REGIONAL MEMORANDUM
No. 2947, s. 2021

SECOND VIRTUAL IN-SERVICE TRAINING (VINSET)

To: Schools Division Superintendents

1. The Offices of the Undersecretaries for Administration (OUA), Curriculum and Instruction (OUCI) and Field Operations (OUFO), through the Information and Communications Technology Service-Educational Technology (ICTS-EdTech) Unit, are jointly spearheading the second Virtual In-Service Training (VINSET) for public school teachers on August 30 to September 3, 2021.

2. The final programme, schedules, subject matters, and links to online platforms to be used shall be released at least a week before the second VINSET starts.

3. For information and guidance.

TOLENTINO G. AQUINO
Director IV

Encl.: OUA MEMO 00-0821-0073
Reference: OUA MEMO 00-0821-0073
To be included in the Perpetual Index
Under the following subjects

IN-SERVICE TRAINING
VIRTUAL

CLMD/magd/jcd/RM_VIRTUAL IN-SERVICE TRAINING
August 16, 2021

DepEd Region 1: Built on character; empowered by competence.
OUA MEMO 00-0821-0073
MEMORANDUM
06 August 2021

For: Regional Directors and BARMM Education Minister
     Schools Division Superintendents
     Principals and School Heads

Subject: ANNOUNCING THE SECOND VIRTUAL IN-SERVICE TRAINING
         (VINSET) ON 30 AUGUST TO 03 SEPTEMBER 2021

The Offices of the Undersecretaries for Administration (OUA), Curriculum
and Instruction (OUCI) and Field Operations (OUFO), through the Information
and Communications Technology Service-Educational Technology (ICTS-EdTech) Unit,
are jointly spearheading the second Virtual In-Service Training (VINSET) for
public school teachers this coming 30 August to 03 September 2021.

Following the huge success of the first VINSET conducted last 15-19 March
2021 with 514,659 participants nationwide, the ICTS-EdTech is poised to reach
more or all of the teachers this time as they will be able to use the DepEd Sim Card
and Connectivity Load which is now being rolled out.

The following are the objectives of the second VINSET:

1. Capacitate teachers in using different online modality platforms that
   include DepEd Learning Management System, DepEd Commons,
   DepEd Online (FB Page, YouTube, ETULAY Tutorial Sessions), DepEd
   TV, and DepEd Radio.

2. Provide awareness and proper handling of technology tools in
   delivering instruction in synchronous and asynchronous format.

3. Learn and apply different components of cyber wellness (data privacy,
   netiquette, and troubleshooting).

4. Teach emerging technology tools and applications to maximize the
   use of cross-platform operating system.

5. Inspire teachers through guided programs to innovate and upgrade
   their skills in the use of different solutions and in acquiring
   international certification under Microsoft, Adobe, and Google.
The Undersigned are requesting the support of Department's field offices and schools around the country in reaching out and encouraging all teachers to participate in the upcoming VINSET.

Final programme, schedules, subject matters, and links to online platforms to be used will be release at least a week before the second VINSET starts.

For widest dissemination and appropriate action.

DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction

ATTY. REYSE A. ESCOBEDO
Undersecretary for Field Operations

ALAIN DEE B. PASCUA
Undersecretary for Administration
## TENTATIVE SCHEDULE AND PROGRAMME

