



Republic of the Philippines  
**Department of Education**  
REGION I



**REGIONAL MEMORANDUM**

No. 1303, s. 2023

DEC 01 2023

**MEETING OF SCHOOLS DIVISION ACCOUNTANTS AND BUDGET OFFICERS**

To: School Division Superintendents

1. This Office through the Finance Division shall conduct a meeting at the Executive Conference Hall, DepEd Regional Office I, City of San Fernando, La Union on December 6, 2023 at 8:00 in the morning.
2. The meeting will focus on the following agenda:
  - a) Presentation of PS allotment and cash deficiencies (per operating unit)
  - b) Problems encountered in the preparation of FARs
  - c) Status of compliance to audit recommendations
  - d) Other matters
3. The participants of this meeting are the Finance Staff of the Regional Office, SDO Accountants and SDO Budget Officers. No proxy is allowed.
4. The meeting will start at exactly 8:00 in the morning. Breakfast will be served.
5. Immediate dissemination of this memorandum is desired.

**RHODA T. RAZON**  
Director III

Encl.: None  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

FUNDS

FD/mgc/RM\_ MeetingofSchoolsDivisionAccountantsandBudgetOfficers  
FD23024/December 1, 2023



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