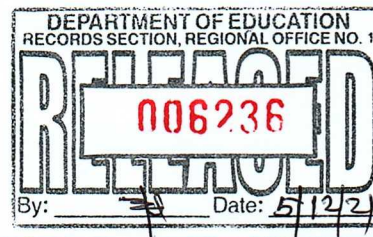




Republic of the Philippines
Department of Education
 Regional Office I



Office of the Regional Director

May 11, 2021

REGIONAL MEMORANDUM
 No. 431, s. 2021

SUBMISSION OF WORK AND FINANCIAL PLAN FOR FY 2021 HUMAN RESOURCE DEVELOPMENT FUNDS FOR TEACHERS, SCHOOL LEADERS AND INSTRUCTIONAL LEADERS

To: Schools Division Superintendents

1. The Department of Education envisions that all of its employees will be given with responsive and relevant professional development programs to effectively and efficiently deliver services to its clientele.

2. Anent to this, the department shall download to its respective field offices the Human Resource Development Funds for FY 2021. The allocation for each School Division Offices are as follows:

Division	Fund Allocation
Alaminos City	Php 750,000.00
Batac City	Php 750,000.00
Candon City	Php 750,000.00
Dagupan City	Php 1,000,000.00
Ilocos Norte	Php 1,000,000.00
Ilocos Sur	Php 1,000,000.00
La Union	Php 1,000,000.00
Laoag City	Php 750,000.00
Pangasinan I	Php 1,250,000.00
Pangasinan II	Php 1,250,000.00
San Carlos City	Php 1,000,000.00
San Fernando City	Php 750,000.00
Urduaneta City	Php 1,000,000.00
Vigan City	Php 750,000.00

3. The Schools Division Office are enjoined to submit their proposed Work and Financial Plan relative to the said allocation thru this link: **tinyurl.com/WFPHRDFunds2021** on or before May 31, 2021. Further, they are advised to accomplish the online tool in the Google Sheet accessible thru: **tinyurl.com/HRDFundsRO1**.

4. It is reiterated that the allocation shall be utilized for the learning and development of teachers, school leaders and instructional leaders. Further, programs that shall be included in the HRD Fund must undergo the recognition

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procedures pursuant to DepEd Order No. 1, s. 2020 titled "Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders". The list of eligible activities and allowable expenses is attached.

5. For clarifications, you may contact the Human Resource Development Division thru: hrdd.region1@deped.gov.ph.

6. Immediate dissemination of this Memorandum is desired.



TOLENTINO G. AQUINO

Director IV



To be indicated in the Perpetual Index
under the following subjects:

PERFORMANCE MANAGEMENT HUMAN RESOURCE

HRDD/DCB/hkmv/RM_HRDFunds2021
May 11, 2021



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