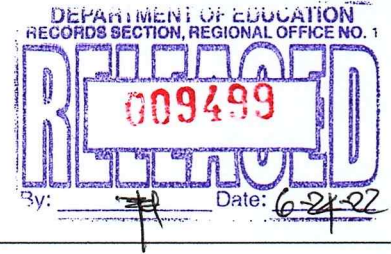




Republic of the Philippines
Department of Education
 REGION I



Office of the Regional Director

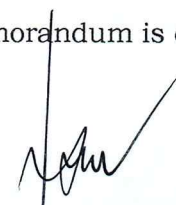
REGIONAL MEMORANDUM
 No. 704, s. 2022

JUN 24 2022

INVENTORY OF LAPTOPS ISSUED TO FINANCE OFFICERS

To: Schools Division Superintendents

1. In connection with DepEd Memorandum No. OUF-2022-0248, the Office of the Undersecretary – Central Office is requesting for assistance in obtaining inventory of laptops issued to Finance Officers.
2. The Office of the Undersecretary – Central Office mentioned during the meeting that Finance Officers shall refer to those employees/users of Electronic New Government Accounting System (ENGAS) that are assigned to the Finance Division/Unit in the schools, Division Offices, and Regional Offices.
3. In compliance with above DepEd Memorandum, all SDO Supply Officers are mandated to accomplish the form on the google link (<https://bit.ly/DepEdROLaptop>) on or before June 29, 2022.
4. Immediate dissemination of and compliance to this memorandum is desired.


TOLENTINO G. AQUINO
 Director IV



Encls: Memorandum OUF-2022-0248
 Reference: Memorandum OUF-2022-0248
 To be indicated in the Perpetual Index
 under the following subjects:

Finance Division Inventory Laptops

AD-AMS/mvzt/rrnb/RegionalMemorandum-InventoryofLaptops
 June 23, 2022

DepEd Region 1: Built on character; empowered



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2022-0248

TO : ALL REGIONAL DIRECTORS

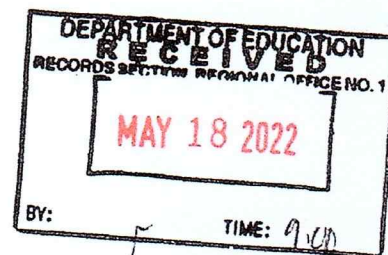
ATTENTION : REGIONAL OFFICE - SUPPLY OFFICERS

FROM :  ANNALYN M. SEVILLA
Undersecretary for Finance


RAMON FIEL G. ABCEDE
Assistant Secretary for Finance

SUBJECT : INVENTORY OF LAPTOPS ISSUED TO FINANCE OFFICERS

DATE : May 13, 2022



This is to request assistance from our Regional Supply Officers in obtaining the inventory of laptops issued to Finance Officers* in the field. This information is necessary for determining the required support and funding to the field to fast-track the Department's automation initiatives and upgrade our financial management information systems.

Please submit the required consolidated regional information on or before May 27, 2022, by filling out the google link below:

<https://bit.ly/DepEdROLaptop>

Thank you.

**For filling out this report, Finance Officers refer to employees assigned to the Finance Division or Unit in the schools, Division Offices, and Regional Offices regardless of position and employment status.*



DepEd RO1



Documan 8

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