



Republic of the Philippines  
**Department of Education**  
 Region I



Office of the Regional Director

REGIONAL MEMORANDUM  
 No. 1040, s. 2021

SEP 15 2021

**PREPARATION OF THE REQUIRED DOCUMENTS FOR THE GRANT OF THE PERFORMANCE-BASED BONUS (PBB) FISCAL YEARS 2020 AND 2021**


To: **All Schools Division Superintendents**

1. This pertains to the preparation of documents for the grant of the Performance-Based Bonus (PBB) for Fiscal Years (FYs) 2020 and 2021. For references, please check the following issuances:

- a. DepEd Order No. 007, s. 2021 For PBB FY 2021, re: Multiyear Guideline on the Grant of Performance-Based Bonus (PBB) for the Department of Education Employees and Officials.
- b. Memorandum Circular No. 2020-01, re: Guidelines on the Grant of Performance-Based Bonus (PBB) for Fiscal year (FY) 2020 Under Executive Order No. 80, s. 2012 and Executive Order No. 201, s. 2016.
- c. Memorandum Circular No. 2021-1, re: Guidelines on the Grant of the Performance-Based Bonus (PBB) for Fiscal Year (FY) 2021 under Executive Order No. 80, s. 2012 and Executive Order No. 201, s. 2016

2. In line with this, this Office respectfully requests the name and email address of your respective PBB Focal Person/Person-In-Charge for us to facilitative feedback and communication processes. Please submit the Focal Person details, and the 2020 PBB reports - SDO and school level Form 1.3 **on or before September 27, 2021**, for consolidation. Said forms can be accessed and be downloaded at [bit.ly/sdolevelform](http://bit.ly/sdolevelform) and [bit.ly/schoollevelform](http://bit.ly/schoollevelform), respectively, and send them at [laarnigrace.madayag@deped.gov.ph](mailto:laarnigrace.madayag@deped.gov.ph).

2. For information, guidance and strict compliance.

  
**TOLENTINO G. AQUINO**  
 Director IV

Encl.: None  
 References: As stated  
 To be indicated in the Perpetual Index  
 Under the following subjects:

PERFORMANCE  
 PROCEDURE

POLICY  
 REQUIREMENTS

POSITIONS

AD/hfa/RM  
 September 14, 2021



DepEd RO1 PERS210789

**DepEd Region 1: Built on character; empowered by competence.**



Flores St., Catbangan, City of San Fernando, La Union  
 (072) 607-8137 / 682-2324  
[region1@deped.gov.ph](mailto:region1@deped.gov.ph) | [www.depedro1.com](http://www.depedro1.com)

