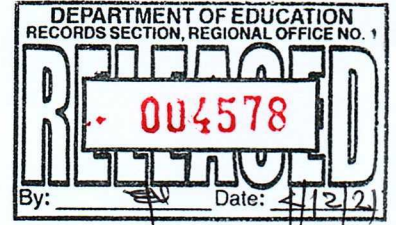




Republic of the Philippines
Department of Education
REGION I



Office of the Regional Director

APR 12 2021

REGIONAL MEMORANDUM

No. 302, s. 2021

SUPPLY AND DELIVERY OF CENTRALLY PROCURED MEDICINES

To: Schools Division Superintendents

1. The Department of Education Central Office procured medicines and is set for door-to-door delivery to selected recipient schools by schools divisions (copy attached).
2. The schools division superintendents are advised to remind the school inspectorate team to, among others, : (1) check the completeness and authenticity of documents presented by the supplier; (2) conduct physical inspection of the medicines to be delivered; (3) check whether or not the medicines conform with the technical specifications, quantity and standards as indicated in the perfected contract/purchase order; (4) sign the **inspection portion** of the inspection and acceptance report if the medicines delivered conform with the technical requirements; the **acceptance portion** shall be signed by the school property custodian.
3. The inspectorate team should make themselves available upon delivery of the said goods.
4. Immediate and wide dissemination of this memorandum is desired.

For the Regional Director:


ATTY. RHEA JOY L. CARBONELL
Chief Administrative Officer

Incls: List of Recipient Schools
Copy of Inspection and Acceptance Report
Copy of Delivery Receipt

To be indicated in the Perpetual Index
under the following subjects:

BIDS AND AWARDS
DELIVERY
INVENTORY

ESSD/dcn/Regional Memo_Supply and Delivery of Meds
April 12, 2021



DepEd RO1

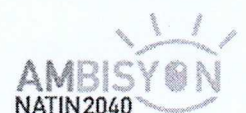


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	Valenzuela			
	City Total			

REGION I

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY
Region I	Alaminos City	101166	Alaminos City CES	CITY OF ALAMINOS
Region I	Batac City	100078	Mariano Marcos Memorial ES	CITY OF BATAC
Region I	Candon City	100435	Candon North CES	CITY OF CANDON