### Day 1 (30 August 2021) MONDAY

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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</table>
| 8:30 am – 9:00 am | • Opening Prayer  
|                | • Philippine National Anthem  
|                | • Welcome Remarks  
|                |   - Message from Sec. Leonor Magtolis Briones, DepEd Secretary  
|                |   - Message from Usec. Diosdado M. San Antonio, Undersecretary for Curriculum and Instruction  
|                | • Video Informercial  
|                |   - Blended Learning Program and Approaches of DepEd                     |
| 9:00 am – 10:30 am | Topic: Retooling of Teachers Capacity in Using ICT and Emerging Technologies  
|                | Speaker: Mark Anthony Gisya                                                   |
| 10:30 am – 12:00 pm | Topic: Advantages of Using Open Educational Resources (OERs)  
|                | Speaker: Shenwin O. Lomeda and Sara Jane Sarino                              |
| 12:00 pm – 1:00 pm | LUNCH BREAK                                                                 |
| 1:00 pm – 2:00 pm | Topic: Proper Etiquette in Sending E-mail and Understanding Guidelines for Copyright  
|                | Speaker: Ariel A. Delos Santos                                               |
| 2:00 pm – 3:30 pm | Topic: The Wisdom Behind Grammarly  
|                | Speaker: Maria May N. Sevilla                                                 |
| 3:30 pm – 4:30 pm | Topic: The Creative Utilization of Canva for Students Performance Task  
|                | Speaker: Aprelene B. Marquez and Representative from Canva Philippines       |
| 4:30 pm – 4:40 pm | • Evaluation (Program and Speakers)  
|                | • Reminders                                                                    |

### Day 2 (31 August 2021) TUESDAY

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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</table>
| 8:30 am – 9:00 am | • Opening Prayer  
|                | • Welcome Remarks  
|                |   - Message from Dir. Leila Areola (Director IV, BLD)  
|                | • Video Informercial  
|                |   - DepEd Computerization Program  
|                |   - DepEd Learning Management System (Creating an Account, Password Resetting)  
| 9:00 am – 10:00 am | Topic: Techniques and Learning Delivery Style in Conducting Effective Virtual Classes  
|                | Speaker: Bureau of Learning Delivery                                     |
| 10:00 am – 11:00 am | Topic: Radio Based Instruction – Reaching Far-flung Areas  
<p>|                | Speaker: Jan Wilbur Gale                                                   |</p>
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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</table>
| 11:00 am – 12:00 pm | Topic: Child-friendly Approaches in Empowering Para-teachers  
Speaker: Bureau of Learning Delivery                                                      |
| 12:00 pm – 1:00 pm | LUNCH BREAK                                                                                 |
| 1:00 pm – 2:30 pm  | Topic: TV-Based Instruction – Effective Utilization and Plotting to Weekly Lesson Delivery  
Speaker: Salviador E. Mamansala                                                                                                    |
| 2:30 pm – 3:30 pm  | Topic: Creative teaching and Teaching Creativity for Distance / Remote Learning               
Speaker: Alvin A. Sy                                                                                                                     |
| 3:30 pm – 4:30 pm  | Topic: Troubleshooting Equipment and Digital Device Awareness                                |
| 4:30 pm – 4:40 pm  | • Evaluation (Program and Speakers)  
• Reminders                                                                          |

Day 3 (01 September 2021) WEDNESDAY

<table>
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<tr>
<th>Time</th>
<th>Session</th>
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</table>
| 8:30 am – 9:00 am | • Opening Prayer  
• Inspirational Messages  
  o Message from Clarissa Segismundo (Microsoft Philippines)  
• Video Informercial  
  o DepEd TV Teacher-Broadcasters  
  o DepEd ETULAY Online Tutoring                                                   |
| 9:00 am – 10:30 am| Topic: Interactive PowerPoint Plugins & Microsoft Windows Plugin for 21st Century Teachers  
Speakers: Ma. Remalyne Cruz and Glenn Hurano                                         |
| 10:30 am – 11:30 am| Topic: Microsoft Office 365 for Productivity – Mail Merge  
Speaker: Marco Paolo-Victoriano                                                      |
| 11:30 am – 12:00 pm| Topic: Professional Development Program with Microsoft Education  
Speakers: Mark Anthony F. Jamisal and Representatives from Microsoft Philippines      |
| 12:00 pm – 1:00 pm| LUNCH BREAK                                                                                 |
| 1:00 pm – 3:00 pm | Topic: Game-Based Learning Using Minecraft Education Edition  
Speakers: Rubilyn Pastran, Glenny Laping and Glenah Taguliao                          |
| 3:00 pm – 4:30 pm | CONCURRENT SESSION: Photo Editing and digital banner design using GIMP for instructional video development  
Speaker: Lorenz Villaflor                                                          |  
CONCURRENT SESSION: Basic Motion Graphics using Hitfilm Express for Instructional video development  
Speaker: Adriyl M. Santiago                                                   |
| 4:30 pm – 4:40 pm | • Evaluation (Program and Speakers)  
• Reminders                                                                          |

