REGIONAL MEMORANDUM
No. 515, s. 2020

REPORT ON HEALTH STATUS INCLUDING
COVID-19 EXPOSURE

To: Schools Division Superintendents


2. This is consistent with DTFC Memoranda Nos. 95 and 68, series 2020 quoted below:

   “All personnel shall inform within 24 hours their immediate supervisor/ Head of Office, Medical Doctor, if they are notified or they learn that they have been exposed to a close contact of a confirmed COVID-19 case or that they themselves are the close contact or the confirmed COVID-19 case. The medical doctor shall immediately conduct the appropriate assessment and necessary intervention and shall take charge of informing the Task Force COVID-19 about the case.”

3. This Memorandum clarifies that the above cited provision applies to both personnel on site and personnel who are working from home.

4. For strict compliance.

   TOLENTINO G. AQUINO
   Director III
   Officer-In-Charge
   Office of the Regional Director

Incl: As Stated.

To be included in the Perpetual Index under the following subjects:

HEALTH
EDUCATION

ESSD-MGP/Regional MEMO DTFC
September 9, 2020

DepEd Region 1: Built on character; empowered by competence.
DepEd Task Force COVID-19
MEMORANDUM No. 104
02 September 2020

For:  Secretary Leonor Magtolis Briones
Undersecretaries and Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
Central Office Personnel

Subject: REITERATING THE NEED TO SELF-REPORT HEALTH STATUS, INCLUDING POSSIBLE COVID-19 EXPOSURE

The DepEd Task Force COVID-19 (DTFC) has observed several instances when COVID-19 cases (exposure, close contacts, suspect, probable, confirmed) were reported late, or were not properly reported per existing protocols, or were not reported at all (e.g., the DTFC or the CO Task Force learned about the case through other means). The following are actual examples:

<table>
<thead>
<tr>
<th>Case</th>
<th>Remarks</th>
</tr>
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<tbody>
<tr>
<td>One exposure to a confirmed case (eventually tested positive of COVID-19)</td>
<td>The personnel continued to report to work even after having been exposed to a confirmed case at home. The personnel did not inform the CO Clinic medical doctor about the said exposure and continued to physically report to work when he/she already began to show symptoms. Even when the personnel eventually became a confirmed case, it took more than 24 hours before the CO Clinic was informed about it. Several other personnel who had been exposed to the personnel concerned had continued to report to work, unaware that they had been exposed to the virus and could possibly be carrying the virus.</td>
</tr>
<tr>
<td>One confirmed case</td>
<td>The personnel concerned had already been hospitalized for more than 15 days before the DTFC learned about the case (not reported through established channel).</td>
</tr>
</tbody>
</table>

Office of the Undersecretary for Administration (OUA)
(Administrative Service [AS], Information and Communications Technology Service [ICTS], Disaster Risk Reduction and Management Service [DRRMS], Bureau of Learner Support Services [BLSS], Baguio Teachers’ Camp [BTC], Central Security & Safety Office [CSSO])
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| One confirmed case | The personnel concerned had already been hospitalized for several days before the family reached out to DepEd requesting for assistance. |

In this regard, the DTFC reiterates the following provision of DTFC Memorandum No. 95 or the Updated Protocols in Handling, Managing, and Testing of Reported COVID-19 Cases and Close Contacts at the Central Office (note: the same has been stipulated in the earlier issuance, DTFC Memo 68):

“All personnel shall inform within 24 hours their immediate supervisor/Head of Office (Bureau/Service Director and ExeCom Lead) and the CO clinic medical doctor, if they are notified or they learn that they have been exposed to a close contact of a confirmed COVID-19 case or that they themselves are the close contact or the confirmed COVID-19 case. The CO clinic medical doctor shall immediately conduct the appropriate assessment and necessary intervention and shall take charge of informing the CO Task Force COVID-19 about the case.”

It is further reiterated that such provision applies to both personnel on site and personnel who are working from home.

The DTFC understands that some may have reservations in disclosing such personal information and that the personnel cited above have their own reasons for not reporting immediately their status through the established set-up, but the DTFC underscores that the timely reporting of information about one’s being exposed to close contacts or suspect/probable/confirmed cases or being such cases is beneficial to all concerned in many ways possible, to wit:

1. Contact tracing within the Central Office can be done immediately and those exposed to the personnel concerned can be advised to isolate and monitor self for possible development of symptoms.

2. The personnel concerned will be provided with the necessary assistance by the Central Office Task Force COVID-19 and the Quarantine Management Team.

3. Situations when the media get to know first about the case ahead of DepEd key decision makers can be avoided.

The cooperation of all concerned is enjoined.

ALAIN DEL B. PASCUA
Undersecretary
Chairperson, DepEd Task Force COVID-19