



Republic of the Philippines
Department of Education
REGION I



Office of the Regional Director

AUG 06 2021

REGIONAL MEMORANDUM
No. 257, s. 2021

**REQUEST FOR DATA ON DEPED MEETINGS, TRAININGS, WORKSHOPS,
ASSEMBLIES FROM 2017 TO 2019 (BEFORE THE PANDEMIC) FOR
REFERENCE PURPOSES**

To: Schools Division Superintendent

1. The Office of the Undersecretary of Administration spearheads the conduct of data gathering of the DepEd Meetings, Trainings, Workshops, Assemblies from 2017 to 2019 (Before the Pandemic) for Reference Purposes.
2. It is requested that data/reports be tabulated to include the title of the event, date, number of pax, amount and total annual expenses.
3. With that, Schools Division Offices are enjoined to accomplish the online form thru this link: tinyurl.com/2021DataOnMeetingsRO1 on or before August 10, 2021 (10:00 PM). Data gathered shall be submitted to the Central Office on August 10, 2021 (2:00 PM).
4. For your queries, please contact the National Academy of the Philippines through email at neap.region1@deped.gov.ph or telephone number (072) 682-2324 loc. 122.
5. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

RONALD B. CASTILLO

Officer-in-Charge

Office of the Assistant Regional Director

Encl.: None

References: None

To be indicated in the Perpetual Index

PROFESSIONAL RECOGNITION TEACHERS

HRDD/dcb/hkmv/RM_DataOnMeetings2021
August 6, 2021



DepEd RO1



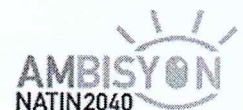
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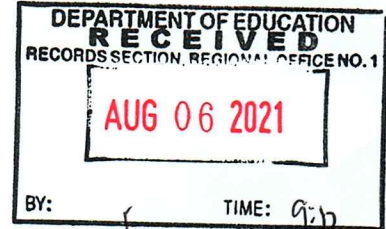




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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim



OUA MEMO 00-0821-0034
MEMORANDUM
03 August 2021

For: **Annalyn M. Sevilla**
Undersecretary for Finance

Central Office Bureau / Service Directors, Division Chiefs
Regional Directors
Schools Division Superintendents

Subject: **SUBMISSION OF DATA ON DEPED MEETINGS, TRAININGS,
WORKSHOPS, ASSEMBLIES FROM 2017 TO 2019
(BEFORE THE PANDEMIC) FOR REFERENCE PURPOSES**

The Office of the Undersecretary for Administration (OUA) is requesting all concerned to submit all information on DepEd meetings, trainings, workshops, assemblies, and the like that occurred before the Covid-19 pandemic (that is, from 2017 to 2019) for reference purposes.

It is requested that data/reports be tabulated in MS Excel to include Event, Dates, No. of Pax, Amount, and Total Annual Expenses.

Kindly submit all information to usec.admin@deped.gov.ph on **or before August 10, 2021.**

For questions and concerns, please contact Ms. Maritess L. Ablay, Chief Administrative Officer of Asset Management Division (AMD) through (02) 8635 0551 or email at maritess.ablay@deped.gov.ph.

For compliance. Thank you.


ALAIN DEL B. PASCUA
Undersecretary



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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