



Republic of the Philippines
Department of Education
REGION I

Office of the Regional Director

REGIONAL MEMORANDUM

**SUBMISSION OF 2020 HUMAN RESOURCE DEVELOPMENT
WORK AND FINANCIAL PLAN (WFP)**

To: Schools Division Superintendents

1. In support to Sulong Edukalidad particularly on upskilling and reskilling of teachers, all learning and development activities shall be geared towards the attainment of quality basic education.
2. The Human Resource Development (HRD) Work and Financial Plan (WFP) shall be anchored on the priority needs of teachers, instructional leaders and support staff to ensure the implementation of relevant and responsive intervention activities.
3. All Schools Division Offices (SDOs) are advised to submit the proposed 2020 HRD-WFP on or before April 14, 2020 for review and feedback. This shall ensure compliance with DepEd Order No. 21, s. 2018 before uploading the WFP to the Program Management Information System (PMIS) upon the availability of HRD funds.
4. Considering that DepEd employees are advised to implement Work from Home amidst COVID 19 health crisis, online submission shall be through this link deped.in/HRDWFP2020.
5. As per DepEd Order 1, s. 2020, SDOs are advised to submit any proposed development programs and/ courses for teachers or school leaders to the National Educators Academy of the Philippines (NEAP) through the Regional Office for purpose of Recognition and consequent inclusion into the NEAP professional development program.
6. The full support and cooperation of all concerned is enjoined.
7. Be guided accordingly.

TOLENTINO G. AQUINO
Director III
Officer-In-Charge
Office of the Regional Director

Reference: DepEd Order 1, s. 2020
DepEd Order 21, s. 2018
To be indicated in the Perpetual Index
under the following subjects:

EDUCATION	PROGRAM
EMPLOYEES	SEMINAR

HRDD/dcb/mtb/RM016
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