REGIONAL MEMORANDUM
No. 072, s. 2021

REITERATION OF SCHOLARSHIP APPLICATION REQUIREMENTS FOR
TEACHING PERSONNEL AND SCHOOL LEADERS

To: Schools Division Superintendents

1. The Department of Education (DepEd) fully supports the continuous development of its human resource to improve performance through scholarship/fellowship and training grants from local and overseas. The pooling of prospective grantees is facilitated by the Bureau of Human Resource and Organizational Development (BHIROD) for non-teaching personnel and the National Educators Academy of the Philippines (NEAP) for teaching personnel and school leaders.

2. To ensure the smooth implementation of these scholarship programs, the Department of Education Scholarship Committee hereby reiterates the requirements for scholarship application as stated in the DepEd Order No. 68, s. 2009 titled, “Scholarship and Training Grant/Fellowship Pool”; the nominees to be submitted by School Division Offices and Regional Offices must adhere to the following requirements:

   a. Has been in the service for **at least 5 years** (the length of service will be computed from the difference of the date of application, as indicated and signed in the form submitted, and the first day of service of the applicant) with at least very satisfactory performance for the last two years **to avail themselves of a study leave**;
   b. Has shown strong leadership potential in the school and in the community;
   c. Has initiated innovations in the area being recommended;
   d. Has no pending administrative case and a person of good moral character;
   e. Is certified to be in good health by a local government physician and is fit to undergo serious studies away from their family for a week or more to one year;
   f. Has capability to disseminate or train other teachers/ school administrators on the area studied upon returning from training;
   g. Is computer literate as needed; and
   h. Is 50 years old and below depending on the sponsoring organization/ agency and/or department’s age requirement.
3. All applications, queries, and concerns shall be formally communicated through the hrdd.region1@deped.gov.ph.

4. For immediate dissemination and appropriate action.

TOLENTINO G. AQUINO
Director IV

Reference: DM-CI-2021-00 302
Encl: None
To be indicated in the Perpetual Index under the following subjects:

SCHOLARSHIPS    EDUCATION

HRDD/vrdg/RM_ReiterationofScholarshipRequirements
August 9, 2021