SUBMISSION OF LEARNING RESOURCES INVENTORY FORMS FOR QUARTER 3 AND QUARTER 4

To: Schools Division Superintendents

1. In continuing the implementation of the Basic Education Learning Continuing Plan (BE-LCP), all governance levels must be committed and effectively monitor the provision and utilization of the Self-Learning Modules (SLMs).

2. Relative to this, all Schools Division Offices and schools must ensure compliance with pertinent rules in receiving, inspecting, keeping and safeguarding the SLMs in good condition against losses or wastages.

3. Under the COA rules and regulations and as mandated in the General Accounting Manual, all printed self-learning modules and other learning resources should be duly accounted for and maintained for booking-up and inventory.

4. To account for the current situation of the Q3 and Q4 learning resources printed and delivered for SY 2020-2021, the following should be complied with by the concerned personnel for the evaluation of the implementation of BE-LCP. They are likewise requested to gather accurate data on LR provision gaps, and identify the requirements needed for the SY 2021-2022.
   a. All Public School Principals or Heads of Elementary and Secondary (Junior and Senior) are requested to accomplish the Q3 and Q4 Learning Resources Inventory Forms using https://tinyurl.com/InventoryForms-LR and submit to their respective Division Supply Officer; and
   b. Division Supply Officer shall consolidate reports of their respective schools and accomplish the Regional Google sheet shared by the BLR Focal Person on or before October 12, 2021. Likewise, the Division LR Supervisors shall supervise the accomplishment of the report.
   c. The Curriculum Learning and Management Division (CLMD) Chief and Regional Education Program Supervisor in-charge of LRMS shall also monitor the accomplishment of forms and submission of the duly signed offline version of the Division Consolidated Report.

5. For queries and more information, please coordinate with Milagros Rebato, BLR Focal Person @ cp # +639174184310/+639228612981 or email @ milagros.rebato@deped.gov.ph.
6. For compliance, information and guidance.

For the Regional Director:

[Signature]

ATTY. RHEA JOY L. CARBONELL
Chief Administrative Officer,
Administrative Division

Encl: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

INVENTORY OF LEARNING RESOURCES
QUARTER 3
QUARTER 4

CLMD-LRMS/gaa.nnc/RM_UpdatedInventoryLRs_Q3_Q4
September 23, 2021

Page 2 of 2
JOINT MEMORANDUM  
DM-OUIC-2021 - 375  

TO : REGONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHER CONCERNED  

ATTENTION : DIVISION SUPPLY OFFICERS  

FROM : DIOSDAD0 M. SAN ANTONIO  
Undersecretary for Curriculum and Instruction  

Atty. REVSEE A. ESCOBEDO  
Undersecretary for Field Operations, Palarong Pambansa  
Secretariat and DEACO  

SUBJECT : Submission of Learning Resources Inventory Forms for Quarter 3 and Quarter 4  

DATE : September 06, 2021  

We express our appreciation for the provision of information on Q1 and Q2 SLMs and Learning Activity Sheets for SY 2020-2021.  

In continuing the implementation of the Basic Education Learning Continuity Plan (BE-LCP), all governance levels must be committed to efficiently and effectively monitor the implementation of the BE-LCP particularly the provision and utilization of the learning resources such as but not limited to Self-Learning Modules (SLM), Learning Activity Sheets (LAS), and Contextualized Materials.  

Given this, the ROs, SDOs, and schools must ensure compliance with pertinent rules in receiving, inspecting, keeping, and safeguarding learning resources, such as, but not limited to SLMs and should keep the same in good condition against loss or wastage.  

Under the COA rules and regulations and as mandated in the General Accounting Manual, all printed self-learning modules and other learning resources should be duly accounted for and maintained for booking-up and inventory.  

To account for the current situation of the Q3 and Q4 learning resources printed and delivered for SY 2020-2021, the following should be complied with by the following concerned personnel for the Department’s informed evaluation on the implementation of the BE-LCP, gather accurate data on LR provision gaps, and identify the requirements needed for SY 2021-2022:  

1. All Public School Principals or Heads of Elementary and High Schools (Junior and Senior) are requested to accomplish the Q3 and Q4 Learning Resources
Inventory Forms using this https://tinyurl.com/InventoryForms-LR and submit to their respective Division Supply Officers.

2. Division Supply Officer shall consolidate the reports of their respective schools and accomplish the regional consolidated report under the supervision of Division LR Supervisors. BLR Focal Persons will coordinate with respective Division Supply Officers and LR Supervisors for the Division and Regional Consolidated Report Form Links on September 10, 2021.

**List of Learning Resources Inventory Focal Persons**

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact Details</th>
<th>Region Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Lee Babaran</td>
<td>Email Address: <a href="mailto:mark.babaran@deped.gov.ph">mark.babaran@deped.gov.ph</a>&lt;br&gt;Contact Number: +639472387675</td>
<td>-</td>
</tr>
<tr>
<td>Angeline Espiritu</td>
<td>Email Address: <a href="mailto:angeline.espiritu@deped.gov.ph">angeline.espiritu@deped.gov.ph</a>&lt;br&gt;Contact Number: +639222256363</td>
<td>IV-A, IV-B, V, NCR, CARAGA</td>
</tr>
<tr>
<td>Milagros Rebato</td>
<td>Email Address: <a href="mailto:milagros.rebato@deped.gov.ph">milagros.rebato@deped.gov.ph</a>&lt;br&gt;Contact Number: +639174184310/+639228612981</td>
<td>I, II, III, XI, XII, CAR</td>
</tr>
<tr>
<td>Ireen Subebe</td>
<td>Email Address: <a href="mailto:ireen.subebe@deped.gov.ph">ireen.subebe@deped.gov.ph</a>&lt;br&gt;Contact Number: +639397778250</td>
<td>VI, VII, VIII, IX, X</td>
</tr>
</tbody>
</table>

3. The Curriculum Learning and Management Division (CLMD) Chiefs and Regional Education Program Supervisors in charge of LRMS shall monitor the accomplishment of forms and submission of the duly signed offline version of the Division Consolidated Report to blr.lrp@deped.gov.ph, on or before **October 15, 2021**.

For information and appropriate action.

---

Direct Line: (632) 633-7202 / 687-4146 Fax: (632) 631-5057
E-mail: ouci@deped.gov.ph
Website: www.deped.gov.ph