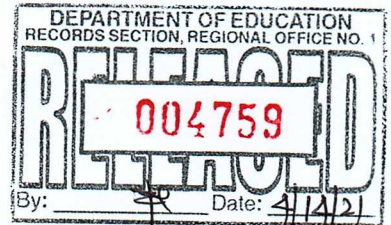




Republic of the Philippines  
Department of Education  
REGION I



Office of the Regional Director

APR 14 2021

REGIONAL MEMORANDUM  
No. 316 s. 2021

**MECHANISM FOR THE REPORTING OF PUMS, PUIS, AND  
CONFIRMED CASES IN DEPED**

To: Schools Division Superintendents

1. Attached is the Memorandum of Undersecretary for Administration Alain del B. Pascua, DepED Central Office, Meralco Avenue, Pasig City on "Mechanism for the Reporting of PUMs, PUIs and Confirmed Cases in DepED" dated April 07, 2021.
2. For information and compliance.

For the Regional Director:

**RONALD B. CASTILLO, CESO V**  
Officer-In-Charge  
Office of the Assistant Regional Director

Incl: As Stated

To be included in the Perpetual Index  
under the following subjects:

HEALTH  
EDUCATION

ESSD-MGP/RegionalMEMOro1  
April 14, 2021



**DepEd Region 1: Built on character; empowered by competence.**



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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**DepEd Task Force COVID-19**  
**MEMORANDUM No. 032**  
07 April 2020

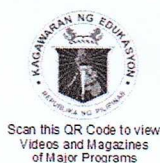
For: **Undersecretaries**  
**Assistant Secretaries**  
**Bureau and Service Directors**  
**Regional Directors**  
**All Others Concerned**

Subject: **MECHANISM FOR THE REPORTING OF PUMs,**  
**PUIs, AND CONFIRMED CASES IN DEPED**

**DepEd Task Force COVID-19 Memorandum No. 21** initially provides for the monitoring and reporting of the status of personnel and learners considered as PUMs and PUIs, and of other relevant incidents that need to be immediately reported to the Central Office QRRT for appropriate and quick response, guidance, or direction. This memorandum is being issued to provide **further details on the mechanism** for the said monitoring and reporting for a smoother transmission and consolidation of data and other relevant information.

Following are the information that need to be reported to the Central Office and the corresponding process:

<b>Data/Information</b>	<b>Process</b>
Number of PUMs, PUIs, and confirmed cases	<ol style="list-style-type: none"> <li>1. The designated Schools Division Office (SDO) focal person shall secure the data from the concerned offices at the SDO and schools, and/or their local government unit (LGU) counterparts, based on data from local health units.</li> <li>2. The designated regional focal person (Health Personnel) shall consolidate the data from the concerned units at the Regional Office and SDOs.</li> <li>3. The designated regional focal person shall update their respective portions of the Google Sheet accessible through <b><a href="https://bit.ly/COVIDDepEdSummary">bit.ly/COVIDDepEdSummary</a></b>.</li> </ol>



**Office of the Undersecretary for Administration (OUA)**

*[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]*

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