



Republic of the Philippines
Department of Education
REGION I



AUG 10 2023

REGIONAL MEMORANDUM

No. 782 s. 2023

To: Schools Division Superintendents
Chiefs, Curriculum Implementation Division
Chiefs, School Governance Operations Division
Budget Officers
All Others Concerned

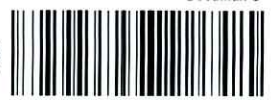
**GUIDELINES ON THE UTILIZATION OF ADDITIONAL 2023 PROGRAM
SUPPORT FUNDS TO THE SCHOOLS DIVISION OFFICES FOR THE
IMPLEMENTATION OF THE NATIONAL LEARNING CAMP (NLC) AND OTHER
END-OF-SCHOOL-YEAR (EOSY) BREAK ACTIVITIES SUPPORTING
THE NATIONAL LEARNING RECOVERY PROGRAM (NLRP)**

1. An additional Program Support Fund (PSF) in the amount of Forty Six Million Four Hundred Eighty Seven Thousand Five Hundred Pesos (P46,487,500.00) for National Learning Camp (NLC) and other End-of-School-Year (EOSY) break activities for Fiscal Year 2023 was downloaded to Region I. This was further downloaded to the Schools Division Offices.
2. The downloaded funds shall be used to cover the payment of meals expenses of teachers who will be involved in the NLC and other EOSY break activities supporting the NLRP, in accordance with the usual government accounting and auditing rules and regulations.
3. Attached is the Memorandum for reference.
4. For questions and clarifications, please contact the Curriculum and Learning Management Division at 072-682-2324 local 120 or at Learning Resource Management Section at 072-682-2324 local 121 or the Finance Division at 072-682-2324 local 116.
5. For information, dissemination and compliance


TOLENTINO G. AQUINO
Director IV



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DepEd R01 L R M D S 2 3 0 1 3 6

Encl.: As stated
Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

NATIONAL LEARNING CAMP

CLMD/gaa.rcp/AdditionalPSF.NationalLearningCamp.EOSYBreakActivities
July 21, 2023




Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
ALL OTHERS CONCERNED

FROM : 
GINA B. GONONG
Undersecretary for Curriculum and Teaching


ANNALYN M. SEVILLA
Undersecretary for Finance

SUBJECT : **GUIDELINES ON THE UTILIZATION OF ADDITIONAL 2023
PROGRAM SUPPORT FUNDS TO THE REGIONAL OFFICES
FOR THE IMPLEMENTATION OF THE NATIONAL LEARNING
CAMP (NLC) AND OTHER END OF THE SCHOOL YEAR (EOSY)
BREAK ACTIVITIES SUPPORTING THE NATIONAL LEARNING
RECOVERY PROGRAM (NLRP)**

DATE :

National Learning Camp (NLC) and other end-of-the-school-year-end (EOSY) break activities are part of DepEd's strategic efforts supporting the National Learning Recovery Program (NLRP) in line with MATATAG Agenda *Bansang Makabata, Batang Makabansa*, that entail a three-to-five week EOSY break voluntary program that shall be conducted from July 24 to August 25, 2023. These program and activities are designed to improve both student learning in the form of enhancement, consolidation or intervention programs in all learning areas for Kindergarten to 12 learners and enhance teacher capacity to teach better.

Since the NLC entails the services of teachers beyond the regular school days, DepEd intends to incentivize them through provision of meals subject to existing government budgeting, accounting, auditing, and procurement rules and regulations.

Hence, additional Program Support Fund (PSF) for NLC and other EOSY break activities for the Fiscal Year 2023 in the total amount of **Two Billion Two Hundred Million Pesos (P 2,200,000,000.00)** shall be downloaded to regions **I, II, III, IVA-CALABARZON, IVB-MIMAROPA, V, VI, VII, VIII, IX, X, XI, XII, CARAGA, CAR,**

NCR through the issuance of Sub-Allotment Release Order (Sub-ARO). Annex 1 of this Memorandum provides the distribution of funds per region.

