



Republic of the Philippines  
**Department of Education**  
REGION I



MAR 23 2023

**REGIONAL MEMORANDUM**

No. 250 s. 2023

To: All Schools Division Superintendents

**SUBMISSION OF REPORT ON THE FILLING-UP STATUS OF THE ADMINISTRATIVE OFFICER II ITEMS FROM FISCAL YEARS 2020-2022**

1. Pursuant to the issued Regional Memorandum No. 140, s. 2023, re: Request for the Filling-up on the Deployed Administrative Officer II Items for Fiscal Years (FYs) 2020-2022, this Office respectfully requests the submission of report on the filling-up status of the Administrative Officer II Items at [georgina.nerida@deped.gov.ph](mailto:georgina.nerida@deped.gov.ph) **on or before March 23, 2023.**
2. This Office would like to reiterate that the filling-up of said items has an impact on the proposed items for creation and funding for FY 2023.
3. For information, guidance and strict compliance.

For the Regional Director:

  
**RONALD B. CASTILLO**  
Director III

Encl.: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:  
POSITIONS

PROMOTION

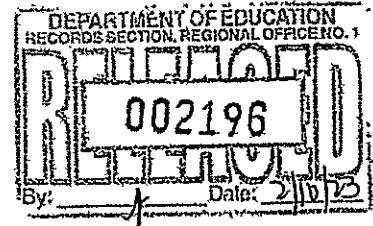
TEACHERS

ASD/PS/hfa/RM\_SubmissionofREportFillingUpStatus  
March 22, 2023





Republic of the Philippines  
**Department of Education**  
 Region I



Office of the Regional Director

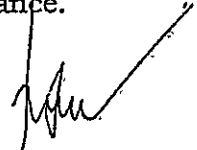
FEB 10 2023

REGIONAL MEMORANDUM  
 No. 140, s. 2023

**REQUEST FOR THE FILLING UP STATUS ON THE DEPLOYED  
 ADMINISTRATIVE OFFICER II (AO II) ITEMS FOR FISCAL  
 YEARS (FYs) 2020-2022**

To: **All Schools Division Superintendents**

1. This is in reference to the attached Memorandum DM-OUHROD-2023-0147 dated January 27, 2023 from Usec. Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, Department of Education, re: Request for the Filling Up Status on the Deployed Administrative Officer II (AO II) Items for Fiscal Years (FYs) 2022-2022.
2. In line with this, Schools Division Offices are requested to submit an updated report on the filling-up of the said items especially those which have not yet achieved the 100% filling-up rate. Please submit the report *on or before February 10, 2023* at [ps.region1@deped.gov.ph](mailto:ps.region1@deped.gov.ph) for consolidation.
3. Attached are the templates for said report (Annex A, Annex B and Annex C), for reference.
4. For information, guidance and immediate compliance.

  
**TOLENTINO G. AQUINO**  
 Regional Director

Encl.: None  
 Reference: None

To be indicated in the Perpetual Index  
 Under the following subjects:

|                  |       |           |
|------------------|-------|-----------|
| FORMS<br>REPORTS | ITEMS | POSITIONS |
|------------------|-------|-----------|

AD-PS/hfa/RM  
 February 6, 2023

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**[Follow Up] Submission on the Filling Up Status of AO II from FYs 2020-2022**

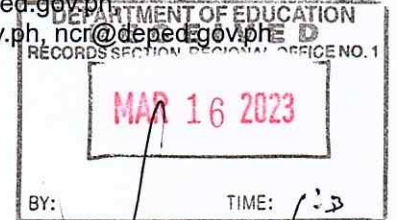
1 message

**School Effectiveness Division - New School Personnel Positions**

Thu, Mar 16, 2023 at 11:34 AM

<support.nspp@deped.gov.ph>

To: DepEd XII Soccsksargen <region12@deped.gov.ph>, region6@deped.gov.ph, mimaropa.region@deped.gov.ph, region10@deped.gov.ph, region11@deped.gov.ph, region1@deped.gov.ph, region2@deped.gov.ph, region3@deped.gov.ph, region4a@deped.gov.ph, region5@deped.gov.ph, region7@deped.gov.ph, region8@deped.gov.ph, region9@deped.gov.ph, car@deped.gov.ph, caraga@deped.gov.ph, ncr@deped.gov.ph  
Cc: raymond.oplado@deped.gov.ph, jeric.llanto@deped.gov.ph



Good day!

Attention: Regional HRM Officers

This is in reference to the DM-OUHROD-2023-0417 concerning the filling-up of Administrative Officer (AO) II items deployed in Fiscal Years 2020 to 2022. As of this date, 19.72% or 2,921 AO II items deployed during this said period are still unfilled per the initial submission of field offices and the Department of Budget and Management - Government Manpower Information System (DBM-GMIS) dated February 2023.

Given this, the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) would like to reiterate the submission of reports on the filling-up status of AO II items deployed in FYs 2020-2021. Kindly note that the filling-up rate of these items affects the DBM's approval of the proposed creation and funding of AO II items for FY 2023.

Hence, the Schools Division Offices (SDOs) that have not yet achieved the 100% filling-up rate of these AO II items are instructed to submit the updated reports to the Regional Office Personnel Section (RO-PS). The RO-PS shall then submit to BHROD-SED the consolidated reports on or before 24 March 2023 through the email address support.nspp@deped.gov.ph.

Note: Please disregard this message if your region has already submitted an updated report.

For questions or clarifications, kindly contact us through this email thread.

For your reference and appropriate action.

Thank you!

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