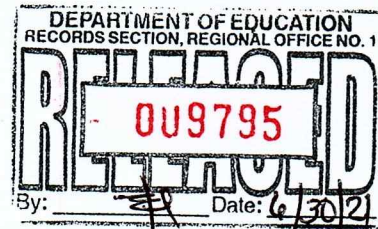




Republic of the Philippines  
Department of Education  
REGION I



Office of the Regional Director

JUN 30 2021

REGIONAL MEMORANDUM

No. 676, s. 2021

**12<sup>th</sup> REGIONAL MANAGEMENT COMMITTEE MEETING**

To: Assistant Regional Director  
Schools Division Superintendents  
Assistant Schools Division Superintendent  
Regional Chiefs of Functional Divisions

1. This Office announces the conduct of Regional Management Committee (RMC) Meeting on July 5, 2021 via MS Teams at 9:00 am. This will be participated by the following officials:

- a. Regional Director
- b. Assistant Regional Director
- c. Schools Division Superintendent
- d. Assistant Schools Division Superintendent
- e. Chiefs of RO Functional Divisions

2. Selected Schools Division Offices (SDOs) shall present simulated plans for the opening of School Year 2021-2022. Hence, the Curriculum Implementation Division (CID) and School Governance Operations Division (SGOD) chiefs of each Schools division are directed to attend.

The following SDOs shall be the presenters: SDOs of Vigan City and San Carlos City to represent the City divisions; SDOs Ilocos Norte and Pangasinan II to represent the Province division.

The presentations shall include plans on the following aspects of school opening with heightened consideration of IATF/DOH-prescribed health protocols.

- a. Enrolment Procedure
- b. Readiness of Learning Materials
  - i. Preparation/Production of Materials
  - ii. Inventory of available support materials
  - iii. Lessen dependency on printing of learning materials
  - iv. School-based/Classroom-based quality assuring
  - v. Distribution to learners
  - vi. Retrieval procedure

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- c. Readiness of Personnel
  - i. Sufficiency of teaching personnel per school
  - ii. Availability of support personnel to maintain the upkeep of school
  - iii. Vaccination plan/strategy for school personnel
- d. Contingency Plan in case of COVID19 transmission in the area/s of responsibility
  - i. Communication strategy in case of transmission
- e. Instructional Assistance to Parents
- f. Partnership with community and other stakeholders
- g. Readiness of school facility

3. Likewise, the simulation plans should be presented in two scenarios: Scenario 1 is based on the Distance Learning Modality adopted by the SDO for SY 2020-2021 highlighting modifications for improvement; and Scenario 2 is based on the same modality but blended with limited face-to-face.

In case of Scenario 2, the following factors should also be part of the plan:

- a. Class scheduling
- b. Teacher Loading
- c. Classroom set up
- d. Hand washing facility
- e. Toilet/Comfort Rooms
- f. Provision of PPEs both to learners and personnel

4. All the participants are advised to log-in at DepEd R1 MANCOM teams 10 minutes before the start of the meeting.

5. For information and guidance.

  
**TOLENTINO G. AQUINO**  
 Director IV

Reference: None

Encl.: None

To be indicated in the Perpetual Index  
Under the following subjects:

COMMITTEES      MEETINGS

ORD-RMC/aac/RM\_12<sup>th</sup> RMCMeeting  
June 29, 2021

Regional Memo: 12<sup>th</sup> Regional MANCOM Meeting

