



Republic of the Philippines  
**Department of Education**  
 REGION I



**JUN 16 2023**

**REGIONAL MEMORANDUM**

No. *560* s. 2023

**CALL FOR NOMINATIONS OF ADDITIONAL PARTICIPANTS FOR  
 LUNDUYAN SA KAHUSAYAN COHORT 4**

To: Schools Division Superintendents

1. The Department of Education Regional Office I, through the National Educators Academy of the Philippines Region I (NEAP-R1) announces the call for nominations for of additional participants to Lunduyan sa Kahusayan Cohort 4. Details are as follows:

**COHORT 4 LUNDUYAN SA KAHUSAYAN**

Program/Course	Expected Participants	Registration Link	Deadline of Registration
Teacher's Program	Teachers	<a href="https://bit.ly/3Pw9oMr">https://bit.ly/3Pw9oMr</a>	on or before June 26, 2023
School Head's Program	School Heads		
Coaching Program	School Heads and Supervisors		

2. The Schools Division Offices are requested to submit official indorsement of all registered participants **on or before June 26, 2023**. Below is the required number of participants per SDO per course.

**COHORT 4 LUNDUYAN SA KAHUSAYAN**


Division	Number of Additional Participants		
	Teacher's Program	School Head's Program	Coaching Program
Alaminos City	2	0	1
Batac City	1	0	1
Candon City	2	0	1
Dagupan City	2	1	0
Ilocos Norte	2	1	1
Ilocos Sur	3	1	1
La Union	3	1	0
Laoag City	1	0	1
Pangasinan I	4	2	1



Address: Flores St., Catbangan, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 Email Address: region1@deped.gov.ph  
 Website: www.depedro1.com

Pangasinan II	3	2	1
San Carlos City	2	1	1
San Fernando City	1	0	1
Urdaneta City	2	1	0
Vigan City	1	0	1

3. Scanned and signed copies of the Letter of Intent (LOI) and Contract of all nominated participants shall be submitted to NEAP Region 1 via Google drive link: <https://tinyurl.com/NEAPR1-PDPs> **on or before July 12, 2023.**
4. All participants will receive an email notification from NEAP and NTC confirming their participation in their chosen PD program.
5. All participants must attend the onboarding activities of Lunduyan sa Kahusayan. The invitation and details of the activities shall be sent to their registered email address.
6. For queries and other concerns, please contact NEAP R1 via email [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph).
7. Immediate dissemination of this Memorandum is desired.

  
**TOLENTINO G. AQUINO**  
 Director IV *ga*

Reference: None  
 Encl: None  
 To be indicated in the Perpetual Index  
 Under the following subjects:

TRAINING PROGRAMS

HRDD/kmmb/RM\_CallforAdditionalPax  
 June 16, 2023





Republika ng Pilipinas


## Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

### MEMORANDUM

DM-OUHROD-2023-0812

FOR : **Regional Directors**  
**Schools Division Superintendents**  
**Human Resource Development Division (HRDD) Chiefs**  
**NEAP in the Region (NEAP-R) Focal Persons**  
**SDO Lunduyan Focal Persons**  
**All Others Concerned**

FROM :   
**GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development*

SUBJECT : **CALL FOR NOMINATION OF ADDITIONAL PARTICIPANTS FOR LUNDUYAN SA KAHUSAYAN COHORT 4**

DATE : June 09, 2023

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Additional Participants for Cohort 4 Lunduyan sa Kahusayan**.
2. The nomination aims to fill in the remaining slots of Lunduyan sa Kahusayan and ensure that more DepEd teachers and school leaders can avail of various Professional Development Programs (PDP).
3. Relative to this, NEAP in the Regions are requested to disseminate the following in their respective regions.
  - o **Enclosure 1: Schedule of nomination and other related activities** - shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
  - o **Enclosure 2: Remaining slots per region** - shows the remaining number of slots per region
3. In case a region will not be able to cover all the slots assigned until **June 28, 2023**, the unfilled slots may be given to other regions that still have other nominees in their roster. The scanned and signed copies of the Letter of Intent (LOI) and Contract of nominated participants should be submitted to NEAP CO until **July 21, 2023**.
4. Moreover, the regional and division focal persons are requested to update the participant tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and contracts. Scanned and signed copies of the

documents should be uploaded to their designated Google Drive folders. Important links are found in **Enclosure 3**.

5. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person)** at [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph). Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN] <subject of the email>.
6. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

*[NEAP-PDD/Varron]*

Enclosure 1

**SCHEDULE OF NOMINATION AND OTHER RELATED ACTIVITIES**

1. Suggested schedule of the nomination and other activities of additional nominees for Cohort 4 Lunduyan Training Program:

Activities	Schedule	Details
RO to inform the SDO regarding the memorandum	1st week to 2nd week of June 2023	The RO focal person shall inform the division focal persons regarding this memorandum and inform them of the allotted number of slots for their division.
Announcement of SDO Registration for the remaining slots of Lunduyan	1st week to 2nd week of June 2023	The SDO focal person shall facilitate the announcement of the registration in their respective division. The SDO is encouraged to utilize an online registration process where interested participants can register through a form provided by SDO, or they may nominate participants under their division.  NOTE: Kindly ensure that nominees are informed of these FAQs about Lunduyan: <a href="https://bit.ly/Lunduyan_BrochureandFAQs">https://bit.ly/Lunduyan_BrochureandFAQs</a>
Accomplishment of the list of nominees  <i>NOTE: Kindly ensure that nominees have been informed of their participation.</i>	2nd week until 3rd week of June 2023	The SDO focal person shall accomplish the list of nominees from their division and submit it to the RO focal person.
Submission of the SDO list of nominees to the RO	3rd week of June 2023	The SDO focal person shall submit the list of nominees from their respective divisions to the RO focal person
<b>Submission of collated list of nominees per region to NEAP CO</b>	<b>June 28, 2023</b>	The RO focal person shall collate the submitted list from the SDOs, and submit the summary to the NEAP CO email at <a href="mailto:pdd.pdi@deped.gov.ph">pdd.pdi@deped.gov.ph</a> using this template:  <a href="https://bit.ly/CollatedPDPParticipants">https://bit.ly/CollatedPDPParticipants</a>
Onboarding Activities	1st week of July 2023	Details of the onboarding activity shall be communicated through separate issuances per PD program.
Implementation Dates of Programs and Courses	July 17 to September 2, 2023	Details of the dates of implementation shall be communicated through separate issuances per PD program.

2. All participants will receive an email notification from NEAP or NTC confirming their participation in their chosen PD program.
3. All participants must attend the onboarding activities for Lunduyan sa Kahusayan. The invitation and details of the activities shall be sent to the participants through their indicated email addresses.

**Enclosure 2**

**Remaining Slots per Region**

**A. Lunduyan sa Kahusayan**

<b>Region</b>	<b>Allocated Slots (Teacher's Program)</b>	<b>Allocated Slots (School Head's Program)</b>	<b>Allocated Slots (Coaching Program)</b>	<b>Total Allocated Slots</b>
All regions except BARMM	29 pax per region	10 pax per region	11 pax per region	50 pax per region

**Enclosure 3**

<b>Batch 2 PDPs Frequently Asked Links:</b>					
<b>Learning Service Provider (LSP) and Program</b>	<b>Link of Google Drive Repositories per Region</b>	<b>Link of Tracker of Required Documents</b>	<b>Guide for Organizing the Subfolders for Each Region</b>	<b>Link for the Confirmed List of Participants / Scholars</b>	<b>Course Brochures and Other Materials</b>
<b>NTC Lunduyan sa Kahusayan</b>	<a href="https://bit.ly/Lunduyan_LOIs_andContracts">https://bit.ly/Lunduyan_LOIs_andContracts</a>	<p><i>NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive</i></p> <p><b>Cohorts 1 &amp; 2</b> <a href="https://bit.ly/LunduyanTracker_LOIandContract">https://bit.ly/LunduyanTracker_LOIandContract</a></p> <p><b>Cohort 3</b> <a href="https://bit.ly/LunduyanCohort3_Tracker">https://bit.ly/LunduyanCohort3_Tracker</a></p> <p><b>Cohort 4</b> <a href="https://bit.ly/NEAP-NTCLunduyan_ConfirmedCohort4List">https://bit.ly/NEAP-NTCLunduyan_ConfirmedCohort4List</a></p>	<a href="https://bit.ly/GDdrive_PDPbatch2_GuideforSubfoldersOrganizing">https://bit.ly/GDdrive_PDPbatch2_GuideforSubfoldersOrganizing</a>	<p><b>List of Confirmed participants</b> <a href="https://bit.ly/PDPParticipants_Database">https://bit.ly/PDPParticipants_Database</a></p> <p><b>Cohorts 1, 2, and 3 COMPLETE RS:</b> <a href="https://bit.ly/Lunduyan_ListofCompleters">https://bit.ly/Lunduyan_ListofCompleters</a></p> <p><b>Non-Completers:</b> <a href="https://bit.ly/Lunduyan_Non-Completers">https://bit.ly/Lunduyan_Non-Completers</a></p>	<p>Brochure &amp; FAQs: <a href="https://bit.ly/Lunduyan_BrochureandFAQs">https://bit.ly/Lunduyan_BrochureandFAQs</a></p>
<b>UP NISMED GeoGebra</b>	<a href="https://bit.ly/UPNISMEDGeoGebraLOIs_andContracts">https://bit.ly/UPNISMEDGeoGebraLOIs_andContracts</a>	<a href="https://bit.ly/3iLpeShGeoGebraTrackSheet">https://bit.ly/3iLpeShGeoGebraTrackSheet</a>		<a href="https://bit.ly/PDPParticipants_Database">https://bit.ly/PDPParticipants_Database</a>	<a href="https://bit.ly/geogebraimplementation">https://bit.ly/geogebraimplementation</a>
<b>SEAMEO INNOTECH Batch 2 Courses</b>	<a href="https://bit.ly/NEAPSEAMEO_BATCH2Participant_s">https://bit.ly/NEAPSEAMEO_BATCH2Participant_s</a>				<a href="https://bit.ly/NEAPSEAMEOInnotechBatch2PDP_s">https://bit.ly/NEAPSEAMEOInnotechBatch2PDP_s</a>

Enclosure 3

**IMPORTANT LINKS FOR THE PD PROGRAMS BATCH 2**

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents  <i>NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive</i>	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
NTC Lunduyan sa Kahusayan	<a href="https://bit.ly/LunduyanLOIsaandContracts">https://bit.ly/LunduyanLOIsaandContracts</a>	<p>Cohort 1 &amp; 2 <a href="https://bit.ly/LunduyanTrackerLOIsandContracts">https://bit.ly/LunduyanTrackerLOIsandContracts</a></p> <p>Cohort 3 <a href="https://bit.ly/LunduyanCohort3Tracker">https://bit.ly/LunduyanCohort3Tracker</a></p> <p>Cohort 4 <a href="https://bit.ly/NEAP-NTCLunduyanConfirmedCohort4List">https://bit.ly/NEAP-NTCLunduyanConfirmedCohort4List</a></p>	<a href="https://bit.ly/GDrivePDPbatch2GuideforSubfoldersOrganizing">https://bit.ly/GDrivePDPbatch2GuideforSubfoldersOrganizing</a>	<p>List of Confirmed participants <a href="https://bit.ly/PDPparticipantsDatabase">https://bit.ly/PDPparticipants Database</a></p> <p>Cohorts 1, 2, and 3 COMPLETERS: <a href="https://bit.ly/LunduyanListofCompleters">https://bit.ly/Lunduyan ListofCompleters</a></p> <p>Non-Completers: <a href="https://bit.ly/LunduyanNon-Completers">https://bit.ly/Lunduyan Non-Completers</a></p>	<p>Brochure &amp; FAQs: <a href="https://drive.google.com/drive/folders/1z2h1uvhlAjb3XKw0PF2D04aZWd-yX4z2usp=sharelink">https://drive.google.com/drive/folders/1z2h1uvhlAjb3XKw0PF2D04aZWd-yX4z2usp=sharelink</a></p>
UP NISMED GeoGebra	<a href="https://bit.ly/UPNISMEDGeoGebraLOIsandContracts">https://bit.ly/UPNISMEDGeoGebraLOIsandContracts</a>	<a href="https://bit.ly/3jLpeShGeoGebraTrackSheet">https://bit.ly/3jLpeShGeoGebraTrackSheet</a>		List of Confirmed participants <a href="https://bit.ly/PDPParticipantsDatabase">https://bit.ly/PDPParticipants Database</a>	<a href="https://bit.ly/geogebraimplemde sign">https://bit.ly/geogebraimplemde sign</a>
SEAMEO INNOTECH Batch 2 Courses	<a href="https://bit.ly/NEAPSEAMEOBATCH2Participants">https://bit.ly/NEAPSEAMEOBATCH2Participants</a>				<a href="https://bit.ly/NEAPSEAMEOInnotechBatch2PDPs">https://bit.ly/NEAPSEAMEOInnotechBatch2PDPs</a>