REGIONAL MEMORANDUM
No. 1194, s. 2021

UPDATES AND REMINDERS ON THE NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH) FOR FY 2021

TO: OIC-ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

DATE: OCTOBER 4, 2021

1. This pertains to Memorandum DM-HROD-2021-0152 entitled “Updates and Reminders on the National Qualifying Examination for School Heads (NQESH) for FY 2021, and Memorandum DM-HROD-2021-0222 dated September 23, 2021 which provides Clarifications on the Eligibility Requirements for FY 2021 National Qualifying Examination for School Heads (NQESH).

2. Due to restrictions brought about by the ongoing pandemic and the preparation time required to employ the online assessment system in consideration of security issues, priority areas, quarantine status, procurement, and other logistical concerns, there will be adjustments in the administration of the examination.

3. The conduct on the NQESH shall be moved to March 2022. Specific details on the examination shall be announced in a separate memorandum.

4. Those who are aspiring School Heads, regardless of their current position, are qualified to take the NQESH, provided that the following requirements are met:

   a. Meets the minimum Qualification Standards (QS) for Principal 1 position stipulated in DepEd Order No. 39, s. 2007 entitled Modified Qualification Standards for the Positions of Head Teachers and Principals, and

   b. Has acquired ANY of the following experience requirements as of February 2022:
      i. One year as Head Teacher; or
      ii. Two years as Teacher-in-Charge; or

DepEd Region 1: Built on character; empowered by competence.
iii. Five years as Teacher III or SPED Teacher; or
iv. Five years as incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher institution.

5. Those qualified to take the NQESH are encouraged to be familiar with the Philippine Professional Standards for School Heads (PPSSH) and may start preparing the following documents needed once the registration for the NQESH commences:

a. Approved Individual Performance Commitment and Rating Form (IPCRF) with a rating of at least Very Satisfactory (VS) in the last two (2) consecutive rating periods duly certified by the authorized personnel in the Schools Division Office

Teachers-In-Charge (TIC) and Head Teachers HT) acting as School Head is required to secure the Office Performance Commitment and Rating Form (OPCRF);

b. Service Record duly certified by the Administrative Officer of the Schools Division Office; and

c. The following documents are required only for the specified requirements related to experience:

Two years as Teacher-in-Charge
- Designation or Special Order as Teacher-in-Charge (TIC) or Officer-In-Charge signed by the Schools Division Superintendent is required for those who acquired;

Five years as incumbent public-school teacher
- Certification of managerial and administrative experience from DepEd-recognized private institution or CHED-recognized higher education institution signed by the president of the institution

6. As precaution, please be reminded that DepEd values the credibility and integrity of the examination. The agency is NOT, in any way, affiliated with individuals, institutions, or organizations offering and providing review sessions or claiming to have access to the content of the examination. However, to support qualified NQESH takers, Schools Division Offices (SDOs) through the Human Resource Development Unit are encouraged to design and provide appropriate learning and development interventions that are aligned with the Philippine Professional Standards for School Heads.

7. All initiatives and activities shall be strictly free of charge and not be conducted during class/office hours. Schools Division In-Service Training (INSET) fund may be used for expenses, subject to the usual accounting and auditing and rules and regulations.
8. Instructions on the application process and other information related to the conduct of the FY2021 NQESH in March 2022 shall be announced in a separate memorandum.

9. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO
Director IV

Incl.: As Stated
Reference: DM-HROD-2021-0152
DM-HROD-2021-0222
To be included in the Perpetual Index:
Under the following subjects:
SCHOOLS STANDARDS EXAMINATIONS

QAD/lpm/RM: NQESH 2021
October 5, 2021
MEMORANDUM
DM-HROD-2021-0222

TO : All Regional Directors
     All Schools Division Superintendents
     All others concerned

FROM : WILFREDO F. CABRAL
       Regional Director, DepEd NCR and
       Officer-In-Charge, Office of the Undersecretary
       Human Resource and Organizational Development

SUBJECT : CLARIFICATIONS ON THE ELIGIBILITY REQUIREMENTS FOR FY2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)

DATE : September 23, 2021

This has reference to DM-HROD-2021-0152 which provides the eligibility requirements to be qualified to participate in the FY 2021 National Qualifying Examination for School Heads (NQESH). Please be clarified that aspiring School Heads, regardless of their current position, are qualified to take the NQESH, provided that the following requirements are met:

