REGIONAL MEMORANDUM
No. 542, s. 2021

CAPACITY BUILDING ON THE USE OF ADVANCED TECHNOLOGY FOR YOUTH FORMATION COORDINATORS

To: Schools Division Superintendents

1. Attached is the Memorandum from the Undersecretary for Administration Alain Del B. Pascua, Department of Education–Central Office, Meralco Avenue, Pasig City dated May 31, 2021.

2. For appropriate action.

TOLENTINO G. AQUINO
Director IV

Incl.: As Stated.

To be indicated in the Perpetual Index
under the following subject:

INFORMATION TECHNOLOGY

ESSD-SPPS/jrhp/CapBuildYFD2021
June 1, 2021
Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang KALTIM

OUA MEMO 00-0521-0228
MEMORANDUM
31 May 2021

For: Regional Directors and BARRN Education Minister
Schools Division Superintendents
School Governance & Operations Division Chiefs
Regional and Division Youth Formation Coordinators and
Project Development Officers

Subject: CAPACITY BUILDING ON THE USE OF ADVANCED
TECHNOLOGY FOR YOUTH FORMATION COORDINATORS

The Office of the Undersecretary for Administration (OUA), through the
Bureau of Learner Support Services - Youth Formation Division (BLSS-YFD),
invites the Regional and Division Youth Formation Coordinators and Project
Development Officers to attend the Capacity Building on the Use of Advance
Technology on 02-05 June 2021 via Zoom Virtual Platforms.

The event aims to enhance the knowledge of the Youth Formation Division
(YFD) field counterparts to various applications and technologies that will boost
the engagement of the participants and productivity of their initiated programs
and projects. It also intends to streamline the practice of YFD in terms of conducting
events, generating e-certificate and establishing website, among others.

Interested participants may register via BLSS-YFD official registration tab at
www.blssyfd.weebly.com. Each participant is required to register daily depending
on the topic he/she wants to attend. Kindly refer to the event schedules and details
presented below:

<table>
<thead>
<tr>
<th>DATE</th>
<th>PARTICIPANTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed 02 June 2021 (1:30 -5:00 p.m.)</td>
<td>Creating website via Weebly</td>
</tr>
<tr>
<td>Thur 03 June 2021 (1:30 -5:00 p.m.)</td>
<td>Generating e-certificate using Auto-crat</td>
</tr>
<tr>
<td>Fri 04 June 2021 (1:30 -5:00 p.m.)</td>
<td>Different Interactive Application for Webinars</td>
</tr>
<tr>
<td>Sat 05 June 2021 (1:30 -5:00 p.m.)</td>
<td>Graphics Layout and Design using Canva</td>
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</tbody>
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Further, the participants are required to have their own technical equipment and submit output during the duration of the event.

For more information, questions or concerns on the above-mentioned subject, please contact Mr. Adolf P. Aguilar, Chief of BLSS-YFD, through (02) 8637 9814 or email at blss.yfd@deped.gov.ph.

For immediate dissemination and compliance.

ALAIN DEL B. PASCUA
Undersecretary