REGIONAL MEMORANDUM
No. 594, s. 2021

ORIENTATION ON THE IMPLEMENTATION OF THE UNIFIED HUMAN RESOURCE MANAGEMENT INFORMATION SYSTEM (UHRMIS)

To: All Schools Division Superintendents

1. The Administrative Division-Personnel Section will be conducting the abovementioned activity on May 26, 2021 via MS Teams.

2. The agenda of the activity are the following concerns:
   a. Orientation of participants on the importance of the Unified Human Resource Management Information System (UHRMIS)
   b. Provision of hands-on technical assistance to representatives of all Offices on how to use the UHRMIS
   c. Discussion of issues expected to be encountered in the use of UHRMIS and the possible remedy/remedies
   d. Other matters

3. In line with this, this Office requests your respective Information Technology Officer I and the Human Resource Management Officer (Administrative Officer IV-Personnel Section) to attend the said activity, and kindly provide their official email addresses at ps.region1@deped.gov.ph.

4. Attached is the Program of Activities, for reference.

5. Be guided accordingly.

TOLENTINO G. AQUINO
Director IV

Encl.: Program of Activities
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

EMployees OFFICIALS MEETINGS

AD/hfa/RM
April 28, 2021
ORIENTATION ON THE IMPLEMENTATION OF THE UNIFIED HUMAN RESOURCE MANAGEMENT INFORMATION SYSTEM (UHRMIS), AND PAYROLL SYSTEM PLANNING AND DEVELOPMENT IN THE REGIONAL OFFICE DEPED RO I EXECUTIVE CONFERENCE HALL
May 26, 2021

PROGRAM OF ACTIVITIES

8:30 AM
National Anthem------------------------------- AVP
Prayer --------------------------------------- Ms. Laarni Grace F. Madayag
                                            Administrative Aide VI, Personnel Section
Acknowledgement of Participants --------------- Ms. Editha C. Tolentino
                                            Administrative Officer IV, Personnel Section
Statement of Purpose ------------------------- Ms. Georgia N. Nerida
                                            Administrative Officer V, Personnel Section
Opening Message ----------------------------- Atty. Rhea Joy L. Carbonell
                                            Chief Administrative Officer
                                            Administrative Division
Message ------------------------------------- Dir. Tolentino G. Aquino
                                            Director IV

Orientation Proper (AM) ----------------------- Mr. German P. Junio
Importance of the Unified Human Resource     Computer Programmer II
Management Information System (UHRMIS)

12:00 NN – 1:00 PM
Lunch Time

1:00 PM
Orientation Proper (PM) ---------------------- Mr. Almadin V. Domingo
Continuation - Unified Human Resource        Information Technology Officer I
Management Information System (UHRMIS), Its Special Features
and Qualities

Closing Remarks ----------------------------- ARD Ronald B. Castillo
ARAD Ronald B. Castillo
Schools Div. Superintendent
OIC, Office of the Assistant Regional Director

Emcee: Ms. Editha C. Tolentino