1. Meets the minimum Qualification Standards (QS) for Principal 1 position stipulated in DepEd Order No. 39, s. 2007 entitled Modified Qualification Standards for the Positions of Head Teachers and Principals, and

2. Has acquired ANY of the following experience requirements as of February 2022:
   a. One year as Head Teacher; or
   b. Two years as Teacher-in-Charge; or
   c. Two years as Master Teacher; or
   d. Five years as Teacher III or SPED Teacher; or
   e. Five years as incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution.
Moreover, please note that the following documents are required only for the specified requirements related to experience:

1. Two years as Teacher-in-Charge
   - Designation or Special Order as Teacher-In-Charge (TIC) or Officer-In-Charge signed by the Schools Division Superintendent is required for those who acquired

2. Five years as incumbent public-school teacher
   - Certification of managerial and administrative experience from DepEd-recognized private institution or CHED-recognized higher education institution signed by the president of the institution.

Finally, instructions on the application process and other information related to the conduct of the FY2021 NQESH in March 2022 shall be announced in a separate memorandum.

For further inquiries, all concerned may contact the Human Resource and Development Division through:

Email Address: bhrod.hrdd@deped.gov.ph
Facebook Group: https://www.facebook.com/DepEdBHROD

For immediate and widest dissemination.
MEMORANDUM
DM-HROD-2021-0152

TO : All Regional Directors
    All Schools Division Superintendents
    All others concerned

FROM : WILFREDO E. CABRAL
    Regional Director, DepEd NCR and
    Officer-In-Charge, Office of the Undersecretary
    Human Resource and Organizational Development

SUBJECT : UPDATES AND REMINDERS ON THE NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH) FOR FY2021

DATE : September 7, 2021

With reference to DM-PHROD-2021-0081 dated 15 February 2021 on the conduct of the National Qualifying Examination for School Heads (NQESH) this FY 2021, please be informed that the preparatory work to align the competency-based assessment with the standards set by the Philippine Professional Standards for School Heads (PPSSH) has commenced.

However, with the restrictions brought about by the ongoing pandemic and the preparation time required to employ the online assessment system in consideration of security issues, priority areas, quarantine status, procurement, and other logistical concerns, there will be adjustments in the administration of the examination.

In view of the foregoing, please be informed that the conduct of the NQESH shall be moved to March 2022. Specific details related to this examination shall be announced in a separate memorandum.

Meanwhile, those who are interested in taking the NQESH are advised to take into consideration the following experience requirements by February 2022:

   a. One year as Head Teacher; or
   b. Two years as Teacher-in-Charge; or
   c. Two years as Master Teacher; or
   d. Five years as Teacher III or SPED Teacher; or
   e. Five years as incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution.
Further, those qualified to take the NQESH are encouraged to **be familiar with the Philippine Professional Standards for School Heads (PPSSH)** and may start preparing the following documents needed once the registration for the NQESH commences:

a. Approved Individual Performance Commitment and Rating Form (IPCRF) with a rating of at least Very Satisfactory (VS) in the last two (2) consecutive rating periods duly certified by the authorized personnel in the Schools Division Office.

Teachers-In-Charge (TIC) and Head Teachers (HT) acting as School Head is required to secure the Office Performance Commitment and Rating Form (OPCRF);

b. Service Record duly certified by the Administrative Officer of the Schools Division Office; and

c. If applicable:
   - Designation or Special Order as Teacher-In-Charge (TIC) or Officer-In-Charge signed by the Schools Division Superintendent.
   - Certification of managerial and administrative experience from DepEd-recognized private institution or CHED-recognized higher education institution signed by the president of the institution.

As a precaution, please be reminded that **DepEd values the credibility and integrity of the examination**. The agency is NOT, in any way, affiliated with individuals, institutions, or organizations offering and providing review sessions or claiming to have access to the content of the examination. However, to support qualified NQESH takers, Schools Division Offices (SDOs) through the Human Resource Development Unit are **encouraged to design and provide appropriate learning and development interventions that are aligned with the Philippine Professional Standards for School Heads**.

All initiatives and activities shall be strictly free of charge and not be conducted during class/office hours. Schools Division In-Service Training (INSET) funds may be used for expenses, subject to the usual accounting and auditing rules and regulations.

The immediate and widest dissemination of this Memorandum is desired.

[HRDD/Angeles]