



Republic of the Philippines
Department of Education
 REGION I



NOV 16 2023

REGIONAL MEMORANDUM

No. 1246 s. 2023

QUARTERLY COORDINATION MEETING OF TECHNICAL ASSISTANCE PROVIDERS cum CONSULTATIVE MEETING

To: Schools Division Superintendents

1. The Department of Education Regional Office I through the Field Technical Assistance Division shall conduct an onsite Quarterly Coordination Meeting cum Consultative Meeting of TA Providers on November 30, 2023, 8:30 a.m. at the DepEd RO1 Executive Conference Hall.
2. The activity aims to:
 - 2.1 benchmark on notable practices in the provision of technical assistance;
 - 2.2 review the guidelines articulated in RM No.068 s. 2021 otherwise known as Guidelines on the Implementation of Strategic Technical Assistance in Region I; and
 - 2.3 collaborate with the TA providers to come up with the enhanced contextualized implementation process on technical assistance to strengthen the capacities of SDOs in providing sustainable technical support to schools.
3. Participants to this activity are the concerned members of the Regional Field Technical Assistance Team (RFTAT) and one (1) SDO-Division Field Technical Assistance Team (DFTAT) Focal Person in-charge of Technical Assistance.
4. Transportation and other incidental expenses of the participants relative to this activity shall be charged against their respective local funds subject to government accounting and auditing rules and regulations.
5. This memorandum serves as authority to travel of the participants.
6. Attached is the matrix of the activity.
7. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO
 Director IV *lwa*

Encl.: None
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

EDUCATION SCHOOLS TECHNICAL ASSISTANCE

FTAD/mvl/RM_QuarterlyTA
 November 15, 2023



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**QUARTERLY COORDINATION MEETING OF TECHNICAL ASSISTANCE
PROVIDERS cum CONSULTATIVE MEETING**

DepEd RO-I Executive Conference Hall
November 30, 2023, 8:30 a.m.

Time	Activity	In-Charge
8:30-9:15	I. Preliminaries	
	a. Prayer	Princess Esther E. Legaspi ADAS-I, FTAD
	b. Acknowledgement of Participants	Ritchie G. Macalanda EPS, FTAD
	c. Statement of Purpose	Maria Teresa M. Bautista CES, FTAD
	d. Opening Remarks	Rhoda T. Razon Assistant Regional Director
	e. Message	Tolentino G. Aquino Regional Director
9:15-10:15	II. Meeting Proper	
	a. Sharing of Notable Practices in Technical Assistance	Dr. Jingle A. Lim EPS-FTAD DepEd, NCR
10:30-12:00 1:00-2:00	b. Review of Contextualized Guidelines of TA Mechanism in Region I	Members of the RFTAT and DFTAT
2:00-3:00	III. Open Forum	
3:00-3:05	IV. Ways Forward/Agreements	Maria Teresa M. Bautista CES, FTAD
3:05-3:10	V. Closing Message	Myla V. Lalicon EPS, FTAD

MYLA V. LALICON
EPS-FTAD
Moderator