



Republic of the Philippines  
**Department of Education**  
 REGION I



Office of the Regional Director

DEC 16 2021

REGIONAL MEMORANDUM  
 No. 1457, s. 2021

**REMINDER ON THE COMPLIANCE TO THE SUBMISSION OF PROCUREMENT-RELATED DOCUMENTS RELATIVE TO THE GRANT OF PERFORMANCE-BASED FOR FY 2021**

To: **Assistant Regional Director  
 Schools Division Superintendents  
 All Concerned**

1. Please find attached copy of Memorandum OM-ProcMS.OD-2021-103 dated December 07, 2021 with the subject Reminder on the Compliance to the submission of Procurement-related documents relative to the grant of Performance-Based for FY 2021.
2. Relative hereto, all Procuring Entities are hereby directed to comply with the requirements relative to procurement.
3. Please refer to AO25 IATF and their website (<https://rbpms.dap.edu.ph/policies-issuances/>) for quick reference on the implementation of the timeline of FY 2021 PBB.
4. For information, guidance, and compliance.



**TOLENTINO G. AQUINO**  
 Director IV

Encl & Reference: as stated.  
 To be indicated in the Perpetual Index  
 Under the following subjects:

PERFORMANCE-BASED BONUS REQUIREMENTS TIMELINES

AD-PS/Igm/RM\_PBB2021  
 December 15, 2021

**DepEd Region 1: Built on character; empowered by competence.**



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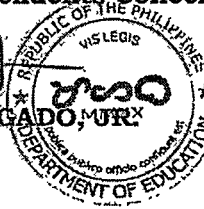
Republic of the Philippines  
**Department of Education**  
OFFICE OF THE DIRECTOR  
**Procurement Management Service**



**MEMORANDUM**  
**OM-ProcMS.OD-2021-103**  
**December 07, 2021**

**TO :** All Regional Directors  
School Division Superintendents Concerned

**FROM :**   
**ATTY. MARCELO H. BRAGADO, JR.**  
Director IV



**Subject :** **Reminder on the Compliance to the submission of Procurement-related documents relative to the Grant of Performance-Based (PBB) for FY 2021**

With reference to Memorandum Circular 2021-1 dated 03 June 2021, *Guidelines on the Grant of the PBB FY 2021* and Memorandum Circular 2021-2, *Supplemental Guidelines on the Grant of the PBB for FY 2021* dated 25 October 2021 under Executive Order No. 80, S. 2012 and Executive Order No. 201, S. 2016, all Procuring Entities are directed to comply with the requirements relative to procurement, specified below:

<b>Procurement Documents</b>	<b>Requirements</b>	<b>Deadline of Submission</b>
<b>Certificate of Compliance</b>	Submit Certificate of Compliance that the agency conducted <b>Early Procurement Activities</b> for at least 50% of the Total Value of the <b>FY 2022 Procurement Projects</b> to the GPPB-TSO.  <i>Note: Early Procurement Activities should be conducted in FY 2021.</i>	On or before 31 January of the fiscal year

<b>Procurement Documents</b>	<b>Requirements</b>	<b>Deadline of Submission</b>
<b>FY 2021 APP-non CSE</b>	Submit <b>FY 2021 APP-non CSE</b> to GPPB-TSO.	March 31, 2021
<b>Results of APCPI system for FY 2020 Procurement Transactions</b>	Submit Results of the <b>APCPI system for FY 2020 Procurement Transactions</b> to GPPB-TSO	June 30, 2021
<b>FY 2022 APP-CSE</b>	Submit the <b>FY 2022 APP-CSE</b> thru the PhilGEPS Virtual Store	August 31, 2021
<b>Indicative FY 2022 APP-non CSE</b>	Posting of <b>Indicative FY 2022 APP-non CSE</b> in the agency's Transparency Seal webpage	September 30, 2021
<b>Maintain / update the agency Transparency Seal (TS)</b>	<b>Maintain / update the agency Transparency Seal (TS)</b> under Section 96 of the General Provisions of the FY 2021 General Appropriations Act (GAA). The TS page should be accessible by clicking the TS logo on the home page.	October 01, 2021
<b>Update procurement requirements in the PhilGEPS</b>	<b>Update</b> all procurement requirements for transactions above 1 million from January 1, 2021 to December 31, 2021 in the <b>PhilGEPS</b> .	January 29, 2022

You may refer to AO25 IATF and their website <https://www.rbpmis.dap.edu.ph/policies-issuances/> for quick reference on the implementation timeline of FY 2021 PBB. For other inquiries/clarifications, you may also contact the listed offices below:

<b>Name of Office</b>	<b>Contact Number/s</b>	<b>Email Addresses</b>
<b>GPPB-Technical Support Office (TSO)</b>	(02) 7900-6741 to 44	For APP: <a href="mailto:app@gppb.gov.ph">app@gppb.gov.ph</a> ;  PMR: <a href="mailto:pmr@gppb.gov.ph">pmr@gppb.gov.ph</a> ;

		<b>APCPI:</b> <a href="mailto:apcpi@gppb.gov.ph">apcpi@gppb.gov.ph</a> <i>Other concerns:</i> <a href="mailto:monitoring@gppb.gov.ph">monitoring@gppb.gov.ph</a>
<b>PhilGEPS</b>  <b>Marketing and Sales Division</b>	(02) 8640-6906 up to 09  (02) 8689-7750 local 4019	<a href="mailto:agency@ps-philgeps.gov.ph">agency@ps-philgeps.gov.ph</a>  <a href="mailto:apcse.helpdesk@ps-philgeps.gov.ph">apcse.helpdesk@ps-philgeps.gov.ph</a>
<b>AO 25 Secretariat</b>	(02) 8400-1490, 8400-1469, 8400-1582  Text Hotline: 0920 498-9121 (Smart)	<a href="mailto:ao25secretariat@dap.edu.ph">ao25secretariat@dap.edu.ph</a>
<b>DepEd – Procurement Management Services (Office of the Director)</b>	(02) 86337232	<i>For APP:</i> <a href="mailto:appmonitoring@deped.gov.ph">appmonitoring@deped.gov.ph</a>  <i>PMR:</i> <a href="mailto:pmmrmonitoring@deped.gov.ph">pmmrmonitoring@deped.gov.ph</a>  <i>APCPI:</i> <a href="mailto:apcpimonitoring@deped.gov.ph">apcpimonitoring@deped.gov.ph</a>  <i>Other concerns:</i> <a href="mailto:procms.od@deped.gov.ph">procms.od@deped.gov.ph</a>

For strict and immediate compliance.

**Encl.**

Memorandum Circular 2021-1 dated June 03, 2021

Memorandum Circular 2021-2 dated October 25, 2021