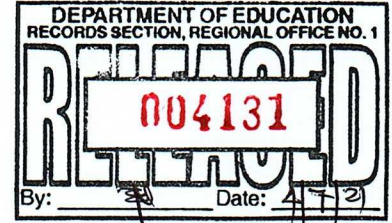




Republic of the Philippines  
**Department of Education**  
Regional Office I



Office of the Regional Director

April 6, 2021

REGIONAL MEMORANDUM  
No. 291 s. 2021

**LIST OF NON-TEACHING PERSONNEL FOR PROFESSIONAL  
DEVELOPMENT PROGRAMS**

To: Schools Division Superintendents

1. Relative to its commitment in giving full support to the professional development of all its employees, the Department of Education (DepEd), through the Human Resource Development Division (HRDD), shall conduct various professional development programs for non-teaching personnel starting May 2021.
2. These programs aim to upgrade personnel's competencies as they continue their journey in the VUCA world. The first round of professional development program to be offered shall focus on Financial Wellness in the New Normal.
3. Participants for the activity shall be non-teaching personnel from the division, districts and schools (ie. bookkeepers, administrative aides, administrative assistants and administrative officers).
4. With that, the Schools Division Offices are enjoined to submit the List of Non-Teaching Personnel **on or before April 21, 2021** thru this link: [tinyurl.com/NTPPrograms2021](http://tinyurl.com/NTPPrograms2021).
5. Schedule of the activity and groupings shall be announced in a separate memorandum.
6. For clarifications, you may contact the Human Resource Development Division thru: [hrdd.region1@deped.gov.ph](mailto:hrdd.region1@deped.gov.ph).
7. Immediate dissemination of this Memorandum is desired.

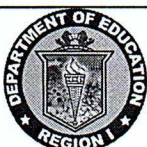
To be indicated in the Perpetual Index  
under the following subjects:  
PERFORMANCE TRAININGS HUMAN RESOURCE

HRDD/DCB/hkmv/RM\_RegistrationOfNon-TeachingPersonnel  
April 6, 2021

**TOLENTINO G. AQUINO**

Director IV

**DepEd Region 1: Built on character; empowered by competence.**



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