



Republic of the Philippines
Department of Education
 REGION I



Office of the Regional Director

MAY 11 2022

REGIONAL MEMORANDUM

No. 490, s. 2022

LIST OF DIVISION NEAP SIM AND PDIS FOCAL PERSONS AND REQUEST FOR DATA GATHERING AND VALIDATION OF NEAP SIM RECIPIENTS

To: **Schools Division Superintendents**
All Others Concerned

1. With reference to the unnumbered memorandum dated September 17, 2021 entitled *Provision and Distribution of Communications Package for Teachers to Support their Participation in NEAP-Recognized Professional Development Programs and Courses (NEAP-PDP)*, this Office announces the list of focal persons for NEAP SIM and PDIS (Attachment 1).
2. The designated focal persons shall coordinate with SDO ITO, to ensure that all NEAP SIM recipients have registered and updated their PDIS accounts.
3. NEAP SIM and PDIS focal persons and SDO ITOs may now access and reset their PDIS password and update their respective profile (Attachment 2).
4. Further, NEAP R1 would like to request the assistance of SDO NEAP SIM focal persons in gathering data from our NEAP SIM recipients through the designated school NEAP sim focal person and/or school supply officers who are in charge of the SIM distribution. Template can be accessed through Google link: <https://tinyurl.com/SIMRecipientsTemplate>.
5. Moreover, SDO NEAP SIM focal persons shall submit the consolidated data to NEAP R1 SIM focal person through Google link: <https://tinyurl.com/ListSchoolNEAPSIMFP> on or before **May 13, 2022, 12 noon**.
6. For queries and other concerns, please contact NEAP R1 through email at neap.region1@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO
 Director IV

Encl.: As stated
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

PROGRAMS TEACHERS

HRDD/kmmb/RM_NEAPSIMPDISFP
 May 11, 2022



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List of NEAP SIM and PDIS Focal Persons and SDO ITOs

DIVISION	NAME	POSITION	DESIGNATION
Alaminos City	Arlene R. Beniola	AOIV	NEAP SIM Focal Person
	Keith V. Garcia	EPS II-HRD	PDIS Focal Person
Batac City	Mr. Deejay R. Opelac	AOIV	NEAP SIM Focal Person
	Ryan C. Ramos	EPS II-HRD	PDIS Focal Person
Candon City	Daryl G. Perez	Designated Supply Officer	NEAP SIM Focal Person
	Rey L. Manzano	SEPS-HRD	PDIS Focal Person
Dagupan City	Clarita Tamayo	AOIV	NEAP SIM Focal Person
	Mitchellene V. Rivo	SEPS-HRD	PDIS Focal Person
Laoag City	Willie M. Cabello	AOIV	NEAP SIM Focal Person
	Nenita Respicio	SEPS-HRD	PDIS Focal Person
La Union	Maria Lelani S. Cortez	AOIV	NEAP SIM Focal Person
	Pauline A. Rimando	EPS II-HRD	PDIS Focal Person
Ilocos Sur	Julimar R. Buquing	ITO I	NEAP SIM Focal Person
	Honeylet C. Zamora	SEPS-HRD	PDIS Focal Person
Ilocos Norte	Marlon D. Macalma	AOIV	NEAP SIM Focal Person
	Maybelle D. Madamba	SEPS	PDIS Focal Person
	Cherry Joy D. Garma	EPS II	PDIS Focal Person
Pangasinan I	Danah Fe S. Rivera	ADAS III	NEAP SIM Focal Person
	Beverly T. Cruz	SEPS-HRD	PDIS Focal Person
Pangasinan II	Eddie Cancino	Supply Officer	NEAP SIM Focal Person
	Maria Luisa C. Catalan	SEPS-HRD	PDIS Focal Person
San Carlos City	Agripino C. Posadas Jr.	Supply Officer II	NEAP SIM Focal Person
	Ma. Evelyn Morillo	SEPS-HRD	PDIS Focal Person
San Fernando City	Romulo Dyquiangco	ADAS III	Neap Sim Focal Person
	Cristeta L. Ramolete	EPS II-HRD	PDIS Focal Person
Urdaneta City	Mel Cristian R. Montero	SUPPLY OFFICER II	Neap Sim Focal Person
	Jumil D. Sarmiento	EPS II-HRD	PDIS Focal Person
Vigan City	Roel O. Pagalanan	EPS II-HRD	NEAP SIM Focal Person
	Clark V. Cortez	SEPS-HRD	PDIS Focal Person

SDO ITOs

NAME	DIVISION
Carlo Agustin	Alaminos City
Mark Anthony R. Bensen	Batac City
Sheila Mecos	Candon City
Reynante B. Infante	Dagupan City
Almadin Domingo	Laoag City
John Philip E. Boado	La Union
Julimar R. Buquing	Ilocos Sur
Jennifer Lynn M. Felipe	Ilocos Norte
Renato V. Fontanilla	Pangasinan I
Brent s. Coronado	Pangasinan II
Norman A. Flores	San Carlos City
Jun Howard J. Rioveros	San Fernando City
Junaur Rillorta	Urdaneta City
Eric L. Tapat	Vigan City

Attachment 2

Steps in resetting the PDIS password:

Step 1: Go to <https://pdis.deped.gov.ph/password/reset>.

Step 2: Enter your @deped.gov.ph email address.

Step 3: Open your @deped.gov.ph email account. You will find an email coming from pdis.neap@neap.ph.education (could vary depending on your Region) with subject line *Reset Password Notification*. If there is no email from the PDIS in your *Inbox*, kindly check your *SPAM* folder.

Step 4: Click the *Reset Password* button indicated in the email.

Step 5: You will be directed to another webpage. Enter your desired password on the fields indicated and click *Change password* when done. Your PDIS password reset does not affect your DepEd email account password.

Step 6: After successful password reset, you will be directed to update your PDIS profile. After completing all the necessary fields, you will be able to use the features of the PDIS.