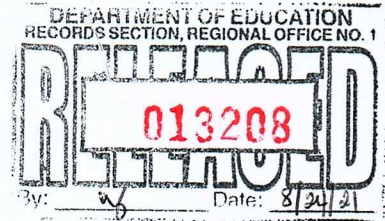




Republic of the Philippines
Department of Education
REGION I



ORD-Legal Unit

AUG 24 2021

REGIONAL MEMORANDUM
No. 940, s. 2021

**MIDYEAR MEETING ON STATUS UPDATE OF CASES UNDER PRELIMINARY
AND FORMAL INVESTIGATION CASES AND MANAGEMENT OF ISSUES
CONCERNING INVESTIGATION**

To: All Schools Division Superintendents
Division Legal Officers and Legal Designate

1. This Office, through its Legal Unit will conduct the Midyear Meeting on the Status Update of Cases Under Preliminary and Formal Investigation Case and Management of Issues concerning Investigation on September 10, 2021, 8:00 a.m-12:00 pm via Microsoft Teams.
2. This is part of the Legal Unit mandate to continuously update the status administrative matters and cases and to resolve issues and concerns in line with the conduct of investigation.
3. Other agenda of the meeting are the following:
 - a. Activities/Strategies on how to lessen issues/complaints filed directly to the Central Office;
 - b. Discussion on the conduct of online hearing pending the issuance of the policy from the Central Office; and
 - c. Other matters.
4. Participants to this meeting are the Legal Officers and Legal Designate of the Schools Division Offices of this region. A meeting link shall be provided, and the participants are required to login ten (10) minutes before the scheduled time.
5. Participants of each Division are also required to submit the following reports:
 - a. Status of cases referred for Formal Investigation;
 - b. Status of cases referred Fact-Finding Investigation;
 - c. Status of cases referred Mediation;
 - d. Status of cases referred cases referred for appropriate action from the PAAC, 8888, CSC Contact Center ng Bayan; and
 - e. School sites cases filed in court and not yet filed in court
 - f. issues and concerns encountered in the process of investigation.

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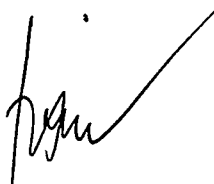


6. The accomplished reports shall be submitted to this link, <https://tinyurl.com/MidyearReports2021>, not later than September 3, 2021.

7. Program of activities are listed below for reference.

TIME	PARTICULARS/AGENDA	RESPONSIBLE PERSON
8:00-8:40	Preliminaries Acknowledgement of Participants	Ralph Jefferson D. Alvarez, Legal Assistant II
8:40-8:50	Opening Remarks	Atty. Rosemarie M. Wailan, Attorney IV
8:50-9:10	ARD's Time	ARD Ronald B. Castillo
9:10-9:30	RD's Time	RD Tolentino G. Aquino
9:30-10:20	Presentation of Reports	Legal Officers/Legal Designate
10:20-11:00	Activities/Strategies on how to lessen issues/complaints filed directly to the Central Office	Atty. Rosemarie M. Wailan, Attorney IV
11:00-11:30	Discussion on the conduct of online hearing pending the issuance of the policy from the Central Office	Atty. Rosemarie M. Wailan, Attorney IV
11:30-12:00	Other matters	Ralph Jefferson D. Alvarez, Legal Assistant II

8. For information and compliance.


TOLENTINO G. AQUINO
 Director IV

Reference: None

To be indicated in the Perpetual Index
under the following subject:

Investigation Cases	Legislation Agreements
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ORD-LU/RJLC/rja/RMLU0015
August 24, 2021

-RM-2021Midyear Meeting on Status Update of Cases-

