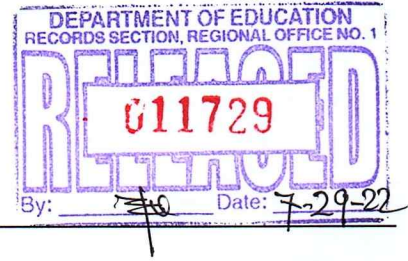




Republic of the Philippines
Department of Education
 Region I



Office of the Regional Director

JUL 29 2022

REGIONAL MEMORANDUM
 No. 836, s. 2022

**ORIENTATION ON GUIDELINES ON ENROLLMENT FOR SCHOOL
 YEAR 2022-2023 IN THE CONTEXT OF RE-INTRODUCTION OF THE
 IN-PERSON CLASSES (DO. No. 35, s. 2022)**

To: **Schools Division Superintendents
 Chief, Policy, Planning & Research Division**

1. The DepEd Central Office, through the Planning Service-Education Management Information System Division (PS-EMISD), will be conducting an Orientation on the Guidelines on Enrollment for School Year 2022-2023 in the Context of Re-Introduction of the In-Person Classes (DepEd Order No. 35, s. 2022) on July 29, 2022 via Microsoft Teams, per attached Memorandum from the Office of the Director of the Planning Service (PS) dated July 25, 2022.
2. Personnel who are required to attend in the said activity are, as follows:
 - o Chief, Policy, Planning and Research Division
 - o Regional Planning Officer
 - o Division Planning Officers
3. For information and guidance of all concerned.

TOLENTINO G. AQUINO
 Director IV

Encl.: As stated.
 Reference: Memorandum from the Office of the
 Director of the Planning Service dated July 25, 2022
 To be indicated in the Perpetual Index
 Under the following subjects:

ENROLLMENT GUIDELINES CLASSES IN-PERSON

PPRD/pjc/RM_2022orientationENROLLMENT
 July 27, 2022



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Republic of the Philippines
Department of Education
PLANNING SERVICE

Office of the Director

MEMORANDUM

FOR: Policy Planning and Research Division Chiefs
Regional Planning Officers
Division Planning Officers

FROM:  **ROGER B. MASAPOL**
Director IV, Planning Service

SUBJECT: Orientation on Guidelines on Enrollment for School Year 2022-2023 in the Context of Re-introduction of the In-person Classes (DepEd Order No. 35, s. 2022)

DATE: 25 July 2022

The Department of Education issued DepEd Order No. 35, s. 2022 to provide teachers, parents/legal guardians, and learners the enrollment procedures for School Year 2022-2023 from 25 July to 22 August 2022. This Order provides the policy guidelines that restore in-person enrollment as well as provide options for remote enrollment and dropbox enrollment that adhere to the minimum public health standards.

In line with this, the **Planning Service-Education Management Information System Division (PS-EMISD)** will conduct an "**Orientation on Guidelines on Enrollment for School Year 2022-2023 in the Context of Re-introduction of the In-person Classes (DepEd Order No. 35, s. 2022)**" in two (2) clusters via Microsoft Teams platform on Friday, 29 July 2022. The purpose of this activity is to orient field personnel on the salient provisions of the said Order, provide guidance on the enrollment process, and discuss the roles and responsibilities of the key stakeholders.

The chiefs from the Policy Planning and Research Division, together with their respective Regional and Division Planning Officers, are required to attend the said orientation. The links for the orientation platform and the confirmation of attendance will be sent through an advisory.

Attached is the Tentative Program (*see Annexes I and II*), for your information and ready reference.

For clarifications and confirmation of attendance, please do not hesitate to contact PS-EMISD through their mail address ps.emisd@deped.gov.ph.

For immediate attention and appropriate action.

**ORIENTATION ON GUIDELINES ON ENROLLMENT FOR SCHOOL YEAR 2022-2023
IN THE CONTEXT OF RE-INTRODUCTION OF THE IN-PERSON CLASSES (DepEd
Order No. 35, s. 2022)**

29 July 2022 | via Microsoft Teams

LUZON CLUSTER		
DAY/TIME	ACTIVITY	RESOURCE PERSON/FACILITATOR
8:30 AM – 8:45 AM	Preliminaries	PS-EMISD
8:45 AM – 9:00 AM	Welcome Remarks	ROGER B. MASAPOL <i>Director IV, Planning Service</i>
9:00 AM – 9:15 AM	Rationale and Objectives	MARIETA C. ATIENZA <i>PDO V/Chief, PS-EMISD</i>
9:15 AM – 10:30 AM	Guidelines on Enrollment for School Year 2022-2023 in the Context of Re-introduction of the In-person Classes (DepEd Order No. 35, s. 2022)	MARIETA C. ATIENZA <i>PDO V/Chief, PS-EMISD</i>
10:30 AM – 10:45 AM	Frequently Asked Questions (FAQs)	ARIEL C. TANDINGAN <i>Information Systems Analyst III</i>
10:45 AM – 11:00 AM	Quick Count Facility	DEOGRACIAS B. GENITO, JR. <i>Information Technology Officer I</i>
11:00 AM – 11:45 AM	Open Forum	JERICO A. GATBONTON <i>Technical Assistant II</i>
11:45 AM – 12:00 NN	Next Steps	MARIETA C. ATIENZA <i>PDO V/Chief, PS-EMISD</i>

**ORIENTATION ON GUIDELINES ON ENROLLMENT FOR SCHOOL YEAR 2022-2023
IN THE CONTEXT OF RE-INTRODUCTION OF THE IN-PERSON CLASSES (DepEd
Order No. 35, s. 2022)**

29 July 2022 | via Microsoft Teams

VISMIN CLUSTER		
DAY/TIME	ACTIVITY	RESOURCE PERSON/FACILITATOR
1:30 PM – 1:45 PM	Preliminaries	PS-EMISD
1:45 PM – 2:00 PM	Welcome Remarks	ROGER B. MASAPOL <i>Director IV, Planning Service</i>
2:00 PM – 2:15 PM	Rationale and Objectives	MERCY C. TRIO <i>PDO IV/ Assistant Chief, PS-EMISD</i>
2:15 PM – 3:30 PM	Guidelines on Enrollment for School Year 2022-2023 in the Context of Re-introduction of the In-person Classes (DepEd Order No. 35, s. 2022)	MERCY C. TRIO <i>PDO IV/ Assistant Chief, PS-EMISD</i>
3:30 PM – 3:45 PM	Frequently Asked Questions (FAQs)	MELODY B. ABARQUEZ <i>Project Development Officer II</i>
3:45 PM – 4:00 PM	Quick Count Facility	MARION C. GAPULTOS <i>Information Systems Analyst II</i>
4:00 PM – 4:45 PM	Open Forum	AIVAN KHARLO C. SUENO <i>Project Development Officer II</i>
4:45 PM – 5:00 PM	Next Steps	MERCY C. TRIO <i>PDO IV/ Assistant Chief, PS-EMISD</i>