



Republic of the Philippines  
**Department of Education**  
REGION I

Office of the Regional Director

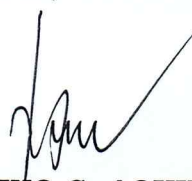
JUN 29 2022

REGIONAL MEMORANDUM  
No. 713 s. 2022

**2<sup>ND</sup> REGIONAL AND DIVISION DISASTER RISK REDUCTION AND  
MANAGEMENT (DRRM) COORDINATORS ONLINE MEETING**

To: Schools Division Superintendents

1. This Office shall conduct an online meeting with the DepEd Division DRRM coordinators of Region 1 via MS Teams on July 1, 2022 at 1:00 PM. The link shall be provided in the morning of the scheduled date.
2. Agenda of the meeting are as follows:
  - Status of 2022 Comprehensive Released Funds (CRF) under Disaster Preparedness and Response Program (DPRP);
  - 2019 to 1<sup>st</sup> & 2<sup>nd</sup> Quarter of 2022 DRRM, CCAM and Peacebuilding accomplishments; and
  - Scheduling of Capacity building activities – Contingency Planning (ConPlan) and Public Service Continuity Plan (PSCP).
3. For compliance.

  
**TOLENTINO G. AQUINO**  
Director IV

Incl.: As Stated.

To be indicated in the Perpetual Index  
under the following subject:

MEETING



ESSD-SPPS/jrbp/2ndRegionDivisionDRRMCoorsMeeting2022  
June 28, 2022



**DepEd Region 1: Built on character; empowered by competence.**



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June 16, 2022

**For :** Regional Directors of DepEd CAR, Regions I, II & III  
Schools Division Superintendents  
Regional DRRM Coordinators  
Division DRRM Coordinators

**Subject :** TRAVEL ADVISORY FOR THE CONDUCT OF 2022 NATIONAL  
DRRM MID-YEAR EVALUATION AND PLANNING WORKSHOP -  
CLUSTER I

1. In relation to OUA MEMO 00-0522-0069 dated 13 May 2022, the Disaster Risk Reduction and Management Service (DRRMS) will be conducting its 2022 National Mid-Year Evaluation and Planning Workshop on 12 to 15 July 2022 (Tuesday to Friday), including travel time, in Hotelinda Suites, Vigan City, Ilocos Sur.

2. The following details are provided for the information and guidance of the participants:

- a. **Transportation Arrangements** - Transportation (land/air/sea) to and from the venue shall be shouldered and arranged by the attending participants and shall be charged to their respective local funds subject to existing accounting and auditing rules and regulations.
- b. **Registration** – The event starts at 8:00 AM (Day 1). Attached is the full workshop schedule and indicative program of activities (*Annex A*). Please note that participants will need to register upon arrival at the venue.
- c. **Check-In and Check-Out** – For accommodation requirements at the *Hotelinda Suites, Vigan City, Ilocos Sur* the assigned hotel staff and the DRRMS team will assist the attendees in the checking-in and checking-out process.

DATE	ACTIVITY
July 12	Arrival of Participants: Check-in Time 2:00 PM
July 13	Workshop Proper
July 14	Workshop Proper
July 15	Workshop Proper Check-out of Participants: 12:00 Noon Departure: 3:00 PM

- d. **Location** – A screenshot of the venue's location is provided for the guidance of the participants in pinpointing the exact setting (*Annex B*).


- e. **Attire** – The dress code during the sessions is business casual. A casual dress code refers to clothing that is informal and comfortable, yet clean and professional. It's best to go with nicer casual wear and avoid baggier items.

3. Since the health and safety of attendees shall be the topmost priority in the conduct of this workshop, strict observance of the minimum health and safety protocols in compliance with the governing guidelines of the Department of Health (DOH), Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), DepEd Task Force Covid-19 and LGU of Vigan City. Accordingly, **fully vaccinated participants are advised to bring their vaccination cards and to secure a negative Antigen Test result taken within 48 hours before arrival at the venue while unvaccinated and partially vaccinated participants shall not be allowed to enter the province of Ilocos Sur** as provided for under Section 1 of Executive Order No. 06 Series of 2022 (*Annex C*). Payment for the said test will be charged to local funds subject to usual accounting and auditing rules and regulations. Physical distancing and wearing of face masks at all times is required throughout the workshop.

4. Each participant is reminded to bring the following:
- a. Own laptop for the workshop sessions.
  - b. 2019 to 1st & 2nd 2022 DRRM, CCAM, and Peacebuilding accomplishments. Attached is the Results-Based Planning Framework (RBPF) for initial review and familiarization of the participants.
  - c. FY2022 Expenditure matrix for DRRM, CCAM, and Peacebuilding Programs, Projects, and Activities under the For Comprehensive Release (FCR) Fund.
  - d. Utilization status report of Region and Division DRRM Coordinators who have already received their FCR.

