



Republic of the Philippines  
**Department of Education**  
REGION I



Office of the Regional Director



MEMORANDUM

JAN 09 2023

TO: **SCHOOLS DIVISION SUPERINTENDENTS**  
Schools Division of Dagupan City and San Carlos City  
**CHIEF OF FUNCTIONAL DIVISION**  
Human Resource Development Division

FROM: **TOLENTINO G. AQUINO**  
Director IV

For the Regional Director:

  
**ATTY. RHEA JOY L. CARBONELL**  
Chief Administrative Officer  
Administrative Division 

SUBJECT: **CONDUCT OF NEAP's YEAR-END PERFORMANCE ASSESSMENT**

DATE: January 09, 2023

The National Educators Academy of the Philippines (NEAP) will conduct the FY 2022 Year-end Performance Assessment from January 09-13, 2023 (inclusive of travel time) at El Cielito Hotel, Baguio City.

The activity aims to evaluate NEAPs FY 2022 OPCR and PAPs performance; foster collaboration, experimentation, and innovation within the Academy; review the strategic plans for 2023-2030; and recognize personnel and teams with exemplary performance.

Participants in this activity are the following:

Name	Division/Office
Mitchellene V. Rivo	Dagupan City
Racquel G. Garcia	San Carlos City
Dinah C. Bonao	HRDD-NEAP R1
Raymund R. Molano	HRDD-NEAP R1
Kathleen May M. Bautista	HRDD-NEAP R1

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Participants are requested to register online through the link: <https://tinyurl.com/2022NEAPYearEnd> for confirmation of attendance.

First meal to be served is breakfast on January 09, 2023, and last meal is lunch on January 13, 2023.

Expenses related to this activity such as board and lodging, supplies and materials shall be charged to Central Office HRD Current Fund. Travel expenses of participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.

Reference No.: M- 022  
HRDD/kmmb/M\_NEAPYearEndPax

