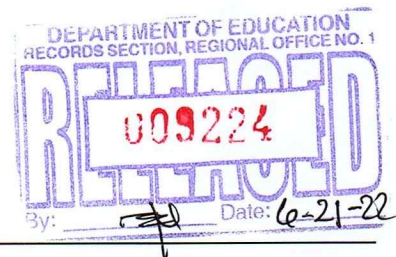




Republic of the Philippines
Department of Education
 REGION I



Office of the Regional Director

JUN 21 2022

REGIONAL MEMORANDUM
 No. 676, s. 2022

**CONDUCT OF LEADERSHIP THROUGH MENTORING AND COACHING IN THE
 WORKPLACE FOR SUPERVISORS**

To: Schools Division Superintendents

1. In line with the Philippine Professional Standards for Supervisors (PPSS), the Department of Education Regional Office I, through the Human Resource Development Division (HRDD), shall conduct the workshop on Leadership through Mentoring and Coaching in the Workplace for Supervisors at the National Educators Academy of the Philippines – Region 1, San Vicente, City of San Fernando, La Union on July 4-6, 2022.

2. With this, please send your respective Supervisors (EPS, PSDS) to attend the said workshop. Below is the pax expected from each SDO:

Schools Division Office	Pax	Schools Division Office	Pax
Alaminos City	2	La Union	6
Batac City	3	Pangasinan I	10
Candon City	3	Pangasinan II	10
Dagupan City	3	San Carlos City	3
Ilocos Norte	6	San Fernando City	2
Ilocos Sur	8	Urdaneta City	3
Laoag City	3	Vigan City	3

3. Participants are expected to be at the NEAP on Day 1 before 8:00 am. Accommodation at NEAP starts at Day 0.

4. First meal is breakfast of Day 1 and last meal is dinner of Day 3.

5. Participants are requested to bring their own laptops and extension cords to be used in the workshops.

6. Expenses related to this activity such as board and lodging, supplies and materials shall be charged to 2022 HRD Fund. Travel and other incidental expenses of the participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.

7. For wide dissemination and immediate action.

TOLENTINO G. AQUINO
 Director IV

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Republic of the Philippines
Department of Education
REGION I

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Reference: None

Encl: None

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT

SEMINARS

HRDD/jmv/Coaching and Mentoring
June 20, 2022

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