For further queries and other concerns, please contact **Mr. Lorenzo Masandero** of DRRMS through [lorenzo.masandero@deped.gov.ph](mailto:lorenzo.masandero@deped.gov.ph) and [drmmo+pb@deped.gov.ph](mailto:drmmo+pb@deped.gov.ph) (cc: [drmmo@deped.gov.ph](mailto:drmmo@deped.gov.ph)) or telephone number (02) 8637-4933.

For information and guidance.



**CECILIO D. PERALTA**  
Project Development Officer III  
Officer-in-Charge, Office of the Director, DRRMS

## Annex A: Indicative Program of Activities

TIME	ACTIVITIES	PRESENTER
<b>DAY 1</b>		
8:00 AM - 8:30 AM	Preliminaries: National Anthem Ecumenical Prayer Mindfulness Exercise Roll Call	Master of Ceremony
8:30 AM - 8:40 AM	Welcome Remarks	<b>ALAIN DEL B. PASCUA</b> Undersecretary for Administration
8:40 AM - 8:50 AM	Inspirational Message	<b>LEONOR MAGTOLIS BRIONES</b> Secretary
8:50 AM - 9:00 AM	Workshop Objective	<b>RONILDA R. CO</b> Director IV, DRRMS
9:00 AM - 9:50 AM	DRRMS Results-Based Planning Framework	<b>PAOLO R. AQUINO</b> PDO III, DRRMS
9:50 AM - 10:00 AM	Health Break	
10:00 AM - 11:00 AM	2022 1st Semester DRRMS Physical and Financial Accomplishments	<b>CECILIO D. PERALTA</b> PDO III, DRRMS
11:00 AM - 12:00 NN	DRRMS Monitoring Tools and Templates	<b>JOSE GABRIEL NOVENO</b> PDO III, DRRMS
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 2:00 PM	DRRMS Monitoring Tools and Templates (Continuation)	<b>JOSE GABRIEL NOVENO</b> PDO III, DRRMS
2:00 PM - 3:00 PM	Workshop 1: Application of the DRRMS Tools and Templates	Regional Groupings
3:00 PM - 3:10 PM	Health Break	
3:10 PM - 5:00 PM	Workshop 1: Application of the DRRMS Tools and Templates (Continuation)	Regional Groupings
5:00 PM - 5:15 PM	Wrap-Up and Administrative Announcement	Master of Ceremony
<b>DAY 2</b>		
8:00 AM - 8:15 AM	Preliminaries: Ecumenical Prayer Mindfulness Exercise Roll Call Recap of Day 1: Highlights of Discussion	Master of Ceremony
8:15 AM - 10:00 AM	Workshop 1: Application of the DRRMS Tools and Templates (Continuation)	Regional Groupings
10:00 AM - 10:10 AM	Health Break	
10:10 AM - 12:00 NN	Workshop 2: Catch-Up Plan	Regional Groupings
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 3:50 PM	Open Forum	<b>ORLANDO B. BARACHINA</b> PDO IV, DRRMS

3:50 PM - 4:00 PM	Health Break	
4:00 PM - 4:10 PM	Overview of the FY 2023 Programs, Projects, and Activities (PPAs)	<b>MICHELLE E. ALVIZ</b> STA II, DRRMS
4:10 PM - 4:20 PM	Introduction of new DRRMS Staff	<b>ANTHONY GIL VERSOZA</b> PDO II, DRRMS
4:20 PM - 6:00 PM	Kumustahan 2022	<b>JOAN GRACE LLAMADO</b> STA II, DRRMS
6:00 PM - 6:15 PM	Wrap-Up and Administrative Announcement	Master of Ceremony
<b>DAY 3</b>		
8:00 AM - 8:15 AM	Preliminaries: Ecumenical Prayer Mindfulness Exercise Roll Call Recap of Day 2: Highlights of Discussion	Master of Ceremony
8:15 AM - 8:45 AM	Presentation of DO 24 and 33 s, 2021 (Preparedness and RRSLEF)	<b>ORLANDO B. BARACHINA</b> PDO IV, DRRMS
8:45 AM - 9:45 AM	Presentation of BANSAs Peace Framework	<b>RONILDA R. CO</b> Director IV, DRRMS
9:45 AM - 10:00 AM	Health Break	
10:00 AM - 11:30 AM	Orientation on ConPlan	<b>MONALYN S. BERMJISO</b> TA II, DRRMS
11:30 AM - 12:00 NN	Presentation of Consolidated Regional Output	<b>CECILIO D. PERALTA</b> PDO III, DRRMS
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 2:00 PM	DDRRMCAP	
2:00 PM - 2:15 PM	Wrap-Up and Closing Message	<b>RONILDA R. CO</b> Director IV, DRRMS
2:15 PM - 2:25 PM	Awarding of Certificates of Recognition	<b>ALESSA ANNE ESTORNINOS</b> TA II, DRRMS
2:25 PM - 3:00 PM	Distribution of Certificates of Participation	Master of Ceremony