



Republic of the Philippines  
**Department of Education**  
REGION I



AUG 10 2023

**REGIONAL MEMORANDUM**

No. 786, s. 2023

**REVISED GUIDELINES ON THE IMPLEMENTATION OF THE DEPARTMENT OF  
EDUCATION COMPUTERIZATION PROGRAM (DCP)**

To: **All Schools Division Superintendents**

1. This is in reference to DepEd Order No. 016, s. 2023 dated July 18, 2023, titled *Revised Guidelines on the Implementation of the Department of Education Computerization Program*.
2. The DepEd Order aims to provide public schools and DepEd offices with appropriate, quality and equitable technologies to enhance the teaching, learning, governance and operation processes, practices, programs and policies. Also, guide the DepEd Central Office, regional and schools division offices in ensuring that the DCP objectives shall be effectively and efficiently implemented.
3. All provisions stipulated in DepEd Order No. 78, s. 2010 (Guidelines on the Implementation of the DepEd Computerization Program) and other previous issuances which are inconsistent with the above-mentioned Order are repealed.
4. Attached is a copy of the DepEd Order No. 16, s. 2023 for reference.
5. For queries and concerns, please contact the Office of the Undersecretary for Administration through email at [usecforadministration@deped.gov.ph](mailto:usecforadministration@deped.gov.ph) or at telephone number (02) 8638-1780 or the Information and Communications Technology Service through email at [icts.od@deped.gov.ph](mailto:icts.od@deped.gov.ph) or telephone number (02) 8631-9636
6. For information, guidance and compliance.

**TOLENTINO G. AQUINO**  
Director IV



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Encl.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

ICT PROGRAMS/PROJECTS/ACTIVITIES

GUIDELINES/POLICIES

DCP

ORD/ICTU/SCL/RM\_ACC  
July 25, 2023



Republic of the Philippines  
**Department of Education**



JUL 18 2023

DepEd ORDER  
No. **016**, s. 2023

**REVISED GUIDELINES ON THE IMPLEMENTATION OF THE DEPARTMENT  
OF EDUCATION COMPUTERIZATION PROGRAM**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Revised Guidelines on the Implementation of the DepEd Computerization Program (DCP)** which aims to provide public schools and DepEd offices with appropriate, quality, and equitable technologies that would enhance the teaching, learning, governance, and operation processes, practices, programs, and policies to meet the challenges of the modern age.
2. These mechanisms as well as the monitoring and evaluation processes shall guide the DepEd Central Office, regional offices, and schools division offices in ensuring that the DCP objectives shall be effectively and efficiently implemented consistent with the Department's *MATATAG: Bansang Makabata, Batang Makabansa* framework and the State's policy to establish, maintain and support a complete, adequate, and integrated system of education relevant to the needs of the people. Nothing in this policy shall restrict DepEd from introducing new computerization programs and projects, in compliance with its mandate.
3. Provisions stipulated in DepEd Order (DO) No. 78, s. 2010 (Guidelines on the Implementation of the DepEd Computerization Program) and other previous issuances which are inconsistent with this Order are repealed.
4. This Order shall take effect upon its approval. Certified copies of this Order shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines Law Center (UP LC), UP Diliman, Quezon City.
5. For more information, please contact the **Office of the Undersecretary for Administration**, Ground Floor Alonzo Building, DepEd Complex, Meralco Avenue, Pasig City through email at [usecforadministration@deped.gov.ph](mailto:usecforadministration@deped.gov.ph) or at telephone number (02) 8638-1780 or the **Information and Communications Technology Service** through email at [icts.od@deped.gov.ph](mailto:icts.od@deped.gov.ph) or telephone number (02) 8631-9636.



DepEd R01



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6. Immediate dissemination of and strict compliance with this Order is directed.

  
**SARA Z. DUTERTE**  
*Vice President of the Republic of the Philippines*  
*Secretary of the Department of Education* 

Encl.:  
As stated

Reference:  
DepEd Order (No. 78, s. 2010)



To be indicated in the Perpetual Index  
under the following subjects:

AMENDMENT  
CHANGE  
INFORMATION TECHNOLOGY  
POLICY  
PROJECTS  
RULES AND REGULATIONS  
SCHOOLS

MCDJ/APA/MPC, DO Revised Guidelines on the Implementation of the DCP  
0392 - June 27, 2023



(Enclosure to DepEd Order No. **016**, s. 2023)



## **REVISED GUIDELINES ON THE IMPLEMENTATION OF THE DEPED COMPUTERIZATION PROGRAM (DCP)**

### **I. Rationale**

1. In line with the Department of Education's (DepEd) MATATAG: Bansang Makabata, Batang Makabansa framework and consistent with the State's policy to establish, maintain and support a complete, adequate, and integrated system of education relevant to the needs of the people, the DepEd is continuously taking appropriate steps to make education accessible to all and to accelerate delivery of basic education facilities and services.

### **II. Scope of the Policy**

2. This DepEd Order provides for the revised guidelines on the implementation of the DCP which shall provide public schools and DepEd offices with appropriate, quality, and equitable technologies that would enhance the teaching, learning, governance, and operation processes, practices, programs, and policies to meet the challenges of the modern age.

