REGIONAL MEMORANDUM
No. 250, s. 2021

ONLINE ORIENTATION ON EARLY REGISTRATION AND RELATED PROCESSES

To: Schools Division Superintendents


2. Attached is a copy of the said Memorandum.

3. For information, guidance, and attendance of all concerned.

TOLENTINO G. AQUINO
Director IV

Encl.: As stated.
Reference: MEMORANDUM DM-PHROD-2021-0194
To be indicated in the Perpetual Index
Under the following subjects:

EARLY EDUCATION PROCESSES REGISTRATION ORIENTATION

PPRD/pjc/RM_2021orientERegistration
March 23, 2021

DepEd Region 1: Built on character; empowered by competence.
MEMORANDUM
DM-PHROD-2021-0194

TO: Minister, Basic, Higher and Technical Education, BARMM
    All Regional Directors
    All Schools Division Superintendents
    Regional Planning Officers
    Division Planning Officers
    All Others Concerned

FROM: JESUS J.R. MATEO
      Undersecretary for Planning, Human Resource and
      Organizational Development

SUBJECT: Online Orientation on Early Registration and Related Processes

DATE: 22 March 2021

With the issuance of DepEd Memorandum No. 8, s. 2021 entitled Deferment of the Conduct of Early Registration which provides the dates and instructions for the conduct of the pre-registration of all incoming Kindergarten, Grades 1, 7, and 11, from 26 March to 30 April 2021, all Regional and Division Planning Officers are instructed to participate in an online orientation that will be held on 24 March 2021.

The online orientation primarily seeks the following objectives:
1. To orient and capacitate the participants on the guidelines, processes and conduct of remote and in-person early registration in the new normal; and
2. To ensure a clear understanding on the modified Basic Enrollment Form, reporting of data and features of the system facility to be deployed.

To confirm their attendance, all participants are instructed to register through this link: http://bit.ly/orientationonearlyregistration on or before 23 March 2021. The platform to be used for this activity is Zoom to cater the anticipated large number of participants and the invitation link will be emailed to confirmed participants only.

Should you have further clarifications, please do not hesitate to contact PS-EMISD at ps.emisd@deped.gov.ph.

For immediate dissemination and appropriate action.
# ONLINE ORIENTATION ON EARLY REGISTRATION AND RELATED PROCESSES

*Via Zoom / 24 March 2021 (09:00 AM-12:00 NN)*

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>TIME</th>
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<tbody>
<tr>
<td>Prayer/ National Anthem</td>
<td>09:00 AM - 09:10 AM</td>
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<tr>
<td><strong>Opening Message</strong></td>
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<tr>
<td>Undersecretary Jesus L.R. Mateo</td>
<td>09:10 AM – 09:20 AM</td>
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<tr>
<td><strong>Message</strong></td>
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<tr>
<td>Director Roger B. Masapol</td>
<td>09:20 AM – 09:30 AM</td>
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<tr>
<td><strong>Existing Policies and Processes on the Conduct of Early Registration</strong></td>
<td></td>
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<tr>
<td>Ms. Marieta C. Atienza</td>
<td>09:30 AM – 10:00 AM</td>
</tr>
<tr>
<td><strong>Modified Basic Education Enrollment Form</strong></td>
<td></td>
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<tr>
<td>Ms. Mercy C. Trio</td>
<td>10:00 AM-10:15 AM</td>
</tr>
<tr>
<td><strong>Presentation of the Facility for Early Registration</strong></td>
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<tr>
<td>Mr. Deogracias B. Genito Jr.</td>
<td>10:15 AM- 10:45 AM</td>
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<tr>
<td><strong>Open Forum</strong></td>
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<tr>
<td>Mr. Ariel C. Tandingan</td>
<td>10:45 AM to 11:00 AM</td>
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<tr>
<td><strong>Next Steps/Closing Remarks</strong></td>
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<tr>
<td>Ms. Marieta C. Atienza</td>
<td>11:30 AM – 11:45 AM</td>
</tr>
</tbody>
</table>

**EMCEE**

Ms. Salome P. Genito & Mr. Byron Pallasigui