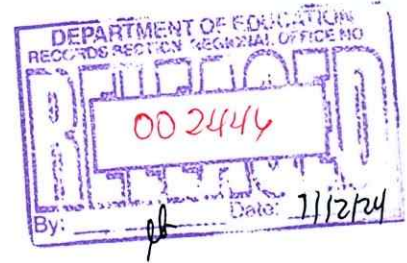




Republic of the Philippines
Department of Education
REGION I



MEMORANDUM

AD-PS-2024- 0221

To: Schools Division Offices Human Resource Management Officers

SUBMISSION OF QUARTERLY DEPLOYMENT REPORT CY 2024

1. For the purpose of timely submission and reporting on the status of filling-up of authorized or newly-created items, the Administrative Division–Personnel Section requests the submission of the quarterly reports on the following date of submission:

PERIOD	PLANTILLA DATA AS OF	DEADLINE OF SUBMISSION
1 st Quarter	March 31, 2024	April 5, 2024
2 nd Quarter	June 30, 2024	July 5, 2024
3 rd Quarter	September 30, 2024	October 4, 2024
4 th Quarter	December 31, 2024	January 10, 2025

2. The said report shall be submitted on or before the set deadline at ps.region@deped.gov.ph.

3. For information, guidance and strict compliance.

For the Regional Director:

ATTY. RHEA JOY L. CARBONELL
Chief Administrative Officer
Administrative Division

Reference No.: M- _____

AD-PS/hfa/Memo_SubmissionofQuarterlyReport

January 12, 2024