Day 4 (02 September 2021) THURSDAY

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<th>Time</th>
<th>Session</th>
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</table>
| 8:30 am – 9:00 am | • Opening Prayer  
• Inspirational Messages  
  o Message from Mary Manzano (Google Philippines)  
• Video Informercial  
  o DepEd Radio-Based Instruction |
<table>
<thead>
<tr>
<th>Time</th>
<th>Session Description</th>
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| 9:00 am – 10:30 am | **Topic: Be Internet Awesome**  
Speaker: Rowena A. Reyes and Via Puyat                                                |
| 10:30 am – 11:00 am| **Topic: Google Educators Group and Professional Development Program**  
Speaker: Maam Santos-De Guzman (Grade School Principal - Reedly International School) |
| 11:00 am – 12:00 pm| **Topic: Positive Discipline and Psychological First Aid**  
Speaker: John Jefferson Sevilla                                                        |
| 12:00 pm – 1:00 pm | **LUNCH BREAK**                                                                     |
| 1:00 pm – 2:00 pm  | **Topic: Cyberbullying (Knowing Your Rights)**  
Speaker: Fellisse Marianne Manda - Clinical Psychologist - San Juan Psychological Clinic |
| 2:00 pm – 3:30 pm  | **Topic: Mobile Apps Development for Teachers**  
Speaker: Joy G. Sálazar                                                            |
| 3:30 pm – 4:30 pm  | **Topic: Reorientation for School Property Custodian and IT Coordinators**  
Regarding the DepEd Computerization Program Policies and Guidelines  
Speakers: Technology Infrastructure Division and Asset Management Division           |
| 4:30 pm – 4:40 pm  |  
- Evaluation (Program and Speakers)  
- Reminders                                                                          |

### Day 5 (03 September 2021) FRIDAY

<table>
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<tr>
<th>Time</th>
<th>Session Description</th>
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<td>8:30 am – 9:00 am</td>
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</table>
- Opening Prayer  
- Inspirational Messages  
  - Message from Paolo Bediones (DepEd TV Mentor)  
  - Video Informercial  
  - DepEd TV Program (Awards and Recognitions)  
  - ICTS-EdTech Unit Programs                  |
| 9:00 am – 12:00 pm | **Topic: The Use of DepEd Learning Management System (DLMS)**  
Speakers: Mark Anthony F. Papa, Raymond B. Casama, and Mark Anthony C. Sy         |
| 12:00 pm – 1:00 pm | **LUNCH BREAK**                                                                     |
| 1:00 pm – 2:30 pm  | **Topic: Video Editing Applications 101**  
Speaker: Neil Arvin Bautista                                                          |
| 2:30 pm – 4:00 pm  | **CONCURRENT SESSION:**  
Digital Illustrations using Krita for book illustrations and for instructional video development  
Speaker: Arvin Key Bariles                                                       |
| 2:30 pm – 4:00 pm  | **CONCURRENT SESSION:**  
Music Production Using Noteflight for Instructional Video Development  
Speaker: Diosdado Parungao                                                        |
| 4:00 pm – 4:20 pm  |  
- Evaluation (Program and Speakers)  
- Reminders                                                                          |
| 4:20 pm – 4:40 pm  | Closing Remarks  
  - Message from Usec. Alain Del B. Pascua, Undersecretary for Administration  
  - Message from Dir. Abram Y.C. Abanil (Director IV, ICTS)                        |