REGIONAL MEMORANDUM
No: 40 s. 2021

LIST OF LEARNING AND DEVELOPMENT PROGRAMS FOR DEPED REGIONAL NON-TEACHING PERSONNEL

To: Schools Division Superintendents
    Regional Division Chiefs
    All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD) announces the list of Learning and Development Programs offered by the Association of Government Internal Auditors, Inc. (AGIA, INC.) which will be held on different target dates via online platform.

2. List of available trainings and templates for recommendation are accessible and downloadable via https://tinyurl.com/LDforNTRegion1.

3. Personnel who are interested to any one of the trainings listed should signify their interest to their Schools Division Superintendent or Regional Division Chief for recommendation and submission to HRDD thru email hrdd.ro1@gmail.com on or before July 2, 2021. Recommendations received beyond the deadline shall not be processed. All recommended participants are subject for approval.

4. Registration to the trainings shall be charged against downloaded funds to the Regional Office AC-21-5615-GASS-010 subject to usual accounting and auditing rules and regulations.

5. For information and compliance.

TOLENTINO G. AQUINO
Director IV

Encl.: None
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

Learning and Development
Employee Welfare

HRDD/kmmb/RM_L&DNT
June 24, 2021

DepEd Region 1: Built on character; empowered by competence.
### DepED Region 1: Built on Character Empowered by Competence

<table>
<thead>
<tr>
<th>Position</th>
<th>Provider: AVIA, Inc.</th>
<th>Target: 30 Participants</th>
<th>Fee: P3,750.00</th>
<th>Registration Dates From to: August 11 to August 13</th>
<th>Initial Date: August 20</th>
<th>Course Date: August 17</th>
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<tbody>
<tr>
<td>Property and Supply Officers</td>
<td>Philippine Government Workshop</td>
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<tr>
<td>Accounting Officers, Budget Officers, Finance Accountants</td>
<td>Philippine Government Workshop</td>
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<td>Procurement Process in the Procurement and Disposal of Governmental Assets (Appraisal)</td>
<td>Internal Control System</td>
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**2021 Learning and Development Calendar for DepED Region 1 Personnel**

**Human Resource Development Division**
## Deped Region 1: Built on Character, Empowered by Competence

<table>
<thead>
<tr>
<th>Training</th>
<th>Project Management</th>
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<tbody>
<tr>
<td>September 7</td>
<td>September 10</td>
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**HRDD STEPS**
- The PM Course
- Government,supplies and
  Projects in
- Inspections of
  Code and
  Handling
- Regulations in the
  Law, rules and
  apply to the
  Properties and
  Supplies and
  Management of

**ADGIA, Inc.**
- P2,500.00 Equivalent Positions

**Public Sector**
- Projects in the
  Programs and
  Management
- Implementing and
  Designing
- Those used in
  Concepts, Tools,
  Covers the basic
- Project Management
| # | Personal Finance | The Webinar is implemented. Projects are organized and evaluated. The lessons from this perspective can be learned. (VGA, Inc.)
|---|-----------------|--------------------------------------------------|
| 1 | DepED RO 1 | The Webinar is implemented. Projects are organized and evaluated. The lessons from this perspective can be learned. (VGA, Inc.)
| 2 | DepED RO 1 | The Webinar is implemented. Projects are organized and evaluated. The lessons from this perspective can be learned. (VGA, Inc.)
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Deped Region 1: Built on character, empowered by competence,

| Maintenance of the educational system and/or accomplishment of the preparation of other reports and statements and the financial transactions. It is also designed to assist in the recording of personnel and reporting, to facilitate the processing of personnel and the accountability of officers, budget officers, accountants, and procedures. |

Human Resource Development Division

Region 1
Department of Education
Republic of the Philippines
<table>
<thead>
<tr>
<th>Policies</th>
<th>Accounting</th>
<th>Revenue</th>
<th>Expenditure</th>
<th>Other Revenue Sources</th>
<th>Incomes</th>
<th>Various Registers</th>
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**Human Resource Development Division**

**Department of Education**

**Republic of the Philippines**
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<thead>
<tr>
<th>No.</th>
<th>Name of Personnel</th>
<th>Position</th>
<th>Employment Status</th>
<th>Program/Course to Enroll</th>
<th>Title (optional)</th>
<th>Email</th>
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Date: 

Name & Signature of SDS/RO Chf. of Unit Head: 

Recommended by: 

Approved by: 

Director IV

Tolentino G. Avingo

Region 1: DepEd Region I - Built on Character, Empowered by Competence.