



Republic of the Philippines
Department of Education
 REGION 1



Office of the Regional Director

JUL 07 2022

REGIONAL MEMORANDUM

No. 756, s. 2022

COMPOSITION OF THE REGIONAL COMMAND CENTER/HELPDESK FOR 2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)

TO: **Assistant Regional Director
 Schools Division Superintendents
 Chiefs of Functional Divisions
 (QAD, HRDD and Finance Division)
 Head, ICTU
 All Others Concerned**

1. Relative to the administration of the National Qualifying Examination for School Heads (NQESH), this Office establishes a Regional Command Center that serves as the central command center in the region.
2. The following shall compose the Regional Command Center:

- | | |
|----------------------------|---|
| Chairperson | - RD Tolentino G. Aquino |
| Vice- Chairperson | - ARD Ronald B. Castillo |
| Regional Project Manager | - Oscar P. Flores – CES, QAD |
| Regional NQESH Coordinator | - Liezl P. Mique – EPS, QAD |
| Head Proctor | - Sammy Legaspi – ITO, ICTU |
| Live Proctors | - Ryan E. Bantiding- EPS, QAD
Edwina M. Manalang- EPS, QAD
Abigail Cabilin- EPS II, HRDD
Kathleen Mae Bautista, SEPS, HRDD |

Helpdesk

Name	Position	Contact Details/CP Numbers
Arnold I Vino	CAO, Finance Division	09985835738
Francis A. Domingo	EPS, QAD	09569217681
Oliver F. Gutierrez	EPS, QAD	09958921777
Melisa G. Del Prado	EPS, QAD	09458006585
German Junio	Computer Programmer II, ICTU	09081269123
Irish Ione Ignacio	Comp. Maintenance Specialist 1, ICTU	09953604544
Manuel M. Tanguilig	ADAS 1, QAD	09661732687
Landline	(072) 682-2324 local 104	

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Address: Flores St., Catbangan, San Fernando City, La Union
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 Email Address: region1@deped.gov.ph



3. The functions of the command center/helpdesk are as follows:
 - a. Creates tickets and assess the issues/concerns received
 - b. Resolves all issues and concerns raised
 - c. Provides technical support/concerns encountered by the examinees
 - d. Coordinates to central command center issues and concerns that need to be escalated.


4. The Regional Command Center/Helpdesk is located at the Executive Conference Hall, DepEd Regional Office 1. The Regional Command Center/Helpdesk shall be activated on the dates indicated below:

July 9, 2022	- 1 st Mock Examination (Luzon Cluster)
July 17, 2022	- 2 nd Mock Examination (All Regions)
July 31, 2022	- Actual Examination

5. All personnel involved in the administration of the 2021 National Qualifying Examination for School Heads (NQESH) are entitled to a Compensatory Overtime Credits(COC) in lieu of overtime pay in accordance to Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 – Non-Monetary Remuneration for Overtime Services Rendered.

6. Immediate dissemination of and strict compliance with this Memorandum is desired.

For the Regional Director:


ATTY. RHEA JOY L. CARBONELL
 Chief Administrative Officer
 Administrative Division

Encl.: As stated
 Reference: BHRD Advisory
 To be indicated in the Perpetual Index
 Under the following subjects:

SCHOOLS EXAMINATION POLICY

QAD/mmt/OM_RegionalCommandCenter
 July 6, 2022

