



Republic of the Philippines
Department of Education
 REGION I



JAN 05 2024

REGIONAL MEMORANDUM

No. 0015, s. 2024

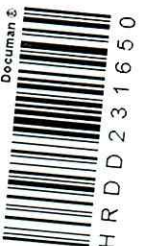
**SUBMISSION OF THE APPROVED WORK AND FINANCIAL PLAN OF
 2024 IN-SERVICE TRAINING (INSET) FUND**

To: Schools Division Superintendents
 All others concerned

1. In line with the 2024 In-Service Training (INSET), this Office, through the National Educators Academy of the Philippines Region 1 (NEAP R1), requests all Schools Division Offices (SDOs) to submit their approved Work and Financial Plan of 2024 In-service Training (INSET) Fund on or before January 26, 2024.

2. The 2024 INSET Fund allocation and physical target per SDO is shown below:

Schools Division Office	Amount	Physical Target
Alaminos City	783,000	70
Batac City	435,000	39
Candon City	486,000	44
Dagupan City	1,060,000	94
Ilocos Norte	4,546,000	403
Ilocos Sur	6,381,000	565
La Union	5,521,000	489
Laoag City	709,000	63
Pangasinan I	11,105,000	983
Pangasinan II	8,999,000	797
San Carlos City	1,494,000	133
San Fernando City	643,000	57
Urduaneta City	1,047,000	93
San Fernando City	374,000	34



Flores St., Catbangan, City of San Fernando, La Union

Telephone Nos.: (072) 607-8137/682-2324

DepEd Region I | region1@deped.gov.ph | www.depedro1.com

3. SDO HRDS SEPS/EPS II shall submit the said WFP through neap.region1@deped.gov.ph with the subject line: SDO_WFP-INSET.
4. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

RHODA T. RAZON
Director III



Reference: None

Encl: None

To be indicated in the Perpetual Index

Under the following subjects:

LEARNING AND DEVELOPMENT

TEACHERS

HRDD/kmmb/SubmissionofWFP-INSET
January 4, 2024