, City of San Fernando, La Union

Telephone Nos.: (072) 607-8137/682-2324



DepEd Region I



region1@deped.gov.ph



www.depedro1.com



Republic of the Philippines  
**Department of Education**  
 PUBLIC AFFAIRS SERVICE

Office of the Director IV

MEMORANDUM  
 PAS-OD-2024-010



FOR : **ALL REGIONAL INFORMATION OFFICERS  
 DIVISION INFORMATION OFFICERS**

FROM : **JASON V. MERCENE**  
 Supervising Administrative Officer  
 Officer-In-Charge  
 Office of the Director-Public Affairs Service

SUBJECT : **SUBMISSION OF OFFICIAL DEPED FACEBOOK PAGES  
 INFORMATION**

DATE : FEBRUARY 27, 2024

The Public Affairs Service is currently working to improve security and access in managing the **official Facebook pages** of the regional and schools division offices through the application for verified pages in coordination with Meta.

In line with this, **we are requesting all page administrators of the regional and division Facebook pages to submit the necessary DepEd page information listed below:**

- URL (link) of the official regional/division Facebook page
- Personal email address (login address) of the page administrator (must hold plantilla item)
- Contact number of the page administrator

Please provide the abovementioned information by filling out this form: [bit.ly/depedpagesinformation](http://bit.ly/depedpagesinformation)

For queries and clarifications, you may contact Ms. Cleo May Dela Cruz through email at [cleo.delacruz@deped.gov.ph](mailto:cleo.delacruz@deped.gov.ph) or mobile number (+63) 9953606927.

Thank you.



2<sup>nd</sup> Flr. Aguinaldo Bldg. - Motorpool Area, DepEd Complex, Meralco Avenue, Pasig City  
 Telephone No.: (02) 6316033; 6332120; 6337254