



Republic of the Philippines  
**Department of Education**  
REGION I



Office of the Regional Director

JAN 25 2022

REGIONAL MEMORANDUM  
No. 076, s. 2021

**STATUS REPORT IN COMPLIANCE TO COA CIRCULAR 2020-006**

To: Schools Division Superintendents  
Schools Division Supply Officers

1. As per the advisory received by this Office from Administrative Service- Asset Management Division, DepEd Central Office, all the Schools Division Offices (SDOs) are requested to submit status report on the conduct of inventory in compliance to COA Circular 2020-006.
2. The said status report template can be downloaded at the link <https://tinyurl.com/ReporttoCOA>. All status reports must be submitted on or before January 26, 2022, at email address [ams.region1@deped.gov.ph](mailto:ams.region1@deped.gov.ph). For further inquiries, please contact Asset Management Section of Administrative Division at (072) 682- 2324 loc. 112.
3. Wide dissemination and compliance of this memorandum to all concerned personnel is desired.

  
**TOLENTINO G. AQUINO**  
Director IV

Encls: N/A  
Reference: N/A

To be indicated in the Perpetual Index  
under the following subjects:

COA Circular 2020-006    Inventory Taking    Status Report of Inventory

AD-AMS/rrnb/RegionalMemorandum-StatusReportCOACircular2020-006  
January 25, 2022

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