



Republic of the Philippines
Department of Education
 REGION I



Office of the Regional Director

JUL 22 2021

REGIONAL MEMORANDUM
 No. 701, s. 2021

ASSISTANCE TO SCHOOLS DIVISION OFFICES ON PRIME-HRM RECOGNITION

To: Schools Division Superintendents

1. Pursuant to Civil Service Commission Memorandum Circular No. 3, s, 2012 titled "Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Recognition", the Department of Education-Regional Office I targets to enhance the maturity level of Schools Division Offices' competencies, systems, and practices in their HR systems through the PRIME-HRM Recognition.
2. PRIME-HRM assesses the maturity level on four HR systems that include recruitment, selection, and placement; learning and development; performance management; and rewards and recognition. It is a mechanism to continuously capacitate agencies in the performance of their human resource management functions; recognize best practices in the various areas of HRM, and serves a venue for exchange and development of expertise in HRM in the Philippine public service.
3. This Office, through the Human Resource Development Division (HRDD) and Administrative Division, is giving technical assistance to the SDOs who wish to have any or all of its core HR systems be recognized for Maturity Level II for FY 2021.
4. SDOs who wish to avail technical assistance shall accomplish the attached form and return the same via hrdd.region1@deped.gov.ph with a subject heading PRIME-HRM_Name of SDO. Deadline of submission of the accomplished form is on **July 30, 2021**.
5. For wide dissemination and immediate action.

TOLENTINO G. AQUINO
 Regional Director

Reference: None
 Encl: None
 To be indicated in the Perpetual Index
 under the following subjects:

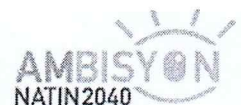
AWARDS LEARNING AND DEVELOPMENT WORKSHOPS

HRDD/hkmv/RM_PRIMEHRM
 July 15, 2021

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PRIME – HRM RECOGNITION FOR SCHOOLS DIVISION OFFICES

Schools Division Office: _____

We wish to subject the following HR systems for Maturity Level II recognition* *(please check all that apply)*:

- HR System :** Rewards and Recognition Learning and Development
 Performance Management Recruitment, Selection, and Placement

We wish to receive Technical Assistance on the following: *(please check all that apply)*:

- TA Requests :** Conduct of Self-Assessment
 Preparation of Evidence Requirements
 Creation of Policy Manuals (EOP, R&R, L&D, PM, RSP)
 Creation of PRIME – HRM Action Plan
 Conduct of Assessment Interview
 Others *(please state)*:

We wish to have the engagement via:

- Modality :** Face-to-Face
 Online
 Blended

Schools Division Superintendent
Date: _____

**We highly encourage each SDO to subject to certification at least one (1) core HR System for FY 2021*

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