



Republic of the Philippines  
**Department of Education**  
REGION I



JUN 21 2023

**REGIONAL MEMORANDUM**

No. 583 s. 2023

To: Schools Division Superintendents

**ADVISORY ON THE GRANTING OF COMPENSATORY TIME-OFF  
FOR THE PARTICIPANTS IN THE ORIENTATION ON THE NATIONAL MARKET  
SCOPING OF SUPPLEMENTARY LEARNING RESOURCES FOR SCHOOL  
LIBRARIES AND LIBRARY HUBS**

1. Relative to the Advisory dated June 15, 2023, the Bureau of Learning Resources requested that the DepEd personnel from the Regional Office and Schools Division Offices who participated in the Orientation on the National Market Scoping of Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs on June 1 to 3, 2023 be granted Compensatory Time-Off (CTO).
2. The request for CTO on June 3, 2023 is in accordance with CSC-DBM Joint Circular No. 2, s. 2015 entitled "Policy Guidelines on Overtime Services and Overtime Pay for Government Employees".
3. For information and guidance.

For the Regional Director:

**RHODA T. RAZON**  
Director III

Encl.: As stated

Reference:

To be indicated in the Perpetual Index  
Under the following subjects:

MARKET SCOPING  
SUPPLEMENTARY LEARNING RESOURCES

CLMD/gaa.rcp/RM\_Advisory-CTORqst-MarketScoping  
June 21, 2023



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Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING RESOURCES


**ADVISORY**

15 June 2023

The Bureau of Learning Resources (BLR) conducted the *Orientation on the National Market Scoping of Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs* on **June 1 to 3, 2023** at the **Swiss-Belhotel Blulane, Sta. Cruz, Manila** participated by DepEd personnel from the Regional Offices (ROs) and Schools Division Offices (SDOs) in Luzon.

It is requested that Compensatory Time-Off (CTO) for non-teaching personnel be granted to the participants of this activity for June 3, 2023. This request is in accordance with CSC-DBM Joint Circular No. 2, s. 2015 entitled "Policy Guidelines on Overtime Services and Overtime Pay for Government Employees".

For information and guidance.

  
**ARIZ DELSON ACAY D. CAWILAN**  
Director IV



Sent



DepEd RO1



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