### **III. Policy Statement**

3. Geared towards excellence and the transformation of education and the delivery of public service through the DCP, this revised guideline aims to provide quality education that is globally competitive, based on a pedagogically sound curriculum that is at par with international standards. In order to accomplish this initiative and agenda, the DCP shall provide the essential software, hardware, training, and relevant program support to public schools and DepEd offices.

### **IV. Procedures**

4. The objectives of the DepEd Computerization Program include, but shall not be limited to the following:

- To provide complete and quality computer laboratory packages to all public schools;
- To provide smart TV packages to all public schools;
- To provide the relevant and necessary software, hardware, training, and other program support to all DepEd personnel (teaching and non-teaching);
- To provide ICT infrastructure and systems in public schools and DepEd offices; and
- To upgrade and strengthen the ICT competencies of learners, teachers, school leaders and non-teaching personnel as well as capability building ensuring utilization of the ICT infrastructure and systems.

5. To ensure efficient program delivery, a Program Management Committee (PMC) is hereby created, and to assist the PMC, Technical Working Group is hereby created. The PMC-TWG, shall undertake regular monitoring and evaluation of the program and its implementation. The PMC-TWG, in coordination and with the

assistance of the Regional and Division Offices, shall identify possible areas of improvement and ensure the system's efficiency, effectiveness, relevance, and sustainability. The PMC-TWG shall periodically gather feedback on the implementation of this policy from all the concerned internal and external stakeholders, and shall submit and present its report, assessment, and evaluation to the PMC for the conduct of policy review, as may be deemed necessary.

Progress monitoring, assessment and evaluation shall be conducted to assess the efficiency of the implementation of the program. All monitoring activities may be done using available and appropriate technology, including the conduct of surprise or on-the-spot inspections in designated warehouses for the purpose of determining the condition and physical inventory of goods stored in the warehouse.

All units in charge of monitoring the project are expected to provide appropriate correction of practices, after conduct of needs-based assessment, that are not in accordance with these guidelines, and to recommend specific interventions to address problems and/or issues. Those requiring resolution from higher authorities must be referred immediately through appropriate channels for appropriate action.

The Office of the Undersecretary for Administration shall oversee the implementation of the DCP.

The Program Management Committee (PMC) shall be composed of the following:

1. Undersecretary in-charge of the Information and Communications Technology Service (ICTS) as the PMC-Chairperson;
2. Undersecretary for Curriculum and Teaching representative as the PMC-Vice Chairperson, and
3. one (1) representative each from the members of the Executive Committee of the following strands: Administration, Operations, Curriculum and Teaching, Finance, and Procurement.

The PMC shall also undertake the following activities, among others:

- Monitor the deployment of the DCP;
- ~~Assess the effectiveness and efficiency of the DCP;~~
- Recommend improvements for the DCP; and
- Create the Technical Working Group (TWG) to assist in the implementation of the DCP. The TWG shall include one (1) representative each from the following strands: Administration, Operations, Curriculum and Teaching, Finance, and Procurement.

6. Nothing in this policy shall ~~restrict DepEd in introducing new computerization programs and projects, in compliance with its mandate.~~

7. Annually, the allotted budget for the DCP shall be provided under the General Appropriations Act (GAA) to support the procurement of necessary software, hardware, training, and relevant program support.

8. The provisions stipulated in DepEd Order 78, s. 2010 and other previous issuances which are inconsistent with this Order are hereby repealed.

## **V. Monitoring and Evaluation**

9. The PMC, through the PMC-TWG with the Regional and Division Offices, shall undertake regular monitoring and evaluation of the program and its implementation. They shall identify possible areas of improvement and ensure the system's efficiency, effectiveness, relevance, and sustainability.

Progress monitoring, assessment and evaluation shall be conducted to assess the efficiency of the implementation of the program. All monitoring activities may be done using available and appropriate technology, including the conduct of surprise or on-the-spot inspections in designated warehouses for the purpose of determining the condition and physical inventory of goods stored in the warehouse, and undertaken in coordination with the Contract Management Division (CMD).

All units in charge of monitoring the project are expected to provide appropriate correction of practices, after conduct of needs-based assessment, that are not in accordance with these guidelines, and to recommend specific interventions to address problems and/or issues. Those requiring resolution from higher authorities must be referred immediately through appropriate channels for appropriate action.

The PMC- TWG shall periodically gather feedback on the implementation of this policy from all concerned internal and external stakeholders, and shall submit and present its report, assessment and evaluation to the PMC for the conduct of policy review, as may be deemed necessary.

The Office of the Undersecretary for Administration shall oversee the implementation of the DCP, while the ICTS, as end user and program owner, shall be the implementing unit of the DCP.

## **VI. Effectivity/Transitory Provision**

10. Provisions stipulated in DepEd Order 78, s. 2010 and other previous issuances which are inconsistent with this Order are hereby repealed.

11. This shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines (UP) Law Center, UP Diliman, Quezon City.