



Republic of the Philippines
Department of Education
REGION I



Office of the Regional Director

MAY 04 2021

REGIONAL MEMORANDUM

No. 390 s. 2021

**SUBMISSION OF UPDATED CONTACT DETAILS OF DIVISION SGOD CHIEFS
AND SBFP FOCAL PERSONS AND ALTERNATES**

To: Schools Division Superintendents

1. Attached is the Memorandum of Director Lope B. Santos III, Bureau of Learner Support Services on the "Submission of Updated Contact Details of Regional ESSD Chief, Regional SBFP Focal Persons, Division SGOD Chief and School Division SBFP Focal Persons and Alternate" dated April 29, 2021.
2. For information and compliance.


TOLENTINO G. AQUINO
Director IV

Incl: As Stated

To be included in the Perpetual Index
under the following subjects:

HEALTH
PROGRAMS

ESSD-DCN/mar/MEMO 2021
April 30, 2021

DepEd Region 1: Built on character; empowered by competence.



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Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES
DepEd Complex, Meralco Avenue, Pasig City



MEMORANDUM

FOR : **REGIONAL DIRECTORS**
DepEd RO I, XII, Caraga, CAR, and NCR

FROM : **LOPE B. SANTOS III**
OIC Director IV

SUBJECT : **SUBMISSION OF UPDATED CONTACT DETAILS OF REGIONAL ESSD CHIEFS, REGIONAL SBFP FOCAL PERSONS, DIVISION SGOD CHIEFS, AND SCHOOLS DIVISION SBFP FOCAL PERSONS AND ALTERNATES**

DATE : **APRIL 28, 2021**

This Bureau, thru the School Health Division, is in the process of updating information of all School-Based Feeding Program (SBFP) Focal Persons for faster communication with regards to the implementation of the SBFP for SY 2021-2022 onwards and other related school health activities. Hence, this Office is respectfully requesting for the submission of complete details of the personnel mentioned above which includes *Name, Designation, Position, Region, Division, office and/or mobile number, DepEd email address, and Issued a laptop from Central Office.*

Attached is the sample template for ready reference. Please email the accomplished template at sbfp.milk@deped.gov.ph on or before May 7, 2021.

For any queries regarding this concern, please contact Ms. Hazel Joy V. Catacutan, Technical Assistant I, BLSS-SHD, thru email at sbfp@deped.gov.ph.



DepEd RO1



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(Sample Template for SHD Memo dated April 28, 2021 re: Submission of updated contact details of SBFP Focal Persons)

Department of Education
Region _____
Total Number of Schools Division Offices _____

**Updated Contact Details of EESD Chiefs, SBFP Regional Focal Persons (RFP),
 SGOD Chiefs, and SBFP Division Permanent and Alternate Focal Persons**

Full Name	Position & Designation	Birthday	Office Contact Number	Mobile Number	DepEd Email Address	Issued a laptop from CO (✓ or X)
Region _____						
1.	EESD Chief					
2.	ND II, SBFP RFP					
SDO _____						
1.	SGOD Chief					
2.	Nurse, Permanent SBFP SDO FP					
3.	Nurse, Alternate SBFP SDO FP					
SDO _____						
1.	SGOD Chief					
2.	Nurse, Permanent SBFP SDO FP					
3.	Nurse, Alternate SBFP SDO FP					

Prepared & Submitted by:

 Name & Signature
 Position

Date Submitted: _____