



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 610 s. 2023

JUN 28 2023

**LIST OF PRIORITY PROFESSIONAL DEVELOPMENT (PD) PROGRAMS  
 FOR TEACHERS AND SCHOOL LEADERS WITH ACTIVITIES TO BE  
 CHARGED AGAINST HRD FUNDS IN REGIONAL OFFICE AND  
 SCHOOLS DIVISION OFFICES**

To: Schools Division Superintendents  
 Chiefs of Schools Division Office Functional Division  
     School Governance and Operations Division  
     Curriculum Implementation Division  
 Chiefs of Regional Functional Division  
     Curriculum and Learning Management Division  
     Finance Division  
     Human Resource Development Division

1. This Office, through the Human Resource Development Division – National Educators Academy of the Philippines Region 1 (HRDD-NEAP R1), issues the List of Priority Professional Development (PD) Programs for Teacher and School Leaders with activities to be charged against HRD Funds in Regional Office and Schools Division Offices.

2. The NEAP RO/HRDD/SGOD, in coordination with CLMD/CID, shall prioritize the implementation of CT Strand and NEAP Professional Development programs chargeable to the 2023 Continuing and Current Funds, specifically to the Program Support Funds (PSF) and INSET Funds, viz:

Program/Activities	Target Participants (School Leaders/Teaching-related, Teachers)	Target Date of Conduct	Remarks
<b>A. Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs) for Mathematics, Science, and English Teachers</b>			
1. Conduct of National Training of Trainers (NTOT)	School Leaders/Teaching-related	June to July 2023	To be conducted and funded by NEAP Central Office
2. Conduct of Regional Training of Trainers (RTOT)	School Leaders/Teaching-related	July 2023	To be conducted and funded by Regional Office
3. Conduct of Training of Trainers (TOT)/Division Roll-Out	Grade 7-10 Teachers	• Grade 9 & 10 SY 2022-2023 Year End-Break	To be conducted and funded by Schools Division Offices



Address: Flores St., Catbangen, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 Email Address: region1@deped.gov.ph  
 Website: www.depedro1.com



		• Grade 7 & 8 SY 2023-2024 Midterm Break	
4. Conduct of INSET/LAC Sessions	Grade 7-10 Teachers	SY 2023 - 2024	To be conducted by Public Schools
<b>B. Creative Pedagogies/ILT on Literacy and Numeracy – K to 3 (Division Roll-out for School Heads</b>			
1. Orientation of Regional Core Team and Trainers (Virtual/Online)	School Leaders/Teaching-related	July 2023	To be conducted and funded by NEAP Central Office
2. Conduct of Regional Training of Trainers (RTOT)	School Leaders/Teaching-related	July – August 2023	To be conducted and funded by Regional Office
3. TA Sessions (National Trainers) – (Virtual/Online)	School Leaders/Teaching-related	August 2023	To be conducted and funded by ABC+
4. Division Roll-Out/Conduct of Instructional Leadership Training	School Leaders/Teaching-related	September – October 2023	To be conducted and funded by Schools Division Offices
5. Progress Monitoring and Technical Assistance	School Leaders/Teaching-related	September – December 2023	To be conducted and funded by NEAP Central Office
6. Learning Conference	School Leaders/Teaching-related	January 2024	To be conducted and funded by NEAP Central Office
<b>C. NQESH Categories B and C</b>			
1. Development of Training Program for NQESH Category B and C School Heads	School Leaders/Teaching-related	August – October (first week) 2023	To be conducted and funded by NEAP Central Office and RO
2. Conduct of Orientation	School Leaders/Teaching-related	October (third week) 2023	To be conducted and funded by NEAP Central Office and RO
3. Conduct of training for NQESH Category B and C School Heads	School Leaders/Teaching-related	October – December 2023	To be conducted and funded by NEAP Central Office and RO
<b>D. Other Curriculum Strand PD Programs</b>			

<ul style="list-style-type: none"> <li>• Central Office-CT Strand cascaded programs</li> <li>• National Reading Program</li> <li>• National Mathematics Program</li> <li>• RO/SDO existing programs on ELLN</li> </ul>	School Leaders/Teaching-related	In coordination with CLMD (Region Activities)/CID (Division Activities)	To be conducted and funded by RO/SDO
<b>E. NEAP RO Existing Programs aligned with the MATATAG agenda and CT Strand PD Program</b>	School Leaders/Teaching-related	c/o NEAP-R/HRDD	To be conducted and funded by RO

3. Further, Schools Division Offices charging to the HRD Funds shall adjust their Work and Financial Plan (WFP)/Program Plans based on these priority programs through their respective Program Management Information System (PMIS).

4. Moreover, this Office reiterates the use of NEAP R1 facilities as one of the DepEd training venues for seminars, trainings, workshops, conferences, and other official activities organized and conducted by DepEd to ensure adequate but reasonably priced services and amenities in accordance with DepEd Order no. 043, s. 2022 titled Omnibus Travel Guidelines for All Personnel of the Department of Education. If the above facilities are not available on the basis of certification of the authorized official from these venues, the selection of other venues and facilities shall adhere to existing policies and guidelines on procurement.

5. For clarifications and other concerns, kindly contact NEAP R1 through [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph).

