

(Department of Education Regional Office I-Proper) Annual Procurement Plan for FY 2021

| Code (PAP) | Procurement Project | PMO/End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | Source of Funds | Estimated Budget (PhP) | | Remarks (brief description of Project) | |
|------------|--|------------------|---|---|--|----------------------------|-----------------|------------------------|------------------|--|--|
| | | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | | Notice of Award | Contract Signing | | Total |
| 5020201001 | ICT Training expenses | ORD-ICT | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 41,000.00 | 41,000.00 | based on WFP |
| 5020201002 | Training Expenses | Regional Office | NO | NP-53.10 Lease of Real Property and Venue | Indicate Date | N/A | Indicate Date | Indicate Date | 592,000.00 | 592,000.00 | based on WFP |
| | Board and Lodging | Regional Office | NO | NP-53.5 Agency-to-Agency | N/A | N/A | Indicate Date | Indicate Date | 745,400.00 | 745,400.00 | basen on WFP |
| | Available at PS | Regional Office | NO | Shopping | Indicate Date | N/A | Indicate Date | Indicate Date | 1,490,800.00 | 1,490,800.00 | basen on WFP |
| | Other items not available at PS but regularly purchased from other sources | | NO | | Indicate Date | N/A | Indicate Date | Indicate Date | 2,236,200.00 | 2,236,200.00 | |
| | Supplies and Materials | Regional Office | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 10,435,600.00 | 10,435,600.00 | basen on WFP |
| | Catering Services | Regional Office | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | | | |
| 5020301001 | ICT Supplies | | | | | | | | | | |
| | Continuous Forms | Regional Office | NO | NP-53.9 - Small Value Procurement | 4.05.2021 | 4.25.2021 | 4.28.2021 | 4.29.2021 | 2,085,000.00 | 2,085,000.00 | |
| 5020301002 | Office Supplies | Regional Office | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | | | |
| | Available at PS | Regional Office | NO | NP-53.5 Agency-to-Agency | N/A | N/A | Indicate Date | Indicate Date | 953,600.00 | 953,600.00 | quarterly purchase |
| | Other items not available at PS but regularly purchased from other sources | | NO | Shopping | Indicate Date | N/A | Indicate Date | Indicate Date | 3,814,400.00 | 3,814,400.00 | quarterly purchase |
| 5020302000 | Accountable Forms Expenses | Regional Office | NO | NP-53.5 Agency-to-Agency | N/A | N/A | Indicate Date | Indicate Date | 21,000.00 | 21,000.00 | quarterly purchase |
| 5020307000 | Drugs and Medicines Expenses | Cash Unit | NO | NP-53.9 - Small Value Procurement | N/A | N/A | Indicate Date | Indicate Date | 100,000.00 | 100,000.00 | quarterly purchase |
| 5020308000 | Medical and Dental Laboratory Supplies Expenses | ESSD | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 60,000.00 | 60,000.00 | quarterly purchase |
| | Fuel, Oil & Lubricant Expenses | GSU | NO | Direct Contracting | Indicate Date | N/A | Indicate Date | Indicate Date | 1,600,000.00 | 1,600,000.00 | |
| 5020399000 | Other Supplies & Materials Expenses | Regional Office | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 640,400.00 | 640,400.00 | |
| | Water | Regional Office | YES | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 60,000.00 | 60,000.00 | one year |
| | Newspaper | Regional Office | YES | NP-53.9 - Small Value Procurement | 12.1.2020 | N/A | 01.04.21 | 01.04.21 | 39,600.00 | 39,600.00 | one year |
| | Meals | Regional Office | YES | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 200,000.00 | 200,000.00 | as need arises |
| | Electricity expenses | Regional Office | NO | Direct Contracting | Indicate Date | N/A | Indicate Date | Indicate Date | 3,478,000.00 | 3,478,000.00 | one year |
| 502040200 | Postage | Records | YES | NP-53.5 Agency-to-Agency | N/A | N/A | Indicate Date | Indicate Date | 70,000.00 | 70,000.00 | one year |
| 5020501000 | Courier | AdO-Records sect | YES | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 160,000.00 | 160,000.00 | |
| 5020502002 | Landline | Regional Office | YES | Direct Contracting | N/A | N/A | 12.14.2020 | 12.21.2020 | 1,200,000.00 | 1,200,000.00 | one year |
| 5020503000 | Internet Subscription Expenses | Regional Office | YES | Direct Contracting | N/A | N/A | 12.14.2020 | 12.21.2020 | 50,000.00 | 50,000.00 | one year |
| 5020504000 | Cable, Satellite, Telegraph | Regional Office | YES | Direct Contracting | N/A | N/A | 12.14.2020 | 12.21.2020 | 6,000.00 | 6,000.00 | one year |
| 5020601001 | Awards/Reward Expenses | HRDD | YES | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 250,000.00 | 250,000.00 | quarterly purchase |
| 5021201000 | Environment/Sanitary Services | AdO-GSU | NO | NP-53.5 Agency-to-Agency | N/A | N/A | Indicate Date | Indicate Date | 12,000.00 | 12,000.00 | one year |
| 502120300 | Security Services | AdO-GSU | YES | Competitive Bidding | 10.4.2021 | 10.24.2021 | 10.27.2021 | 10.28.2021 | 900,000.00 | 900,000.00 | 2022 Security Services |
| | Annual Physical Examination | ESSD | NO | NP-53.9 - Small Value Procurement | 2.2.2021 | 2.8.2021 | 2.11.2021 | 2.12.2021 | 500,000.00 | 500,000.00 | |
| | Repair and Maintenance | | | | | | | | | | |
| 5021304001 | Buildings | ESSD | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 880,000.00 | 880,000.00 | based on WFP |
| 5021305002 | Office Equipment | Regional Office | YES | NP-53.9 - Small Value Procurement | 12.14.2020 | N/A | 12.22.2020 | 12.23.2020 | 580,000.00 | 580,000.00 | |
| 5021306003 | Information & Communication Technology Et | ORD-ICT | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 28,000.00 | 28,000.00 | base on maintenance plan |
| 5021306001 | Motor Vehicles | GSU | NO | NP-53.9 - Small Value Procurement | Indicate Date | N/A | Indicate Date | Indicate Date | 1,228,000.00 | 1,228,000.00 | as need arises |
| 5021502000 | Taxes, Duties & License | Regional Office | NO | NP-53.5 Agency-to-Agency | N/A | N/A | Indicate Date | Indicate Date | 3,000.00 | 3,000.00 | |
| 5021503000 | INSURANCE (7 Vehicles) | | | | | | | | | | |
| | Land Transportation Expenses | AdO-GSU | NO | NP-53.5 Agency-to-Agency | N/A | N/A | Indicate Date | Indicate Date | 7,700.00 | 7,700.00 | based on the last digit of plate no. of vehicles |

