



Republic of the Philippines  
**Department of Education**  
REGION I



**REGIONAL MEMORANDUM**

No. 1332, s. 2023

DEC 13 2023

**ADOPTION AND ADMINISTRATION OF THE LANGUAGE ENHANCEMENT THROUGH READING ASSESSMENT (LETRA) TOOLS IN ENGLISH AND FILIPINO FOR GRADES 7 TO 12 LEARNERS**

To: Schools Division Superintendents

1. The Department of Education Regional Office I through the Curriculum and Learning Management Division announces the launch of the Language Enhancement Through Reading Assessment (LETRA) Tools in English and Filipino which have been meticulously tailored to cater to the educational needs of learners encompassing Grades 7 to 12.
2. The primary objective of the LETRA tools lies in the comprehensive evaluation of the reading proficiencies of secondary school learners in both the English and Filipino languages.
3. In the succeeding school years, the LETRA tools shall be utilized within the initial two months of the school year for the pretest and during the final two months for the posttest.
4. School heads tasked with incorporating the outcomes of the LETRA tools into LAC sessions, fostering the development and execution of necessary interventions.
5. SDOs are directed to analyze results of the LETRA tools to formulate priority programs, projects, and activities.
6. The resources including the consolidation tools can be conveniently accessed via the following link: [tinyurl.com/LETRAR1](https://tinyurl.com/LETRAR1).
7. SDOs through the English and Filipino Education Supervisors are requested to conduct orientation activities on the utilization/administration of the LETRA tools.
8. EPSs in English and Filipino shall proactively engage with their counterparts in the Regional Office to address challenges during implementation, ensuring an effective and efficient process for obtaining the necessary support.
9. The judicious submission of pretest results is directed. SDOs shall forward the results to the Regional Office through the designated email channel at [clmd.region1@deped.gov.ph](mailto:clmd.region1@deped.gov.ph) on or before January 12, 2024.
10. Printing of the tools shall be charged against school local funds/MOOE/SEF subject to usual accounting and auditing procedures.
11. For further queries and/or clarification, please contact the Curriculum and Learning Management Division at email: [clmd.region1@deped.gov.ph](mailto:clmd.region1@deped.gov.ph).



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12. Compliance of all concerned is desired.

For the Regional Director:

  
**RHODA T. RAZON**  
Director III

Encl.: None  
References: None  
To be included in the Perpetual Index  
Under the following subject:

READING  
ASSESSMENT  
TOOLS

CLMD/jps/jdd/RM\_AdministrationOfLETRA  
December 12, 2023