6. Immediate dissemination of this Memorandum is desired.

For the Regional Director

**RHODA T. RAZON**  
Director III

Reference: DM-OUHROD-2023-0581

Encl: None

To be indicated in the Perpetual Index  
Under the following subjects:

LEARNING AND DEVELOPMENT

HRDD/kmmb/RM\_ListofPriorityPDs  
June 27, 2023



Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**

**DM-OUHROD-2023-059**

**TO : Regional Directors  
HRDD Chiefs  
NEAP – R Focal Persons  
Schools Division Superintendents  
All Others Concerned**

**FROM : *Gloria*  
GLORIA DUTAMIL-MERCADO  
Undersecretary for Human Resource and Organizational Development**

**SUBJECT : List of Priority Professional Development (PD) Programs for Teachers and School Leaders with Activities to be charged against HRD Funds in ROs and SDGs**

**DATE : June 22, 2023**

1. This has reference to DepEd Memorandum No. 12, s. 2023 or the Moratorium on the Implementation of DepEd Order 001, s. 2020 (Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders) and agreements between the National Educators Academy of the Philippines (NEAP) and the Curriculum and Teaching (CT) Strand during the Alignment and Planning Workshop held in NEAP-NCR on May 29-June 02, 2023.
2. The moratorium underscores the commitment of the Department to align its programs, projects, and activities to the MATATAG Agenda, which envisions implementing resilient reforms in the curriculum implementation, quality basic education services, maximum provision of education facilities, protection of learner well-being, and development of teacher support programs.
3. During the moratorium, the NEAP-RO/HRDD/SGOD, in coordination with CLMD/CID, shall prioritize the implementation of CT Strand and NEAP Professional Development (PD) programs chargeable to the 2023 Continuing and Current Funds, specifically to the Program Support Funds (PSF) and INSET Funds, viz:

Program/Activities	Target Participants (School Leaders/Teaching-related Teachers)	Target Date of Conduct	Remarks
<b>A. Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs) for Mathematics, Science, and English Teachers</b>			

<b>Program/Activities</b>	<b>Target Participants (School Leaders/Teaching-related Teachers)</b>	<b>Target Date of Conduct</b>	<b>Remarks</b>
1. Conduct of National Training of Trainers (NTOT)	School Leaders/Teaching-related	June to July 2023	To be conducted and funded by NEAP Central Office
2. Conduct of Regional Training of Trainers (RTOT)	School Leaders/Teaching-related	July 2023	To be conducted and funded by Regional Offices
3. Conduct of Training of Teachers (TOT)/Division Roll Out	Grade 7-10 Teachers	<ul style="list-style-type: none"> <li>• Grade 9 &amp; 10 SY 2022-2023 Yearend-Break</li> <li>• Grade 7 &amp; 8 SY 2023-2024 Midterm Break</li> </ul>	To be conducted and funded by Schools Division Offices
4. Conduct of INSET/LAC Sessions	Grade 7-10 Teachers	SY 2023 - 2024	To be conducted by Public Schools
<b>B. Creative Pedagogies/ILT on Literacy and Numeracy - K to 3 (Division Roll-out for School Heads)</b>			
1. Orientation of Regional Core Team and National Trainers (Virtual/Online)	School Leaders/Teaching-related	July 2023	To be conducted and funded by NEAP Central Office
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<b>Program/Activities</b>	<b>Target Participants (School Leaders/Teaching-related, Teachers)</b>	<b>Target Date of Conduct</b>	<b>Remarks</b>
5. Progress Monitoring and Technical Assistance	School Leaders/Teaching-related	September to December 2023	To be conducted and funded by NEAP Central Office
6. Learning Conference	School Leaders/Teaching-related	January 2024	To be conducted and funded by NEAP Central Office
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1. Development of Training Program for NQESH Category B and C School Heads	School Leaders/Teaching-related	August to October (first week) 2023	To be conducted and funded by NEAP Central Office and RO
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<b>D. Other Curriculum Strand PD Programs</b>			
<ul style="list-style-type: none"> <li>• Central Office - CT Strand cascaded programs</li> <li>• National Reading Program</li> <li>• National Mathematics Program</li> <li>• RO/SDO existing programs on ELLN</li> </ul>	School Leaders/Teaching-related/Teachers	In coordination with CLMD (Region Activities)/CID (Division Activities)	To be conducted and funded by RO/SDO
<b>E. NEAP RO Existing PD Programs aligned with the MATATAG agenda and CT Strand PD Program</b>	School Leaders/Teaching-related/Teachers	c/o NEAP-R/HRDD	To be conducted and funded by RO

4. To ensure the effective and efficient implementation of these priority programs, NEAP ROs are directed to conduct a midyear Program Implementation Review (PIR) for FY 2023, which shall include a Program Planning Workshop charged to their HRD Funds.

5. In addition, the Regional and Schools Division implementing offices charging to the HRD Funds shall adjust their Work and Financial Plans/ Program Plans based on these priority programs through their respective Program Management Information System (PMIS).
6. On the other hand, this Office would like to reiterate the use of NEAP Training Facilities as one of the DepEd training venues for workshops, seminars, training, conferences, and other official activities organized and conducted by DepEd to ensure adequate but reasonably priced services and amenities in accordance with DepEd Order no. 043, s. 2022 or the Omnibus Travel Guidelines for All Personnel of the Department of Education. If the above facilities are not available on the basis of certification of the authorized official from these venues, the selection of other venues and facilities shall adhere to existing policies and guidelines on procurement.
7. For more information, please contact the National Educators Academy of the Philippines (NEAP), Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, through email at [neap.od@deped.gov.ph](mailto:neap.od@deped.gov.ph) cc: [eric.sarmiento003@deped.gov.ph](mailto:eric.sarmiento003@deped.gov.ph) or via telefax number (02) 8638-8638.
8. Immediate dissemination of and strict compliance with this issuance is directed.

**Copy Furnished:**

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations