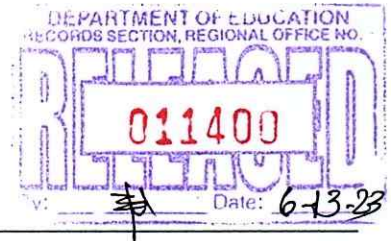




Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 524, s. 2023

**JUN 13 2023**

**SEMINAR ON GOVERNMENT ACCOUNTING MANUAL**

To: Schools Division Superintendents  
 All Others Concerned

1. The COA Regional Office I will conduct a three-day seminar on Government Accounting Manual (GAM) for the National Government Agencies to be held at the COA RO I, City of San Fernando, La Union on the following dates:
  - a. July 25-27, 2023
  - b. August 22-24, 2023
  - c. August 29-31, 2023
  - d. September 12-14, 2023
  - e. September 19-21, 2023
  - f. October 10-12, 2023
2. The seminar aims to update the personnel on accounting policies, guidelines, and procedures applicable to the transactions of the agency.
3. The COA invites the concerned personnel of DepEd Region I such as the Accountants, Bookkeeper, Supply Officers, and Administrative Assistants to attend the scheduled seminar.
4. The target number of participants for the above-mentioned activity are distributed as follows:

Dates		Implementing Units	RO/SDO/ Non-IUs	Total Number of Participants
July 25-27, 2023	Alaminos City	4	7	11
	San Carlos City	5	8	13
	Ilocos Sur	13	23	36
<b>TOTAL</b>		<b>22</b>	<b>27</b>	<b>60</b>

August 22-24, 2023	Regional Office	-	20	20
	La Union	17	16	33
	San Fernando City	1	6	7
<b>TOTAL</b>		<b>18</b>	<b>42</b>	<b>60</b>

August 29-31, 2023	Ilocos Norte	26	25	51
	Urdaneta City	4	5	9
<b>TOTAL</b>		<b>30</b>	<b>30</b>	<b>60</b>



Address: Flores St., Catbangan, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 Email Address: region1@deped.gov.ph  
 Website: www.depedro1.com



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September 12-14, 2023	Batac City	2	7	9
	Candon City	1	10	11
	Laoag City	4	8	12
	Vigan City	1	7	8
<b>TOTAL</b>		<b>8</b>	<b>32</b>	<b>40</b>

September 19-21, 2023	Pangasinan II	33	19	52
	Dagupan City	3	5	8
<b>TOTAL</b>		<b>36</b>	<b>24</b>	<b>60</b>

October 10-12, 2023	Pangasinan I	39	21	60
<b>TOTAL</b>		<b>39</b>	<b>21</b>	<b>60</b>

5. A seminar fee of P6,000.00 per participant will be collected which will be used to defray meals and snacks, training materials, honoraria of resource persons and course coordinators.
6. The seminar fee, board and lodging of the participants, travelling expense, and other incidental expenses of the participants shall be charged against your respective local funds, subject to the usual accounting and auditing rules and regulations.
7. The names and other information of the participants from RO, SDOs, IUs and Non-IUs should be submitted through this link: <https://shorturl.at/sDFOY>.
8. For information and compliance.

**RHODA T. RAZON**  
Director III

Encl.: None  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

SEMINARS                      MANUALS  
AUDIT

FD/mgc/RM\_SeminaronGovernmentAccountingManual  
FD23015/June 13, 2023



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