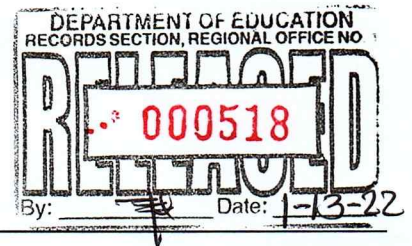




Republic of the Philippines  
**Department of Education**  
 REGION I



Office of the Regional Director

JAN 13 2022

**REGIONAL MEMORANDUM**

No. 036, s. 2022

**REGIONAL MONITORING, EVALUATION AND ADJUSTMENT (RMEA)  
 FOR SCHOOLS DIVISION OFFICES, FISCAL YEAR 2022**

To: Assistant Regional Director  
 Schools Division Superintendents  
 Regional Chiefs

1. This Office, through the Quality Assurance Division (QAD) shall conduct the Regional Monitoring, Evaluation and Adjustment (RMEA) for 14 Schools Division Offices for Fiscal Year 2022.

2. The activity aims to:

- a. present the accomplishments in the implementation of Programs, Projects and Activities (PPAs) based on Program Expenditure Classification (PREXC) vis – a – vis approved WFP;
- b. present SDOs' priority concerns as reflected in the DEDP;
- c. identify and discuss issues/risks/barriers/bottlenecks affecting the delivery of programs, projects and activities;
- d. determine needed adjustments and enhancements in existing policies, programs, projects, activities; and
- e. identify lessons learned from the implementation of Programs, Projects and Activities.

3. The RMEA for SDOs shall be conducted on the following schedule:

Activity	Date (RO Pax only)	Date (SDOs and RO Pax)	Zoom Link
FY 2021 Year-End RMEA	February 17, 2022 @ 9:00 AM	February 18, 2022 @ 9:00 AM	Meeting ID: 933 9861 4693 Passcode: RMEA2022
Midyear RMEA for 2022	August 25, 2022 @ 9:00 AM	August 26, 2022 @ 9:00 AM	Meeting ID: 933 9861 4693 Passcode: RMEA2022

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4. The participants are as follows:

<b>Regional Office</b>	<b>Schools Division Offices</b>
2 – RD and ARD	56 – SDSs, ASDSs, Planning Officers and M and E Specialists
8 – RO Chiefs	
3 – Budget and Finance Unit	
7- QAD EPSs and Staff	
1 – Planning Officer	

5. The activity shall be done through blended approach. Participants from the Regional Office shall be having face-to-face at National Educators’ Academy of the Philippines-Region 1 (NEAP-R1), San Vicente, San Fernando City, La Union while participants from SDOs shall be attending virtually via Zoom.

6. The participants are advised to register at <https://tinyurl.com/RegRMEAforSDOs2022> not later than February 4, 2022.

7. In order to ensure smooth implementation of the said activity, the focal person/s for MEA in the SDOs, together with the Quality Assurance Division shall be conducting a Pre-MEA Activity via Zoom on the schedule listed below:

<b>Activity</b>	<b>Date</b>	<b>Zoom Link</b>
FY 2021 Year-End RMEA	February 2, 2022 @ 9:00AM	Meeting ID: 957 8966 3389 Passcode: PreMEA2022
Midyear RMEA for FY 2022	August 5, 2022 @ 9:00AM	Meeting ID: 957 8966 3389 Passcode: PreMEA2022

8. The MEA Reports shall be submitted at the links indicated below not later than the specified dates:

<b>Activity</b>	<b>Date</b>	<b>Link</b>
FY 2021 Year-End RMEA	Feb. 9, 2022	<a href="https://tinyurl.com/YearendRMEA">https://tinyurl.com/YearendRMEA</a>
Midyear RMEA for FY 2022	August 12, 2022	<a href="https://tinyurl.com/MidyearRMEA2022">https://tinyurl.com/MidyearRMEA2022</a>

9. Expenses related to this activity such as accommodation, board and lodging and materials shall be charged to Regional MOOE subject to the usual accounting and auditing rules and regulations.

10. This Memorandum serves as the Official Authority to Travel of the identified participants from the Regional Office.

11. Immediate dissemination of this Memorandum is desired

  
**TOLENTINO G. AQUINO**  
Director IV



Incl.: As Stated

Reference: None

To be included in the Perpetual Index:

Under the following subjects:

MONITORING

EVALUATION

ADJUSTMENT

PLAN

QAD/lpm/RM\_RMEAforSDOs  
January 6, 2022