The downloaded funds shall be used to cover the payment of meals expense for teachers who will be involved in the National Learning Camp and other EOSY break activities supporting the NLRP, in accordance with the usual government accounting and auditing rules and regulations. Listed below are the allocation for the said provision:

Expenditure Items	Beneficiaries	Description	Projected Budget Allocation
Meals	352,000 teachers Exact number of beneficiaries per region is detailed in Annex 1	There will be provision of meal expense of P250.00 per day for 25 days per teacher who will serve in the National Learning Camp and other End-of -the-School-Year activities.	P 2,200,000,000.00 The projected budget allocation for this item per region is detailed in Annex 1

Flexibility Clause: Annex 1 shows the indicative number of teachers to serve in the NLC and other EOSY break activities based on the projection report from ROs; considering the teacher requirement for 1:25 teacher-learner ratio in Grades 1 to 3, and 1:35 teacher-learner ratio for Enhancement and Consolidation/Remediation; and 1:10 for Intervention, for other Grade levels. Each teacher is allocated with pro-rated amount of Two Hundred Fifty Pesos (Php 250.00)/day only for 15-25 days, depending on the number of days to be actually rendered by a teacher based on existing rules and regulations.

The allocation of P250.00 per day per teacher for 15-25 days to cover meal expense of teachers, shall be used on the duration of the conduct of the **NLC and other EOSY Break Activities on July 24, 2023 to August 25, 2023** in their participation in the Collaborative Expertise activities and face to face engagement with the learners on the delivery of lessons. The amount allocated for a particular grade level may be used regardless of the grade level of participating teacher/s in order to accommodate teachers in excess of the projected participants per grade level.

Any excess amount hereof may be used for other activities related to the conduct of the National Learning Camp and other EOSY break and regular school days activities supporting the NLRP.

The use of the said funds shall be subject to the existing government budgeting, accounting, auditing, and procurement rules and regulations.

The grant of cash advance shall be subject to the rules and regulations on the granting, utilization, and liquidation of cash advances as provided for under Commission on Audit (COA) Circular No. 97-002 dated February 10,1997, as amended by COA Circular No. 2006-005 dated July 13, 2006.

The Regional Offices (ROs) shall download the funds to their respective Schools Division Offices (SDOs). The SDOs, in turn, shall allocate the funds accordingly among the schools based on the identified number of teachers who shall participate in the NLC and other EOSY break activities supporting the NLRP.

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All regional offices shall designate one (1) regional supervisor to oversee and monitor the utilization of the aforesaid funds. The designated regional supervisor shall prepare a **consolidated accomplishment report**, which must be **submitted to the Bureau of Learning Delivery—Teaching and Learning Division (BLD-TLD) not later than October 31, 2023**, through the Google Drive link: https://bit.ly/NLC_Accomplishments

Submission of the Accomplishment Report shall be closely monitored by BLD-TLD to ensure compliance in all regions. The Accomplishment Report template is provided in Annex 2 of this Memorandum.

For clarifications or inquiries, please contact Office of the Director of the Bureau of Learning Delivery through email bld.od@deped.gov.ph or telephone number (02) 8637-4347.

For widest dissemination and strict compliance.

