



DEPED REGIONAL OFFICE I

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JAN 11 2021

Republic of the Philippines
Department of Education
Region I

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Office of the Regional Director

JAN 11 2021

REGIONAL MEMORANDUM

No. 017, s. 2021**ONLINE SUBMISSION OF PHILAB INDUSTRIES DELIVERY DOCUMENTS**To: **Schools Division Superintendents**

1. The Department of Education contracted Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) on October 27, 2015, November 3, 2016 and April, 2016 to mass produce, supply and deliver Science and Mathematics Equipment (SME) and cabinets to public elementary schools nationwide.
2. Relative to this, all officials of the recipient schools in the enclosed list are directed to submit online through google forms, the digital copy of the delivery documents namely Master Packing List, Delivery Receipt, Inspection and Acceptance Report and Quality Receiver Test Questionnaire. Please see the attached guidelines on the online submission for reference.
3. Please see the attached communication for further details.
4. For information and compliance.

For the Regional Director:

RONALD B. CASTILLO

Officer-In-Charge

Office of the Assistant Regional Director

Encl.: DM-CI-2020-404; List of Recipient Schools

Mechanics on the Online Submission of Philab Industries Delivery Document; Submission of Philab Delivery Documents Survey Form Link

Reference: DM-CI-2020-404

To be indicated in the Perpetual Index
Under the following subjects:**ONLINE SUBMISSION
PHILAB INDUSTRIES DELIVERY DOCUMENTS**CLMD-LRMS/gaa/RM_OnlineSubmissionPHILABDeliveryDocuments
January 11, 2021**DepEd Region 1: Built on character; empowered by competence.**Flores St., Catbangan, City of San Fernando, La Union
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Republic of the Philippines
Department of Education
UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

DEPED REGIONAL OFFICE 1
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By: _____ Time: 10:11

MEMORANDUM

DM – CI – 2020 – **404**

TO : **Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Concerned School Heads**

FROM : **DIOSDADO M. SAN ANTONIO**
Undersecretary for Curriculum and Instruction

SUBJECT : **ONLINE SUBMISSION OF PHILAB INDUSTRIES DELIVERY
DOCUMENTS**

DATE : **09 December 2020**

The Department of Education (DepEd) contracted Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) on October 27, 2015, November 3, 2015 and April 15, 2016 to mass produce, supply, and deliver Science and Mathematics Equipment (SME) and cabinets to public Elementary Schools nationwide.

As a government policy, the authorized school officials must sign the delivery documents after the inspection and acceptance of the goods. The supplier had submitted the NSTIC (former name of the office before the merger to become BLR) copies of the documents for payment purposes while the school officials have retained the school copies for recording and documentation purposes.

The Bureau of Learning Resources (BLR) after validating the submitted documents by the said supplier will conduct a verification of the said documents with the documents retained by the school during the deliveries.

In this connection, **all officials of the recipient schools** are directed to submit online, through google forms, a digital copy of the delivery documents namely: Master Packing List, Delivery Receipt, Inspection and Acceptance Report and Quality Receiver Test Questionnaire. The guidelines on the online submission is attached in the enclosure.

For clarification on the contents of this memorandum, please contact BLR Cebu Office at blr.cebuh@deped.gov.ph and the following telephone numbers PLDT: (032)-230-7939 and (032)-230-7948; Globe: (032)-414-5690.

Immediate dissemination of and strict compliance of this Memorandum is directed.



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