REGIONAL MEMORANDUM
No.10723 s. 2021

PRESENTATION OF CY 2021 THIRD QUARTER FINANCIAL REPORTS

To: Schools Division Superintendents

1. The Presentation of CY 2021 Third Quarter Financial Reports will be on October 7-8, 2021 at exactly 8:00 AM via Microsoft Teams. The participants are required to join the online session 15 minutes before the start of the session.

2. Objectives are as follows:
   a. To monitor the performance of Schools Division Offices (SDOs) on their financial reports and budget and financial accountability reports.
   b. To discuss the different issues and concerns on financial management.

3. The participants are the following:
   a. All Finance Staff of the Regional Office; and
   b. SDO Accountants and Budget Officers.

4. Each SDO shall be given 15 minutes to present the consolidated Budget and Financial Accountability Reports. The order of presentation shall be as follows:

<table>
<thead>
<tr>
<th>1st Batch</th>
<th>2nd Batch</th>
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</thead>
<tbody>
<tr>
<td>1. Ilocos Norte</td>
<td>8. San Carlos City</td>
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<td>2. San Fernando City</td>
<td>9. Pangasinan I</td>
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<td>3. Batac City</td>
<td>10. Pangasinan II</td>
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<td>4. Dagupan City</td>
<td>11. Urdaneta City</td>
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<td>5. Ilocos Sur</td>
<td>12. Alaminos City</td>
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<td>6. Candon City</td>
<td>13. Vigan City</td>
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<td>7. La Union</td>
<td>14. Laoag City</td>
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5. All divisions are required to submit all reports on or before the set deadline.

6. Immediate dissemination of this Memorandum is desired.
COA-DBM Joint Circular No. 2019-1
COA-DBM-DepEd Joint Circular No. 2019-1

To be indicated in the Perpetual Index
under the following subjects:

Asset
Expenses
Funds
Records
Reports

FD-BS/sav/RM01
September 20, 2021
PROTOCOLS DURING THE WEBINAR

1. Log-in MS Teams on October 7-8, 2021, before 8:00 AM.
2. Upon log-in, all participants must turn-off the video and microphone.
3. For checking of attendance, please post the following details on the chat box:
   • Division
   • Name
4. When recognized, please turn on the video and microphone. After responding, turn it off again.
5. For questions, please post through the chat box.
6. Reminders:
   • Use earphones with microphone to minimize feedbacks.
   • For those who will participate using a mobile phone, it is advised that you bring a powerbank.