Annex 1

BREAKDOWN OF ALLOCATION BY REGION FOR MEAL EXPENSE OF TEACHERS WHO WILL SERVE NLC AND OTHER EOSY BREAK ACTIVITIES

Regions	Required No. of Teachers By Grade Groups Based on the Projected No. of Learners					Total No. of Teacher Requirement	Total Cost for Meal Expenses (No. of Teachers x P250.00 X 25 days)
	Grades 1-3	Grades 4-6	Grades 7&8	Grades 9&10	Grades 11&12		
1	2,556	2,093	782	1,113	894	7,438	46,487,500.00
2	2,142	1,721	801	999	917	6,580	41,125,000.00
3	6,647	5,797	2,262	2,807	1,324	18,837	117,731,250.00
4A	9,488	6,974	4,180	4,709	1,980	27,331	170,818,750.00
4B	3,752	2,450	1,198	1,437	957	9,794	61,212,500.00
5	12,483	19,016	7,035	11,056	9,892	59,482	371,762,500.00
6	16,944	12,618	5,160	8,097	6,911	49,730	310,812,500.00
7	9,508	6,822	3,436	4,499	3,818	28,083	175,518,750.00
8	10,197	9,430	3,558	5,253	4,532	32,970	206,062,500.00
9	7,063	6,189	2,729	3,409	2,736	22,126	138,287,500.00
10	6,755	6,052	2,852	3,711	3,648	23,018	143,862,500.00
11	5,103	4,283	1,904	2,604	1,746	15,640	97,750,000.00
12	6,056	4,977	2,042	2,336	1,579	16,990	106,187,500.00
CARAGA	4,393	3,773	1,581	2,214	1,909	13,870	86,687,500.00
CAR	2,114	1,679	1,016	1,194	832	6,835	42,718,750.00
NCR	8,990	1,384	952	1,230	720	13,276	82,975,000.00
TOTAL	114,191	95,258	41,488	56,668	44,395	352,000	2,200,000,000.00

Note: (1) The number of Teachers is based on the projected teacher requirement considering the no. of learners by Region for the National Learning Camp & Other EOSY Break Activities

(2) The total meal expense (N) shall be allotted to the total number of teachers per Region. (M) for 15- 25 days or the actual number of days to be rendered by each teacher.

(3) The above table shows the projected number of teachers per region, to serve the NLC & other EOSY break activities with pro-rated amount of Pphp250.00/day per teacher for maximum of 25 days

(4) ROs shall strictly follow the pro-rated amount of P250.00 per day based on the actual number of days rendered with a maximum of 25 days.

Allocation Report
2023 Program Support Fund for the NATIONAL LEARNING CAMP & Other EOSY Break Activities
 (Meals Expense of Teachers)

Region: _____ No. of Divisions: _____

Budget Allocation: (N of Annex 1) Php _____

Column 1. Schools Division Office (SDO)	Column 2. Budget Allocation per SDO	Column 3. Accomplishment		Column 4. Challenges/s Identified	Column 5. Recommendations/s to address the challenges identified
		3a. (Physical) No. of Actual Teachers Participated	3b (Financial) Amount disbursed		

*Note: (1) For column 2, please indicate the budget allocated per SDO based on the total allocation to the region.
 (2) For column 3a, please indicate the no. of actual teachers who participated in the 15- 25-day activities of NLC.
 (3) For column 3b, please indicate the actual amount disbursed for the meal expense of teachers for 15- 25 days with reference to the budget allocated for the purpose.
 (4) For column 4, please identify the challenge/s encountered that hinder in the conduct of activity and/ or disbursement of funds.
 (5) For column 5, please suggest or recommend actions to address the challenges/s identified.*

Certified Correct:

Recommending Approval:

Approved and Attested:

 Regional EPS Coordinator

 CLMD Chief

 Finance Chief

 Regional Director

**Allocation Report
2023 Program Support Fund for the NATIONAL LEARNING CAMP & Other EOSY Break Activities
(Meals Expense of Teachers)**

Region: _____ No. of Divisions: _____

Budget Allocation: (N of Annex 1) Php _____

Column 1. Schools Division Office (SDO)	Column 2. Budget Allocation per SDO	Column 3. Accomplishment		Column 4. Challenges/s Identified	Column 5. Recommendations/s to address the challenges identified
		3a. (Physical) No. of Actual Teachers Participated	3b (Financial) Amount disbursed		

*Note: (1) For column 2, please indicate the budget allocated per SDO based on the total allocation to the region.
 (2) For column 3a, please indicate the no. of actual teachers who participated in the 15- 25-day activities of NLG.
 (3) For column 3b, please indicate the actual amount disbursed for the meal expense of teachers for 15- 25 days with reference to the budget allocated for the purpose.
 (4) For column 4, please identify the challenge/s encountered that hinder in the conduct of activity and/ or disbursement of funds.
 (5) For column 5, please suggest or recommend actions to address the challenges/s identified.*

Certified Correct: _____ Recommending Approval: _____ Approved and Attested: _____

Regional EPS Coordinator _____ CLMD Chief _____ Finance Chief _____ Regional Director _____