



Republic of the Philippines
Department of Education
 REGION I



Office of the Regional Director

APR 26 2021

REGIONAL MEMORANDUM
 No. 368, s. 2021

FAMILY/HOME VISIT PRIVILEGE (FHVP)

To: **All Schools Division Superintendents**

1. This has reference to the attached Memorandum dated April 19, 2021 from Atty. Revsee A. Escobedo, Undersecretary for Field Operations, *Palarong Pambansa* Secretariat, and DEACO, Department of Education, re: Family/Home Visit Privilege (FHVP). Please take note of the rules and guidelines mentioned on the grant of the said privilege.
2. It is informed that the department has received Notices of Disallowance by the Commission on Audit affecting incumbents of the Career Executive Service positions which have availed of the said privilege. In line with this, please accomplish and submit the three (3) forms (*duly signed and scanned*) **on or before May 14, 2021** to the Administrative Division–Personnel Section at aubrey.bawing@deped.gov.ph, for consolidation of this Office.
3. For information, guidance and strict compliance.

TOLENTINO G. AQUINO

Director IV

Encl.: Memorandum (April 19, 2021) from Atty. Escobedo
 Reference: Memorandum (April 19, 2021) from Atty. Escobedo
 To be indicated in the Perpetual Index
 Under the following subjects:

EMPLOYEES
 PRIVILEGES

OFFICIALS

POLICY

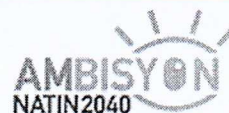
AD/hfa/RM
 April 26, 2021



DepEd Region 1: Built on character; empowered by competence.



Flores St., Catbangen, City of San Fernando, La Union
 (072) 607-8137 / 682-2324
region1@deped.gov.ph | www.depedro1.com





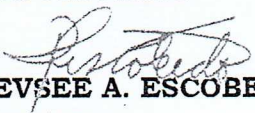
Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY



Field Operations, Palarong Pambansa Secretariat, and DEACO

MEMORANDUM

To : **Regional Directors**
Schools Division Superintendents
All others concerned

From : 
Atty. REVSEE A. ESCOBEDO
Undersecretary

Subject: **FAMILY/HOME VISIT PRIVILEGE (FHVP)**

Date : 19 April 2021

This has reference to the Career Executive Service Board (CESB) Resolution No. 815, series of 2009, entitled: "*Family/Home Visit Privilege for Incumbents of Career Executive Service (CES) Positions.*" The same has been amplified in CESB Circular No. 1, s. 2010, which has laid down the rules and guidelines on the grant of Family/Home Visit Privilege (FHVP) to an incumbent of a CES position, *to wit*:

1. The FHVP is a paid family visit granted once a month to incumbents of CES positions who are assigned to work stations that are at least fifty (50) kilometers away from their domicile, or that which requires travel by sea or air, or that which requires travel by sea or air.
2. The privilege is made up of two (2) working days a month inclusive of travel time from work station to residence and vice versa . . .
3. The days allotted to the monthly FHVP shall not be cumulative and should the privilege be not availed of within the given month, the same shall be forfeited.
4. Only actual transportation expenses shall be allowed/charge against the Maintenance and other Operating Expenses (MOOE) of the office where the officers are assigned, subject to the availability of funds. (underscoring for emphasis)

x x x

Notwithstanding the abovementioned rules and guidelines, the Department has received a total of thirty-eight (38) Notices of Disallowance issued by the Commission on Audit (COA) affecting incumbents of CES positions who have availed of the FHVP.

In this regard, may we respectfully seek your kind assistance in providing us with pertinent information on the FHVP availment of CES officials by accomplishing the following attached forms:

1. Annex A – Officials who are presently reassigned or transferred involuntarily to a work station away from their domicile and family;
2. Annex B – Officials who availed of the FHVP from 2009 to present; and