April 3, 2019

REGIONAL MEMORANDUM
No. 108, s. 2019

CONVERGENCE OF HRMOs ON RECRUITMENT, SELECTION AND PLACEMENT OF PERSONNEL

TO: Schools Division Superintendent

1. The Department of Education – Regional Office I through the Personnel Section of the Administrative Division shall conduct the Convergence of HRMOs on Recruitment, Selection and Placement of Personnel at the DepEd Executive Conference Room, San Fernando City, La Union on April 8, 2019 (8:00AM).

2. This activity aims to review current practices concerning hiring; provide an avenue for feedback, sharing of effective practices and updating on policies and guidelines; and set parameters in the implementation of the DepEd hiring guidelines.

3. Participants shall be Administrative Officer V and Administrative Officer IV (Personnel) of the Administrative Services of your respective division. They are requested to bring their laptop and extension cords. Further, they are advised to confirm their attendance thru this link: tinyurl.com/HRMOsReg on or before April 5, 2019.

4. First meal to be served will be breakfast and the last meal will be afternoon snacks.

5. Meals of participants shall be charged against Admin Funds while transportation and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

6. For information and guidance.

MALCOLM S. GARMA
Regional Director