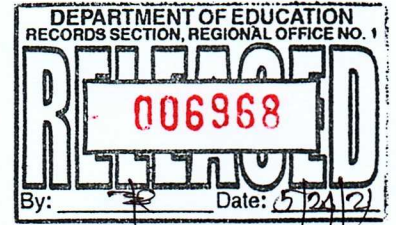




Republic of the Philippines
Department of Education
 REGION I



Office of the Regional Director

MAY 24 2021

REGIONAL MEMORANDUM
 No. 488, s. 2021

REITERATION ON THE REQUESTS/APPLICATIONS FOR FOREIGN TRAVEL AUTHORITY

To: **All Schools Division Superintendents**

1. Pursuant to the attached Memorandum dated August 26, 2020 from Atty. Nepomuceno A. Malaluan, Undersecretary and Chief of Staff, Department of Education, this Office reiterates that requests for foreign travel abroad shall be forwarded based on the following conditions:

*“Students enrolled abroad and participants accepted in exchange visitor programs ..., may leave for abroad through any of the airports or seaports in the country. **Essential travel of Filipinos leaving for abroad for business and work, medical, emergency and other humanitarian reasons**, and which cannot be postponed, may also be allowed subject to presentation of sufficient supporting documents including the execution of Declaration acknowledging the risks involved in travelling, including risk of delay in their return trip, to be provided for in the check-in counters by the airlines. Provided that this provision shall not be interpreted to allow outbound travel by Filipinos to countries where travel restrictions are in place..., Provided, finally, upon return, they shall follow the Guidelines of Returning Overseas Filipinos of the National Task Force”.*

2. Thus, all requests for foreign travel must sufficiently comply with the conditions set, otherwise, the request shall be returned without action.
3. For information, guidance and strict compliance.

TOLENTINO G. AQUINO
 Director IV

Encl.: As stated
 Reference: Memorandum dated August 26, 2020
 To be indicated in the Perpetual Index
 Under the following subjects:

EMPLOYEES	POLICY	PROHIBITION	REQUIREMENTS
TEACHERS	TRAVEL		



AD/hfa/RM
 May 24, 2021

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